



GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

City Council Chambers
Tuesday, June 11, 2019 at 5:30p.m.

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, June 11, 2019 at City Council Chambers, Cape Coral FL 33990. Chairman Michael Campbell called the meeting to order at 5:30p.m.

2. Moment of Silence

Chairman Michael Campbell

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Campbell

4. Board Member Roll Call

Present: Michael Campbell (C) Tami Traiger (VC), Susan Mitchell, Jennifer I. Nelson, District 4, Angela Ticich (Edu). Absent Excused: Metzger, Minaya, Miniaci

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

William Wolter, Interim Transportation Coordinator

Donnie Hopper, Principal, Oasis Middle

Carrie Abes, Interim Assistant Principal, Oasis Elementary

Kelly Weeks, Assistant Principal, Christa McAuliffe Elementary

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Heath Sterk, Educator, Oasis Middle

Officer Jeff Karau, CCPD Detail

5. Approval of Previous Minutes

Motion made by Member Nelson, Second by Member Traiger to approve the Minutes of the May 14, 2019 Regular Governing Board meeting. *Unanimous*

6. Approval of Regular Meeting Agenda

Motion made by Member Ticich, Second by Member Mitchell to approve the Agenda for the Regular Governing Board Meeting on May 14, 2019. *Unanimous.*

7. Public Comment

No Comment

8. Consent Agenda

Approved. Motion made by Member Nelson, Second by Member Mitchell to approve the Superintendent's appointment of MaryBeth Grecsek to Interim Principal for the school year 2019-2020. *Unanimous*

Approved. Motion made by Member Nelson, Second by Member Mitchell to approve the Superintendent's appointment of Carrie Abes to Interim Assistant Principal, Oasis Elementary for the school year 2019-2020. *Unanimous*

Approved. Motion made by Member Nelson, Second by Member Ticich to approve the General Personnel Recommendations including administrative, certified, support and substitute staff hires, promotion

9. Superintendent Report

Superintendent Collins thanked the Governing Board for great year and allowing her to lead the organization unencumbered. She pointed out overall media coverage this year of the charter schools has been positive and teacher retention and training has been successful.

Collins has appointed Marybeth Grecsek as *Interim* Principal at Oasis Elementary until Chris Cann's situation can be determined and verified by his medical team. She appointed Carrie Abes as Interim Assistant Principal until further notice. *Further Comment.*

Superintendent Collins said AdvancEd system accreditation renewal is due 2021; she is starting to assemble teams and paperwork to complete a successful processing.

Branding and enhanced marketing of the Charter School Authority is continuing with Spiro Associates and we will have new designs and perhaps revised school name in regards to Christa McAuliffe, etc. Next month she hopes to bring design boards for the Board to look over.

Over the summer Collins said she and her teams will be part of a school safety training that includes active shooter drills and a tabletop exercise conducted by City specialists. Plans to hire a charter school security are in progress, as well as the completion of all security measures already discussed, i.e., the gates, doors and guard shack, etc. All schools have new cameras that fully monitor and capture the entire campus activities.

State of FL Safe Schools allocation money amounting to \$112,000 (half the allotment) has been received, this will help offset the already \$530,000 taken from Reserves and put into our system to harden our safety initiatives. *Further Comment*

Transportation Services has been enhanced and William Wolter the Transportation Director will provide a year-end update to what has amounted to a pretty spectacular year as far as organizing, updating, and purchasing for that department.

The City asked for the *Best Practices* recommendations to be satisfied regarding some financial services including taking all of our finance department policies and creating a manual that puts all of our tools and procedures in single, user-friendly spot.

New IT capabilities and securities are up and running. USSI has completed a year and we are pleased with their services. New copiers are in every building.

Mental Health teams are in every school as part of a threat assessment team. Outside mental health services have been employed a few times throughout the year with success. In September we will have a system-wide training on recognizing mental health issues and how we address them.

We are in the final-final stages of hiring a new HR Manager that will be hopefully be hired and introduced to you at the next meeting. Also the cashier position will be staffed by the second week of July; there are several good candidates.

A fundraiser for Chris Cann was held at Fish Tales Grill and it was a wonderful example of our support of Chris and his family and recovery, community-wide.

10. Chairman Report

No Report but agreed the Charter Schools had a fantastic year and many thanks and appreciation to the leadership of Mrs Collins and all the teachers and staf, including the administrative staff of the charter schools who do amazing work for our children and community.

11. Foundation Report

No Activity

12. Staff Comment

Kelly Weeks, Assistant Principal, Christa McAuliffe Elementary:

We had an incredible year at CME! We have 100% enrollment for next year with 61 students on the waiting list. We are not having the VPK Program this year but the kindergarten class we replaced it with literally filled up in seconds. Our 3rd grade ELA scores came in and we are 3rd in the District behind Oasis Elementary. We came in at 80% compared to the District's 58% which is significant. CME is hoping to be a School of Excellence for the third year in a row and that looks like it's going to happen; only 52 schools in the entire state have this recognition and we are one. This year the PTO raised a whopping \$100,000 with most of it going toward technology; students raised more than \$5,000 for veterans. We had only four teachers leave for various reasons which gives us a 97% retention rate. CME is undergoing a "portables beautification" project that will be the community project of Bridge Church who will paint, new carpet, etc. Now all is needed are donations because we have the people to do the work, just need the supplies. Overall it's been a fantastic year at CME.

Member Traiger: I saw on FaceBook a call for help, etc. Does CME need to go out to the community to fund the improvements?

MaryAnne Moniz, Business Manager: I've been working with Mike Struve, Planning Team Coordinator at the City and he has submitted the application to the City Manager for approval; after signature it goes to HEX and then hopefully, we will be given approval to have those portables on-site indefinitely. I'm told this is about a three-four month process. Our initial budget was \$50,000 just in case

there is some additional work, etc. In the meanwhile, Kevin Brown requested a gate installation; remaining balance of plus/minus \$30,000 will go toward the portables project.

Traiger: Clarified it's like a joint project - the balance plus whatever we get from the community?

Superintendent Collins: Yes.

Donnie Hopper, Principal, Oasis Middle:

Ended year with 825 students, ready to receive 838 next year. This year we have an 83% teacher retention. Students achieved a great deal this year the Battle of the Books Team tied for 1st Place in the District, but wound up in a final 4th place overall finish. Our gardens received a \$2000.00 donation from Lowe's. Two OMS students created "Operation End Hunger," a project that aims to end hunger in our local communities. The middle school's JROTC Raiders event was a huge success and those cadets entering the high school are more than ready for the challenges ahead. Sports and theatre teams won awards statewide and represented OMS well. Universal was the site of the 8th grade trip. Get well Chris Cann!

Academics - we used STAR and Renaissance. OMS efficiency data correlated. We are at a high level of performance so it may seem like there is no growth but that's what happens when you get in this area. Next year six periods in one day, 55 min class periods and class attendance daily. Attendance can be an issue when you are trying to educate a child. Further comment.

Member Traiger: How is what you're doing different than what the District is doing?

Hopper: There is little difference although the District will do rotating blocks for electives only. OMS will do full electives classes. And Reading and ELA will be in the same classroom giving students two electives. I also hired an MTSS Coord/Interventist Specialist and Math Advocate, John Omundsen.

Superintendent Collins on behalf of Dr Christina Britton, Oasis High:

Excellnet high school year with a lot of stability. The revamping of programs and increase of parental involvement made a huge, successful difference in the high school this year. Between parent open nights and student awards nights, Oasis high families were able to successfully work together to make this year one of the best. Superintendent Collins attributes the stability and high school spirit among students, teachers and staff to be a direct result of Dr Britton's leadership, and she is very pleased with her performance this year.

William Wolter, Director of Transportation:

His Transportation Coordinator is MaryLynn McDaniels.

Recapping last year we had some difficulties but have moved forward with considerable improvements. This summer the more than 92 field trips from Parks & Rec will bring in revenue to help offset some costs. We are vetting every bus stop this year using the District's guide which also means we are evaluating over 500 stops, a big task but necessary. We will have new stops assigned by the end of July. Instead of using a bus number next year we will use routing numbers. Driver training will take place over the summer with the assistance from the City's Fleet Department. Bus safety will be part of the joint task force the District is setting up and we will follow their advice and direction.

13. Unfinished Business

No Activity

14. New Business

14A. *Approved.* Motion made by Member Traiger, Second by Member Nelson to approve the Proposed Operating Budget Fiscal Years 2020-2022- Mary Anne Moniz, Business Manager
Unanimous; Motion Carried Power-point presentation.

14B. *Approved.* Motion made by Member Ticich, Second by Member Traiger to approve the Procurement Policy for Purchase Orders Over \$50,000.00 - Danielle Jensen, Director of Procurement
Unanimous; Motion Carried

14C *Approved.* Motion made by Member Nelson, Second by Member Traiger to approve the Purchase of Two (2) - 2020 IC Conventional 77 Passenger School Buses - Danielle Jensen, Director of Procurement
Unanimous; Motion Carried

15. Final Board Comment and Discussion

Chairman Campbell reviewed the Board Master calendar and reminded members to attend the new school year meeting on August 13th. He also commented he is very pleased with the performance of Mrs Collins and her staff and the schools could not be in better shape. He is very impressed and looking forward to next year. Also, prayers and thoughts for Mr Chris Cann.
Thank You

Vice-Chair Traiger praised the OHS Senior Awards Night and the accomplishments of the students and Dr Britton. It has been a great year and Superintendent Collins has been doing a fantastic job. Further Comment.

Member Nelson thanked Superintendent Collins for doing such an excellent job this year and recognizing teacher's pay parity. This year the Charter School has done such a great job, etc. Also, prayers to Mr Cann and his family.

Member Ticich thanked Mrs Collins for doing such a great job and congratulations to the elementary schools for doing so well against District schools, especially. She is also very pleased with Mrs Collins' performance and hopes everyone has a good summer. This was an excellent year!

16. Time and Date of Next Regular Meeting

The City of Cape Coral Charter School Authority Governing Board will be in recess during the month of July.

The next Regular Governing Board Meeting will be held on Tuesday, August 13, 2019 at 5:30 p.m. in City Council Chambers.

17. Adjournment

The Governing Board adjourned at 7:08 p.m.

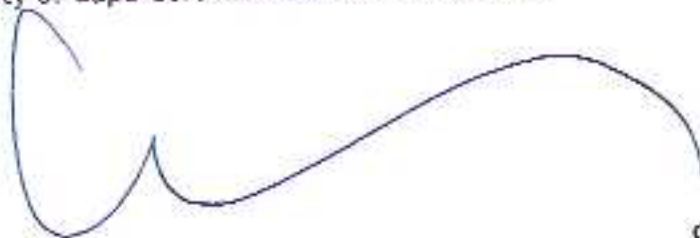
Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Executive Assistant to the Superintendent

City of Cape Coral Charter School Authority



**BOARD
APPROVED**

AUG 12 2019

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY