



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, February 8, 2022

City of Cape Coral Council Chambers

5:30 PM

1. CALL TO ORDER

A. Chairman Dr. Guido Minaya

2. MOMENT OF SILENCE:

A. Chairman Dr. Guido Minaya

3. PLEDGE OF ALLEGIANCE:

A. Chairman Dr. Guido Minaya

4. ROLL CALL:

A. Chairman Dr Guido Minaya, Vice Chair Dr Melissa Rodriguez Meehan, Michael Campbell, Kristifer Jackson, Susan Mitchell, Gloria Raso Tate, District 1, Neal Saiz. Parent Representatives, Jennifer Hoagland, OHS/SAC, Tonya Frank, OEN/OES

5. APPROVAL OF MINUTES:

A. Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, January 18, 2022.

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Request for Approval of the Agenda for the Regular Governing Board Meeting, February 8, 2022.

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

A. Request for Approval of the Charter School Authority General Personnel Recommendations - Leisa Orcutt, S-CP, Human

Resources Manager

9. SUPERINTENDENT REPORT:

- A. Oasis High School Student Report - Trevor Pawloski
- B. Jacquelin Collins, Superintendent, Oasis Charter Schools

10. CITY MANAGER REPORT:

- A. Connie Barron, Assistant City Manager, City of Cape Coral

11. CHAIRMAN REPORT:

- A. Chairman Dr. Guido Minaya
- B. Vice Chair Report - Oasis Charter Schools Teacher Advisory Committee (TAC) Meeting - Dr Melissa Rodriguez Meehan

12. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

13. STAFF COMMENT:

- A. Oasis Elementary North Report - Kevin Brown, Principal
- B. Oasis Elementary South Report - MaryBeth Grecsek, Principal

14. UNFINISHED BUSINESS:

- A. Analysis and Clarification of the Proposed Charter School Authority Bus Lease Agreement - Mark Mason, Director of Finance, City of Cape Coral

15. NEW BUSINESS:

- A. No Activity

16. FINAL BOARD COMMENT AND DISCUSSION:

17. TIME AND DATE OF NEXT MEETING

- A. The Next Regular Governing Board Meeting will be held on Tuesday, March 8, 2022 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

18. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1-239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for

this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number: 1.A.
Meeting Date: 2/8/2022
Item Type: CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 2.A.
Meeting Date: 2/8/2022
Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 3.A.

Meeting
Date: 2/8/2022

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	4.A.
Meeting Date:	2/8/2022
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr Guido Minaya, Vice Chair Dr Melissa Rodriguez Meehan, Michael Campbell, Kristifer Jackson, Susan Mitchell, Gloria Raso Tate, District 1, Neal Saiz. Parent Representatives, Jennifer Hoagland, OHS/SAC, Tonya Frank, OEN/OES

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 5.A.

Meeting Date: 2/8/2022

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, January 18, 2022.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▢ GB MINUTES JAN 18 2022(A)	Backup Material



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board Regular Meeting City Council Chambers Tuesday, January 18, 2022 at 5:30p.m.

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, January 18, 2022 at City Council Chambers, Cape Coral FL 33990. Chairman Minaya called the meeting to order at 5:33p.m.

2. Moment of Silence

Chairman Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Minaya

4. Roll Call

Chairman Minaya, Vice-Chair Rodriguez Meehan, Gloria Raso Tate, District 1, Neal Saiz.

Parent Representatives Hoagland - OHS (arrived 6:01p.m. due to road closure)

Absent: Campbell

Absent Excused: Jackson, Mitchell, (PR) Frank

Early Departure: Raso Tate, 6:46p.m.

Also Present: Jacquelin Collins, Superintendent

Mary Anne Moniz, Charter School Business Manager

Danielle Jensen, Director of Food Service and Transportation

Dr Christina Britton, Principal, Oasis High

Tim Loughren, AP OHS

Donnie Hopper, Principal, OMS

Kevin Brown, Principal, OEN

MaryBeth Grecsek, Principal, OES

Carrie Abes, AP OES

Dolores Menendez, City Attorney (AE)

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Connie Barron, Assistant City Manager
Mark Mason, Finance Director, CCC
Michele Hoffmann, Director IT, CCC
Mark Ridenour, Capital Projects, CCC
Damon Grant, Public Works Facilities Project Manager, CCC
Angela Cline, Classification & Compensation Manager, CCC
A.J. Forbes, Fleet Manager, CCC
Amy Pawloski, Teacher OMS
CCPD Officer Herrera

5. Approval of Minutes

*Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to Approve the Minutes of the Regular Meeting on Tuesday, December 14, 2021 Unanimous.
Motion Carried*

6. Approval of Regular Agenda Meeting

Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to Advance "Item 13 A: Staff Comment" to "Item 9A: Superintendent's Report - Introduction of the Oasis High School Fight Song..." and Approve the balance of the Agenda for the Regular Governing Board Meeting, on Tuesday, January 18, 2022. Unanimous. Motion Carried

7. Public Comment

No Activity

8. Consent Agenda

No Activity

9. Superintendent's Report

9A: Introduced the Oasis High School Fight Song created by Oasis High Students Eric Feichthaler (Lyrist), and Tyler Feichthaler (Music Arranger). They were accompanied by the OHS Show Choir.

9B Staff Comment: Dr. Christina Britton, Principal, Oasis High School gave a presentation that "expressed the excellence of Oasis High School students and staff."
[powerpoint presentation]

9C. Review of the FY 2021 Audit Management Response(s) to Finding(s) and the Charter School Authority's Updated Internal Funds Standard Operating Guide Auditor's Recommendations. The final results of this audit will be shared at a later meeting.

FINANCIAL STATEMENT JUNE 30, 2021/CAFR - The CAFR is still in production - working out last minute details. Superintendent doesn't believe CSA is the only organization with a delayed report; this is due to gaps in reporting procedures, and the conversion of reporting codes and to the Tyler Munis system. Chris Kessler will make a presentation by the next GB meeting in February or March.

JOINT LEGISLATIVE AUDITING COMMITTEE (JLAC) AUDIT FY 2019-20 - request for Management Response is due by March 15, 2022. The Findings has to do with FRS Plan changes when an employee's status changes. In the past, FRS changes/updates were not completed in a timely manner which resulted in the audit flags.

ACCREDITATION RENEWAL /COGNIA REVIEW - A final Accreditation Renewal Report is due any day from COGNIA. Once the report is delivered it will be distributed to all parties and published on the Authority's website.

SUPERINTENDENT'S PROFESSIONAL DEVELOPMENT - This upcoming Spring, Superintendent Collins will become a COGNIA Review Team Member for two charter schools. This is professional development and training will give her a preview of the updated accreditation standards that will affect the Oasis Charter Schools in 2025.

CORONA VIRUS/OMICRON VARIANT - Collins said the charter schools have suffered from a few COVID surges, in particular the first two weeks return from Winter Break. All the charter schools are following the new CDC guidelines for the *Omicron variant*.

10. City Manager's Report

Connie Barron, Assistant City Manager

Barron said Chapter 26 proposed revisions will be presented to the GB by the next board meeting (Feb 8), with a follow-up presentation to City Council. Barron introduced Angela Cline, Classification & Compensation Manager, who will provide Charter School Human Resources input as necessary during subsequent board meetings.

Mark Ridenour, Facilities Project Manager/Capital Projects gave an update on the Oasis North Portables Project. *Active Board Discussion*

Mark Mason, Director Financial Services gave update on financial audit process and commented on the positive working relationship with Superintendent Collins. Mason also gave a presentation “*Student Transportation Accelerated Bus Replacement Report*” [powerpoint]. *Active Discussion*

Item 10A: “Request for Approval from the Charter School Authority Governing Board for the City of Cape Coral to move forward with the Bus Lease [in concept], and have the City Council Approve the Debt Associated with the Bus Lease Authorization “ - Mark Mason, Director of Finance, City of Cape Coral Active Board Discussion

Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to approve the Bus Lease [in concept] which will be taken to City Council to Approve the Debt Associated with the Bus Lease Authorization. Unanimous. Motion Carried.

VOTE:

<i>Minaya</i>	<i>YES</i>
<i>Rodriguez Meehan</i>	<i>YES</i>
<i>Raso Tate</i>	<i>YES</i>
<i>Saiz</i>	<i>YES</i>

Member Saiz requested additional information to be provided as soon as possible regarding additional applicable information concerning charter school historical usage, costs, product life expectancy, etc. Director of Finance Mason agreed to get updated information to Saiz and all governing board members as soon as possible.

Damon Grant, Facilities Project Manager gave a charter schools custodial update.

Michelle Hoffmann, Director IT, gave an “*IT Charter Schools Activity Report*” that high-lighted several completed and ongoing IT tasks, and implementations the department is working on for the charter schools.

11. Chairman's Report

Reminded everyone a City/Charter Team will have another Half-Cent Sales Tax Charter School Distribution meeting in late January with LCSD officials and the LCSBoard

Reviewed GB Master Calendar thru August 2022

12. Foundation Report

Gary Cerny, Foundation President

Lighthouse Awards Winners banquet will be on Sunday, March 6, 2022. All members of the governing board are invited.

13. Staff Comment

Item 13A Moved to Item 9B.

Item 13B Danielle Jensen, Director of Transportation discussed bus driver and substitute bus driver recruitment and retention challenges, and the out-of-the-box brainstorming required to address these shortages. Chair Minaya requested a revisit and update of this issue at the next governing board meeting.

14. Unfinished Business

No Activity

15. New Business

No Activity

16. Final Board Comment and Discussion

Minaya - Select

Rodriguez Meehan - Select

Raso Tate - Select

Saiz - Select

Hoagland - Select

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, February 8, 2022 at 5:30 p.m. in City Council Chambers.

18. Adjournment

The Governing Board adjourned at 6:58p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	2/8/2022
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the Agenda for the Regular Governing Board Meeting, February 8, 2022.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 7.A.
Meeting Date: 2/8/2022
Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 8.A.
Meeting Date: 2/8/2022
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of the Charter School Authority General Personnel Recommendations -
Leisa Orcutt, S-CP, Human Resources Manager

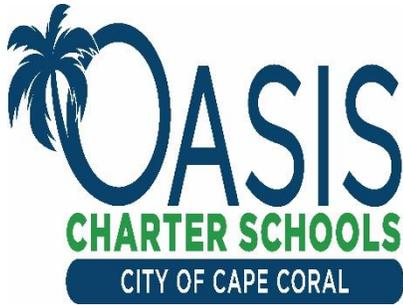
SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ GPR NOV21-JAN 2022	Backup Material



GENERAL PERSONNEL RECOMMENDATIONS

Leisa Orcutt, S-CP Human Resources Manager

November 2021-January 2022

NAME	TITLE/POSITION	LOCATION	HIRE DATE
Byron, Debra	Transportation Dispatcher	Transportation Services	01/03/2022* Termed 01/15/2022
Lepicier, Kelley	Transportation Dispatcher	Transportation Services	11/29/2021* Termed 12/01/2021
Benaziz, Susanne	Substitute Food Service Worker	Food Services	11/18/2021
Lanzone, David	Teacher* Rehire	Oasis North Elem	01/17/2022
McCreary, Mindi	Teacher	Oasis South Elem	12/06/2021
Ayres, Jamie	Teacher	Oasis Middle School	12/06/2021
Camardo, Gina	Teacher	Oasis Middle School	12/06/2021
Hedrick, Lisa	Teacher	Oasis Middle School	01/17/2022* Termed 01/27/2022
Foster, Chantal	Substitute Teacher	Oasis High School	12/13/2021

Item Number:	9.A.
Meeting Date:	2/8/2022
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
Oasis High School Student Report - Trevor Pawloski

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	9.B.
Meeting Date:	2/8/2022
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
Jacquelin Collins, Superintendent, Oasis Charter Schools

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 10.A.

Meeting
Date: 2/8/2022

Item Type: CITY MANAGER
REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Connie Barron, Assistant City Manager, City of Cape Coral

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 11.A.
Meeting Date: 2/8/2022
Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▫ CHAIR REPORT GEN INFO FEB 8 2022	Backup Material

FORM 1 - FINANCIAL STATEMENT 2021

<u>NEW MEMBER</u>	<u>CURRENT MEMBER</u>	<u>EXIT MEMBER</u>
<p>A Form 1 2021 will need to be turned in within 30 days by new members.</p> <p>Since we are now in 2022, use the Form 1 2021 because the filing is always for the year prior to the one we are in.</p>	<p>Every year, a Form 1 for the previous calendar year is due by July 1. It will be mailed to you ; it is your responsibility to complete and mail it back to the appropriate agency before the July 1st deadline.</p>	<p>Dates 1/1 – 7/1 A Form 1 2021 will need turned in if this occurs between 1/1-7/1 of the year AND A Form 1F 2022 will need to be turned in within 60 days by leaving.</p> <p>Dates 7/2 to 12/31 A Form 1F 2022 will need to be turned in within 60 days by leaving.</p>
<p align="center">SAIZ, FRANK</p>	<p align="center">ALL OTHERS INCLUDING PARENT REPRESENTATIVES</p>	<p align="center">TRAIGER</p>

Charter School Leaders,

The Charter Support Unit would like to invite you to the **Florida Charter School Governance Conference** to take place on **Saturday, March 26th from 9:00am - 4:30pm.**

This is a hybrid, sponsored event which allows you to **attend free of charge** and is full of high-quality, charter professionals who are scheduled to provide professional development and down-to-life presentations. **The topics presented at the conference include Policies and Procedures, Operating an Effective School, Financial Guidance, Board Training, Collaborations** and so much more!

You can join us in-person at the beautiful campus of our host school, Orlando Science Charter School in Orlando, Florida. On-site attendance allows for networking and collaboration with charter school leaders and governing board members from throughout the state. The conference will be run using Whova which can be easily accessed from your mobile device or a computer allowing you to attend from wherever you are comfortable!

We invite all Charter Governing Board members and School Leaders to attend and hope to see you there!

Find out more and register at: <https://charter.support/2022govconf/>

If you have any questions, please reach out to Christine Mentis: cmentis@bhope.org (754) 247-4333.

Florida Charter School Governance Conference

Saturday, March 26 • 9:00am - 4:30pm



[Register For Free](#)

Breakout Sessions:

We are Getting Sued... What Should We Do?
 Insurance & Risk Management
 Governing Boards & Compliance
 Increasing Community Presence
 Overseeing Multiple Schools (Real Life Things to Consider if Looking at Expansion)
 Florida School Safety Requirements for Schools
 Biggest Legal Mistakes Charter Schools Might Make
 Finding the Right School Leader

Authorizer & Governance
 Ensure Quality Charter
 Facilities & Financing
 Governance in the Sun
 Founding Board vs Op
 Onboarding New Board
 Parents as Advocates of
 So You Want to Build a
 Strategic Planning
 Conflicts of Interest
 Role of the Board
 Non FEPP Funding Bas

[Learn More](#) • [Become A Sponsor](#) • [Learn More About the CSU](#) • [Register](#)

Hybrid Conference: Attend On-Site OR The Easy-to-Use Platform will allow:

- Access from a mobile device
- Access from a computer
- Connection directly to sessions
- Chatting with other participants
- Learning more about sponsors
- Visiting related websites
- Connecting directly with support!



Questions?
 (888) 677-9250

Email:
[Christine Mentis](mailto:christine@charter-support.org)

Click to Register

<https://www.charter-support.org>

A BIG thank you to our conference



Governing Board Master Calendar – February to June 2022



February 28 – April 4, 2022 at 4:30p.m. EST	CSA Governing Board Member applications accepted for (1) business community and (1) community at large.
March 8	Regular Meeting.
March 15	RIST FAMILY FOUNDATION OASIS NORTH MAKERSPACE DEDICATION – 5PM
April 12	Regular Meeting. Terms expire for Minaya, Mitchell BOARD REORGANIZATION
April 14	Budget Workshop #1 – Green Room City Council makes new board appointments.
May 10	Regular Meeting. Superintendent's Evaluation New Board Members seated
May 12	Budget Workshop #2 – Green Room
June 14	Regular Meeting. Schools close June 2. Superintendent's original term 2019-2022 ends June 30.

Item Number: 11.B.
Meeting Date: 2/8/2022
Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Vice Chair Report - Oasis Charter Schools Teacher Advisory Committee (TAC) Meeting - Dr
Melissa Rodriguez Meehan

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 12.A.
Meeting Date: 2/8/2022
Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ LHA FINALISTS 2022	Backup Material
▣ LIGHTHOUSE AWARDS TIMELINE 2022	Backup Material



CAPE CORAL MUNICIPAL CHARTER SCHOOL

FOUNDATION



LIGHTHOUSE AWARD FINALISTS

OHS

Joan Campbell
Patrick Missaoui
Janet Omundsen

OMS

Adrianna Follese
Lori McLain
Heath Sterk

Congrats!

OEN

Matthew Laubhan
Ashley Toney
Joy Valente

OES

Jennifer Brown
Gena Feury
Virginia Tann

THE LIGHTHOUSE
AWARDS DINNER

MARCH
06
2022

CAPE CORAL YACHT CLUB

MORE DETAILS TO COME

**SAVE
THE
DATE**

TIMELINE

October 4 - December 3: Nominations Accepted

December 4 - December 10: Nominee Eligibility & Administrator Review

December 10 - December 16: Top candidates from each nomination process are determined.

December 20-January 7: Selection Committee reads comments from top five (5) teachers and narrows down to two (2) finalists.

January 18-21: All Lighthouse Finalists are recognized at each school.

January 24 - February 11: Unannounced Observations take place by Observation Committee

February 14-25: Interviews take place with Observation Committee

February: Videos are worked on for all three (3) finalists at each school.

March 6: Lighthouse Award Presentations & Final Winner Announced.

Item Number: 13.A.
Meeting Date: 2/8/2022
Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Oasis Elementary North Report - Kevin Brown, Principal

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 13.B.
Meeting Date: 2/8/2022
Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Oasis Elementary South Report - MaryBeth Grecsek, Principal

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 14.A.
Meeting Date: 2/8/2022
Item Type: UNFINISHED BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Analysis and Clarification of the Proposed Charter School Authority Bus Lease Agreement - Mark Mason, Director of Finance, City of Cape Coral

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ TRANSCO REPLACEMENT MASON JAN 2022	Backup Material
▣ BUS LEASE ANALYSIS FEB 2022	Backup Material



Student Transportation: Accelerated Bus Replacement



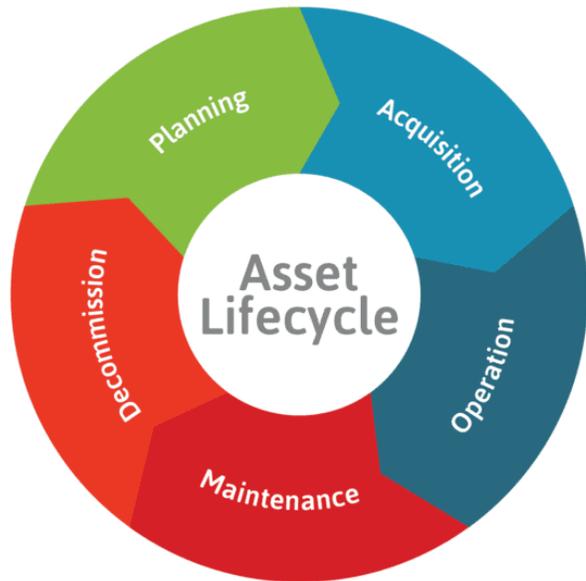
Why replace with new buses?



Each year, the Charter Schools replace older buses that are becoming costly to maintain due to frequent repairs and/or the need for replacement parts. The existing bus fleet has aged considerably. The majority of the school bus fleet was purchased in 2011, which means the bulk of buses need to be replaced at one time.

State law requires school buses to undergo rigorous and detailed safety inspections every 30 school days. Fleet performs a state inspection to determine whether the buses are running efficiently and safely, and also monitor engine condition.

Charter School Bus Fleet

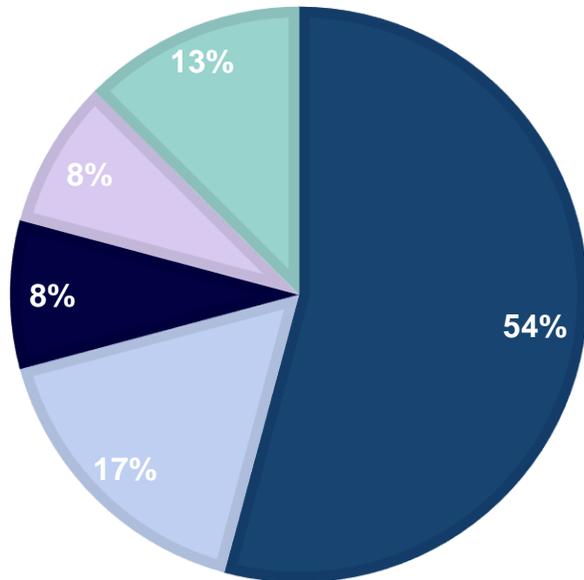


Year	Age	Recommended Replacement Age
2011	12	10
2016	7	10
2020	2	10
2021	3	10
2022	1	10

Charter School Bus Fleet

FLEET BY AGE

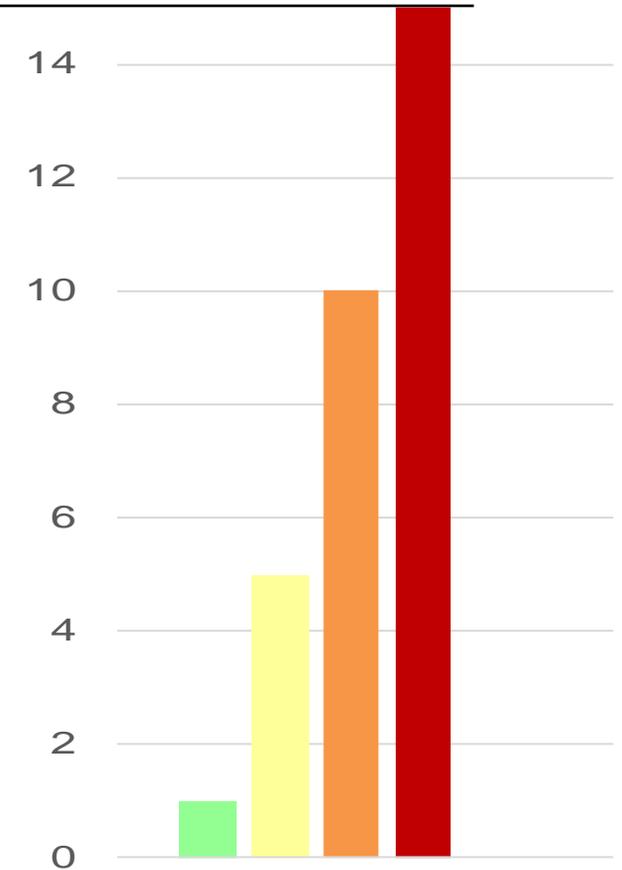
■ 2011 ■ 2016 ■ 2020 ■ 2021 ■ 2022



Year	# of Buses
2011	13
2016	4
2020	2
2021	2
2022	3

ASSET	DESCRIPTION	IN SERVICE DATE**	AGE POINT	METER POINT	MAINT POINT	TOTAL POINTS (15 MAX)
26844-1105	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.1	8.1	15.0
26846-1110	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.9	7.0	15.0
26851-1113	2011 INTERNATIONAL CE300	01/01/2011	4.6	4.0	6.7	15.0
26854-1112	2011 INTERNATIONAL CE300	01/01/2011	4.6	4.1	6.4	15.0
26901-1115	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.8	6.7	15.0
26845-1101	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.7	6.4	14.7
26900-1108	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.2	6.8	14.6
26848-1107	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.9	5.9	14.4
26853-1114	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.7	6.1	14.4
26850-1102	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.6	5.4	13.6
26847-1109	2011 INTERNATIONAL CE300	01/01/2011	4.6	4.0	4.8	13.4
26843-1103	2011 INTERNATIONAL CE300	01/01/2011	4.6	3.3	5.2	13.1
26849-1104	2011 INTERNATIONAL CE300	01/01/2011	4.6	0.0 *	7.9	12.5
27925-1402	2016 INTERNATIONAL CE300	01/01/2014	3.3	3.3	4.8	11.4
27927-1404	2016 INTERNATIONAL CE300	01/01/2014	3.3	2.9	3.9	10.1
27926-1403	2016 INTERNATIONAL CE300	01/01/2014	3.3	2.6	3.9	9.8
27924-1401	2016 INTERNATIONAL CE300	01/01/2014	3.3	0.0 *	4.4	7.7
1116	2020 ICBU CE S BUS	09/04/2019	1.0	1.0	1.1	3.1
1117	2020 ICBU CE S BUS	09/05/2019	1.0	0.8	0.5	2.3
2001	2021 ICBU CE S BUS	9/30/2020	0.6	0.4	0.2	1.2
2002	2021 ICBU CE S BUS	9/16/2020	0.6	0.3	0.4	1.3
2201	2022 ICBU CE S BUS	8/20/2021	0.2	0.3	0.1	0.6
2202	2022 ICBU CE S BUS	8/20/2021	0.2	0.3	0.1	0.6
2203	2022 ICBU CE S BUS	8/20/2021	0.2	0.3	0.0	0.5

Asset Replacement Points



School Bus Life Expectancy Factors



- Regular Preventative Maintenance
- Mechanical Issues and Severity
- Availability and Affordability of Parts
- Hours of Daily Use
- Mileage
- Road Conditions
- Driver Care and Operation
- Type of Storage

Years January 2020 - January 2022: Cost of Maintenance and Repairs 2011 Active Buses

2011 INTERNATIONAL



Asset Number	Total \$	M, R, & W \$	Maintenance \$	Repair \$	Accident \$
26843-1103	\$19,667.98	\$18,557.03	\$2,484.85	\$16,072.19	\$1,110.94
26844-1105	\$40,180.45	\$40,180.45	\$3,900.41	\$36,280.05	\$0.00
26845-1101	\$16,558.61	\$16,558.61	\$3,058.59	\$13,500.03	\$0.00
26846-1110	\$26,652.03	\$26,652.03	\$2,482.07	\$24,169.96	\$0.00
26847-1109	\$19,572.42	\$19,318.33	\$3,411.96	\$15,906.37	\$254.09
26848-1107	\$14,906.43	\$14,906.43	\$3,135.76	\$11,770.67	\$0.00
26849-1104	\$20,401.88	\$20,401.88	\$3,062.70	\$17,339.17	\$0.00
26850-1102	\$21,035.23	\$21,035.23	\$2,895.96	\$18,139.27	\$0.00
26851-1113	\$25,460.22	\$25,460.22	\$2,880.52	\$22,579.70	\$0.00
26853-1114	\$12,953.73	\$12,953.73	\$2,297.53	\$10,656.20	\$0.00
26854-1112	\$23,556.52	\$23,556.52	\$3,449.52	\$20,107.00	\$0.00
26900-1108	\$14,092.11	\$14,092.11	\$2,537.31	\$11,554.79	\$0.00
26901-1115	\$19,560.28	\$19,396.27	\$2,733.21	\$16,663.06	\$164.01
	\$274,597.89				

Total Cost of Maintenance and Repairs 2011

Active Buses Since Purchase

2011 INTERNATIONAL CE300

Asset Number	Total \$	M, R, & W \$	Maintenance \$	Repair \$	Accident \$
26843-1103	\$46,998.45	\$45,887.51	\$9,862.38	\$36,025.13	\$1,110.94
26844-1105	\$72,220.21	\$71,538.43	\$7,260.95	\$64,277.49	\$681.78
26845-1101	\$56,539.65	\$56,539.65	\$5,906.97	\$50,632.68	\$0.00
26846-1110	\$61,754.12	\$61,754.12	\$13,392.13	\$48,361.99	\$0.00
26847-1109	\$43,265.57	\$42,749.89	\$8,443.92	\$34,305.97	\$515.68
26848-1107	\$52,297.39	\$52,297.39	\$7,004.33	\$45,293.06	\$0.00
26849-1104	\$70,291.98	\$70,291.98	\$5,952.03	\$64,339.95	\$0.00
26850-1102	\$48,958.98	\$48,130.70	\$6,515.31	\$41,615.39	\$828.28
26851-1113	\$60,051.41	\$60,051.41	\$15,569.79	\$44,481.63	\$0.00
26853-1114	\$54,185.86	\$54,185.86	\$4,072.52	\$50,113.35	\$0.00
26854-1112	\$56,311.89	\$56,311.89	\$12,585.87	\$43,726.01	\$0.00
26900-1108	\$60,192.96	\$60,192.96	\$7,766.61	\$52,426.35	\$0.00
26901-1115	\$59,128.37	\$58,964.37	\$5,111.49	\$53,852.88	\$164.01
	\$742,196.87	\$ 738,896.17	\$109,444.29	\$629,451.88	\$3,300.70



Charter School Bus Fleet:

Work Orders and Costs January 2021 – January 2022

WORK ORDER: 54704					
ASSET NUMBER: 26849-1104					
Work Order Status: A - ACTIVE - WORK IN PROGRESS			Date In: 01/12/2022 11:30:00 AM		
Work Order Shop: CLT - Cars, Light Trucks			Date Out:		
Work Order Meters: Miles - 127763, Hours - 6973					
ASSET NUMBER INFORMATION					
YEAR: 2011	ORG: Cape Coral Charter Schools	TIRE SIZE: 11R22.5, 11R22.5			
MAKE: INTERNATIONAL	DEPT: Charter School Charges	ENGINE SIZE: 6.4 Maxxforce7 230HP			
MODEL: CE300	BILL CODE: Bill Everything	TRANS: 2200 RDS			
LICENSE: XB6782	SITE:	FUEL TYPE: DSL			
OPERATOR:	SERIAL NUMBER: 4DRBUSKNZBB353893	ASSET AVAIL CODE: 7:00 - 3:30 pm			
EQUIPMENT CLASS: SCHOOL BUS					
TECHNICIAN REPAIRS PERFORMED					
TECH	END DATE	REPAIR DESCRIPTION	HOURS	RATE MODIFIER	LABOR COST
AUBELE	01/12/2022	Scheduled Actions / SA 4 Scheduled / Perform	1.18	Standard Rate	\$84.350
AUBELE	01/12/2022	Scheduled Actions / SA 4 Scheduled / Perform	0.65	Standard Rate	\$46.753
MISCELLANEOUS COSTS					
CODE	DESCRIPTION	POSTED DATE	MISC COST		
Environmental/Shop fee	Environmental/Shop fee	01/12/2022	\$10.000		
WORK ORDER TOTALS					
TOTAL PARTS:	\$0.000	TOTAL MISC:	\$10.000	TAX INFORMATION (Included In Totals)	
TOTAL SUBLET:	\$0.000	TOTAL ADJUSTMENTS:	\$0.000	PARTS TAX:	\$0.000
TOTAL LABOR:	\$131.103	TOTAL COST:	\$141.103	SUBLET TAX:	\$0.000

Equipment Class: 150B SCHOOL BUS	Repair Description	Total
		\$276,311.272
Asset: 1116	Work Order Count: 15	\$9,642.810
Asset: 1117	Work Order Count: 12	\$4,894.984
Asset: 2001	Work Order Count: 10	\$5,779.770
Asset: 2002	Work Order Count: 10	\$6,091.516
Asset: 2201	Work Order Count: 3	\$1,385.359
Asset: 2202	Work Order Count: 2	\$733.909
Asset: 2203	Work Order Count: 2	\$395.871
Asset: 26843-1103	Work Order Count: 12	\$9,486.128
Asset: 26844-1105	Work Order Count: 14	\$26,476.890
Asset: 26845-1101	Work Order Count: 12	\$14,857.834
Asset: 26846-1110	Work Order Count: 11	\$14,839.214
Asset: 26847-1109	Work Order Count: 11	\$17,171.623
Asset: 26848-1107	Work Order Count: 9	\$9,891.857
Asset: 26849-1104	Work Order Count: 10	\$15,598.511
Asset: 26850-1102	Work Order Count: 8	\$12,963.195
Asset: 26851-1113	Work Order Count: 11	\$21,645.616
Asset: 26853-1114	Work Order Count: 5	\$7,394.058
Asset: 26854-1112	Work Order Count: 10	\$12,978.262
Asset: 26900-1108	Work Order Count: 9	\$11,452.851
Asset: 26901-1115	Work Order Count: 17	\$13,453.101
Asset: 27924-1401	Work Order Count: 13	\$16,094.368
Asset: 27925-1402	Work Order Count: 9	\$20,874.992
Asset: 27926-1403	Work Order Count: 12	\$11,440.317
Asset: 27927-1404	Work Order Count: 14	\$10,768.236
Asset Count: 24		
Work Order Count: 241		

Cape Coral Anticipated Growth:

Charter School Enrollment Expansion

The 25 fastest-growing cities in America,
ranked

14. Cape Coral, Florida



Shutterstock

Total score: 68.08

Job and economy rank: 4

- Business Insider, 11/20/20



The Charter Schools will be impacted by City growth. Expanded and additional bus routes will need to be added over the coming years. Reliable transportation is a must.

Annual Maintenance vs Annual Payment

	2011	2016	2020	2021	2022*	2023*	2024*
Number of Buses	13	4	2	2	3	7	5
Annual Maintenance Costs	\$188,209	\$37,059	\$14,537	\$11,871	\$7,545	\$17,605	\$12,575
Per Bus	\$14,477	\$14,794	\$7,268	\$5,935	\$2,515	\$2,515	\$2,515
Estimated FY Budget	Unknown	Unknown	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Lump Sum or Annual Payment	\$1,198,809	\$400,000	\$210,594	\$ 218,492	\$331,341	\$161,049	\$299,091
	Total Purchase (Annual Payments)	Lump	Lump	Lump	Lump	Annual Lease 1 Payment	Annual Leases 1 & 2 Payments
Over/Under Budget	\$1,198,809	\$400,000	(\$39,406)	(\$31,508)	\$81,341	(\$88,951)	\$49,091

*Estimated based on data to date

Sample Annual Fiscal Year Payments with Accelerated Replacement

FISCAL YEAR	Lease Year	Estimated Amt Per Bus	# Buses	Total Buses Replaced to Date	Total Buses Added to Fleet	No. Years Financed	Yearly Payment Lease 1	Yearly Payment Lease 2	Yearly Payment Lease 3	Yearly Payment Lease 4	Yearly Payment Lease 5	Yearly Payment Lease 6	Yearly Payment Lease 7	Yearly Payment Lease 8	Yearly Payment Lease 9	Yearly Payment Lease 10	Total FY Payment
2022*	1	\$109,445.00	7	7	0	5	\$161,049.00										\$161,049.00
2023*	2	\$112,728.35	6	13	0	5	\$161,049.00	\$138,042.00									\$299,091.00
2024	3	\$116,673.84	2	15	0	5	\$161,049.00	\$138,042.00	\$47,624.49								\$346,715.49
2025	4	\$120,757.43	2	17	0	5	\$161,049.00	\$138,042.00	\$47,624.49	\$49,291.35							\$396,006.84
2026	5	\$124,983.94	1	17	1	5	\$161,049.00	\$138,042.00	\$47,624.49	\$49,291.35	\$23,812.25						\$419,819.08
2027	6	\$133,885.92	1	17	2	5		\$138,042.00	\$47,624.49	\$49,291.35	\$23,812.25	\$24,645.67					\$283,415.76
2028	7	\$138,571.92	1	17	3	5			\$47,624.49	\$49,291.35	\$23,812.25	\$24,645.67	\$25,508.27				\$120,728.08
2029	8	\$143,421.94	2	19	3	5			\$49,291.35	\$23,812.25	\$24,645.67	\$25,508.27	\$52,802.12				\$176,059.66
2030	9	\$148,441.71	2	21	3	5				\$23,812.25	\$24,645.67	\$25,508.27	\$52,802.12	\$54,650.20			\$181,418.51
2031	10	\$153,637.17	3	24	3	5						\$24,645.67	\$25,508.27	\$52,802.12	\$54,650.20	\$56,562.95	\$214,169.22
2032													\$25,508.27	\$52,802.12	\$54,650.20	\$56,562.95	\$189,523.55
2033														\$52,802.12	\$54,650.20	\$56,562.95	\$164,015.28
2034															\$54,650.20	\$56,562.95	\$111,213.15
2035																\$56,562.95	\$56,562.95
2036																	
			27	24	3												

Annual cost increase calculated at 3.5% Burton rate.

All 2011 Charter School Buses will be replaced in this 2-year cycle.



THANK YOU



Item Number: 15.A.
Meeting Date: 2/8/2022
Item Type: NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	17.A.
Meeting Date:	2/8/2022
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The Next Regular Governing Board Meeting will be held on Tuesday, March 8, 2022 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION: