



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, December 12, 2023

Oasis Middle School - School Cafeteria, 3507 Oasis Blvd., Cape Coral, FL 33914
5:30 PM

1. CALL TO ORDER

A. Chairman Dr. Guido Minaya

2. MOMENT OF SILENCE:

A. Chairman Dr. Guido Minaya

3. PLEDGE OF ALLEGIANCE:

A. Chairman Dr. Guido Minaya

4. ROLL CALL:

A. Mykisha Atisele, Kristifer Jackson, Keith Long, Dist 6, Karen Michaels, Dr Guido Minaya, Charles Pease, Cathy Stout. Parent Representatives: Jennifer Hoagland/OHS, Gregor Schade/OMS, Jose Soto/OES, Caroline Rouzeau/OEN

B. City of Cape Coral Charter School Authority Governing Board Reorganization SY 2023-2024

5. APPROVAL OF MINUTES:

A. Approval of the Minutes of the Regular Governing Board Meeting on Monday, November 13, 2023

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Approval of the Agenda for the Regular Governing Board Meeting, December 12, 2023

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

- A. Request for Approval to Reallocate the Proceeds from the Auction/Sale of the Cape Coral Charter School Authority Retired Asset "Shark Van," 2011 Ford E350 Van, Serial # 1FBNE3BL2BDA03238, in the Amount of \$6,500.00, to the Cape Coral Charter School Authority FY 24 Transportation Budget Fuel Line
- B. Request for Approval to Accept the Mark Schonwetter Holocaust Education Foundation Grant for the Power in Reading Holocaust Project for Oasis Middle School in the Amount of \$940.50, which is to be Used to Purchase Holocaust Related Materials and Used Specifically for the Designated Purpose(s) by June 30, 2024.

9. SUPERINTENDENT REPORT:

- A. Jacquelin Collins, Superintendent, Oasis Charter Schools

10. CITY MANAGER REPORT:

- A. Mark Mason, Director of Finance, City of Cape Coral

11. CHAIRMAN REPORT:

12. FOUNDATION REPORT:

- A. Gary Cemy, Foundation President or Jennifer Hoagland, Treasurer

13. STAFF COMMENT:

- A. No Activity

14. UNFINISHED BUSINESS:

- A. No Activity

15. NEW BUSINESS:

- A. No Activity

16. FINAL BOARD COMMENT AND DISCUSSION:

17. TIME AND DATE OF NEXT MEETING

- A. The next Regular Governing Board Meeting will be held on Tuesday, January 16, 2024 at 5:30p.m. at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

18. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and SS 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1-239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number: 1.A.
Meeting Date: 12/12/2023
Item Type: CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 2.A.

Meeting Date: 12/12/2023

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 3.A.

Meeting
Date: 12/12/2023

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 4.A.
Meeting Date: 12/12/2023
Item Type: ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Mykisha Atisele, Kristifer Jackson, Keith Long, Dist 6, Karen Michaels, Dr Guido Minaya, Charles Pease, Cathy Stout. Parent Representatives: Jennifer Hoagland/OHS, Gregor Schade/OMS, Jose Soto/OES, Caroline Rouzeau/OEN

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 4.B.
Meeting Date: 12/12/2023
Item Type: ROLL CALL:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

City of Cape Coral Charter School Authority Governing Board Reorganization SY 2023-2024

SUMMARY:

On November 30, 2023, Ordinance 84-23 terminated all members of the Cape Coral Charter School Authority Governing Board.

On December 6, 2023 new board members and their terms were appointed as follows:

BOARD MEMBER	CATEGORY	TERM
Atisele, Mykisha	Community at Large	2-year
Jackson, Kristifer	Community at Large	2-year
Long, Keith, D6	City Council Liaison	1-year
Michaels, Karen	Community at Large	1-year
Minaya, Dr. Guido	Business	2-year
Pease, Charles	Education	2-year
Stout, Cathy	Community at Large	1-year

ADDITIONAL INFORMATION:

Ordinance 84-23:

Initial 1-year Term Appointment: CSA Governing Board members shall serve a term of 1-year commencing on December 6, 2023, and terminating on November 30, 2024.

Initial 2-year Term Appointment: CSA Governing Board members shall serve a term of 2-years commencing on December 6, 2023, and terminating on November 30, 2025.

Thereafter, all terms shall commence on December 1 of each year and terminate on November 30 of the calendar year in which the term expires, and the term of office for each member shall be two years. Governing Board members may serve no more than two(2) consecutive terms.

The City Council member shall serve a one-year term commencing on December 1, and terminating on November 30, of the next calendar year, or until a successor is appointed. The City council member may be reappointed for an additional one-year term with no limitation on the number of terms the City Council member may serve on the CSA Governing Board.

RECOMMENDED ACTION:

ATTACHMENTS:

Description**Type**  BOARD REORG DEC 2023

Backup Material

  NEW BOARD TERMS ORD 84-23

Backup Material

Procedure to elect a Vice Chair:

- Only current voting board members can nominate and vote.
- **NOMINATIONS:** Once a member makes a nomination, no second is needed.
- **After nominations are complete, a motion with a second is made to close nominations.**
- **VOTES:** Board members vote, "yes" or "no" for a nominee.
- The member with the highest number of "yes" votes becomes the Vice Chair.
- **CHAIR:** Current Chairperson states "Member _____ has received _____ votes and will take over/return as the elected Vice Chair."
- **CONFIRMATION VOTE:** It is customary to show unanimous support for the new Vice Chair with a unanimous confirmation vote.
- The newly elected Vice Chair assumes the seat/gavel.

4. Close Nominations for Vice Chair:

Motion made by member _____ to close nominations for the Chair.
Seconded by member _____

5. Board Vice Chair Votes

NOMINEES:		Y	N	#

Member receiving the most votes: _____

6. Board Vice Chair Confirmation Vote:

MEMBERS:		Y	N	

NEW VICE CHAIR _____

GOVERNING BOARD REORGANIZATION PROCEDURES

Procedure to elect a Chair:

- Only current voting board members can nominate and vote.
- **NOMINATIONS:** Once a member makes a nomination, no second is needed.
- **After nominations are complete, a motion with a second is made to close nominations.**
- **VOTES:** Board members vote, "yes" or "no" for a nominee.
- The member with the highest number of "yes" votes becomes the Chair.
- **CHAIR:** Current Chairperson states "Member _____ has received _____ votes and will take over/return as the elected Chair."
- **CONFIRMATION VOTE:** It is customary to show unanimous support for the new Chair with a unanimous confirmation vote.
- The newly elected Chair assumes the seat/gavel.

1. Close Nominations for Chair:

Motion made by member _____ to close nominations for the Chair.

Seconded by member _____

2. Board Chair Votes

NOMINEES:		Y	N	#

Member receiving the most votes: _____

3. Board Chair Confirmation Vote:

MEMBERS:		Y	N	

NEW BOARD CHAIR _____

§ 26-9 Terms of Board members.

- (a) As of November 30, 2023, the current term of all members of the Cape Coral Charter School Authority Board shall be terminated. At the first regular meeting of City Council in the month of December, 2023, City Council shall appoint the members of the Charter School Authority Board. Of the members first appointed, at least four (but no more than six) shall serve for terms of two years, and at least three (but no more than five) for terms of one year. Thereafter, the term of office for each member shall be two years. Terms of office shall commence immediately following the December appointment, with terms thereafter commencing on December 1 each year and terminating on November 30 of the calendar year in which the term expires. Members may serve no more than two consecutive terms. Any member that has not served a full term, whose term shall be terminated on November 30, 2023, may be appointed for a maximum of two additional terms. The City Council Member Board member shall serve a one-year term commencing on December 1, and terminating on November 30, of the next calendar year, or until a successor is appointed. If he or she is otherwise qualified, the City Council member may be reappointed by the City Council for additional one-year terms with no limitation on the number of terms the member may serve on the Board.

(Ord. 104-22 , § 2, 1-11-2023; Ord. 84-23 , § 3, 10-18-2023)

- (b) Reserved.

(Ord. 104-22 , § 2, 1-11-2023; Ord. 84-23 , § 3, 10-18-2023)

- (c) The parent Board member(s) shall serve two-year terms commencing on December 1, and terminating November 30. If they are otherwise qualified, parents may be reappointed by the parent organization(s) of the charter school(s) for one additional two-year term.

(Ord. 104-22 , § 2, 1-11-2023; Ord. 84-23 , § 3, 10-18-2023)

- (d) Members shall serve until the expiration of their term, resignation, death, or removal. Vacancies shall occur upon the death, resignation, removal, inability of a member to serve, or if a member no longer meets the requirements for a particular class of membership. When a vacancy on the Board occurs, the City Council, or the appointing authority or entity if the City Council did not originally appoint the member, shall appoint a replacement from the same membership class as the predecessor member. Persons appointed to fill a vacant position shall fill only the remainder of the term. All Board members, except the City Council member, shall be governed by the provisions of §§ 2-57 and 2-58 of the Cape Coral Code of Ordinances as they may be amended from time to time, at the time of their appointment and while serving as members of the Board.

(Ord. 41-04, 4-12-2004; Ord. 71-05; 5-9-2005; Ord. 109-06, 8-14-2006; Ord. 2-08, 1-28-2008; Ord. 84-23 , § 3, 10-18-2023)

§ 26-10 Organization of Board.

The annual organizational meeting of the Authority Board shall be held at the first meeting of the Board that is held during the month of December, or as soon thereafter as practicable, for the purpose of electing officers for the ensuing calendar year. The annual organizational meeting of the Board may be either a regular or special meeting of the Board. A chair and vice-chair shall be elected by the Board from its voting membership for terms of one year, beginning on December 1 and expiring on November 30 of the following calendar year. Non-voting members shall not be eligible to hold any officer position. Officers will holdover until new officers are elected.

(Ord. 41-04, 4-12-2004; Ord. 104-22 , § 2, 1-11-2023; Ord. 84-23 , § 3, 10-18-2023)

Item Number: 5.A.

Meeting

12/12/2023

Date:

Item Type:

APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of the Minutes of the Regular Governing Board Meeting on Monday, November 13, 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description

▯ GB MINUTES NOV 13 2023

Type

Backup Material



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board

Oasis Middle School - Makerspace

Monday, November 13, 2023

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Monday, November 13, 2023, at 5:30p.m., at Oasis Middle School - Makerspace, 3507 Oasis Blvd., Cape Coral, FL 33914.

2. Moment of Silence

Chair Guido Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

4. Roll Call

Dr Guido Minaya (Chair), Kristifer Jackson (Vice), Mykisha Atisele, Karen Michaels, Cathy Stout Parent representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Jose Soto, OES, Caroline Rozeau, OEN

Absent: Keith Long, Dist. 6

Also Present: Jacquelin Collins, Superintendent

Jackie Corey, Principal, OHS

Cyndi Chiorello, AP, OHS

Marybeth Grecsek, Principal, OES

Carrie Abes, AP OES

Kevin Brown, Principal, OEN

Amy Brown, CSA HR Manager

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director and Interim Human Resources Director, CCC
Crystal Feast, Deputy Finance Director, CCC
Andrea Clark, Senior Accountant, CCC
Jennifer Koehn, Assistant Accounting Manager, CCC
Damon Grant, Public Works/Facilities Project Manager, CCC
Gary Cerny, Foundation President
Christopher Kessler, CPA, Principal, CliftonLarsonAllen, LLP

APPROVED UNANIMOUS Motion made by Member Atisele, Second by Member Michaels to Allow Chair Minaya to Relinquish the Chair's Gavel to Vice Chair Kristifer Jackson, who will conduct the balance of the Agenda of the Regular Meeting of the City of Cape Coral Charter School Authority Governing Board on Monday, November 13, 2023. *Unanimous*

5. Approval of Minutes

APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Minaya, to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, October 10, 2023. *Unanimous.*

6. Approval of Regular Agenda Meeting

APPROVED UNANIMOUS Motion made by Member Jackson, Second by Member Michaels, to Advance New Business, Item 15A, to Superintendent's Report, Item 9A, and Continue with the Balance of the Agenda, Regular Meeting, November 13, 2023. *Unanimous*

7. Public Comment

Oasis Charter School Teachers attended the meeting to share their concerns regarding salary increases that are happening in the School District of Lee County (due to the new pay increase schedules), and not in the Oasis Charter Schools K-12 system.

- 1. Karen C - Oasis Elem South: current CSA pay isn't career competitive or livable*
- 2. Angela S - Oasis Elem South: current CSA pay doesn't cover the cost of living or affordable housing; many teachers have to supplement their incomes with 2nd and sometimes 3rd jobs*
- 3. Deanna B - Oasis High: - increasing CSA teacher pay is a good investment because investing in dedicated educators is also an investment in student achievement, and the continued success of the school system and community*
- 4. John B - Oasis High: encouraged superintendent and governing board members to consider the human impact of what not providing an increase and/or providing too low of an increase will have on the morale and livelihood of Oasis teachers and staff*

5. **Christina McL- OHS:** *this school year transitioned from the District to Oasis only to discover she forfeited an \$11,000 salary increase, however, she loves the CSA and intends to stay*

Member Michaels: *Concerned about the trickle down effect on departing teachers, student performance, and the greater community. She will be asking Mark Mason, City Finance Director, to discuss any options available to address the disparity.*

Member Atisele: *Thanked the teachers for coming together and sharing their concerns and circumstances with the board, and wanted them to know the board supports them and will advocate to the best [of their] ability for them. She also encouraged teachers to attend the next City Council meeting and let them know their situations, as well.*

Member Jackson: *Thanked teachers for bravery of speaking out and sharing their concerns and circumstances. Assured teachers the board will do what they can do to help increase teacher pay.*

Member Stout: *Shared with teachers that if they can't attend a City Council Meeting please e-mail councilmembers. Stout is confident all councilmembers read their e-mails and will respond if possible.*

Member Minaya: *Due to Hurricane Ian affordable housing and cost of living is a major Lee County issue. Mindterm projects like Resilient Lee may possibly provide relief, as well as longer initiatives like the half-cent sales tax can relieve other expenditures for schools outside of capital funding. In the short-term board members will be focused on finding ways to fund higher teacher pays including using some of the new Strategic Plan initiatives.*

8. Consent Agenda

Motion made by Member Minaya, Second by Member Atisele to Approve the Consent Items as Presented. UNANIMOUS

8A APPROVED Request for Approval to Accept the August 2023 Auctioned Funds from the Royal Auction Group, Lot No. 272, Control No. 36140, for the Sale of the 2011 ICC PB105 City of Cape Coral Charter School Authority School Bus in the Amount of \$7,000.00, which is to be added to the Cape Coral Charter School Authority Transportation Budget and Used for Additional Fuel and Expenses.

8B APPROVED Request for Approval to Accept the TAPS 24A283, Florida Department of Education Science of Reading Literacy and Tutoring (SoRT) Program FY 2023/24 General Appropriations Nonrecurring Funding, Section 96, in the Amount of \$11,110.26 for Oasis Elementary South that is based on the Third Grade SY 2022-2023 FEFP Fourth Calculation.

8C APPROVED Request for Approval to Accept the TAPS 24A283, Florida Department of Education Science of Reading Literacy and Tutoring (SoRT) Program FY 2023/24 General Appropriations Nonrecurring Funding, Section 96, in the Amount of \$9,883.57, for Oasis Elementary North, that is based on the Third Grade SY 2022-2023 FEFP Fourth Calculation.

9. Superintendent's Report

- 9A. Presentation of the Cape Coral Charter School Authority Audit Results 2023-Christopher Kessler, CPA, Principal, CliftonLarsonAllen, LLP
- 9B. STRATEGIC PLANNING RETREAT: Working on three main goals: Student Achievement, Continuous System Improvement, and Community Engagement. Also discussed innovation platforms, sources of outside revenue for sustainability, and of course, increasing teacher salaries. Final Strategic Planning Retreat Day 3 is December 8, 2023.
- 9C. OHS JROTC CYBER PATRIOTS: The team is #1 in the State of Florida, and #2 in the Nation! Congratulations Oasis Cyber Patriots!

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

NO REPORT

11. Chairman's Report

Dr. Guido Minaya, Chair: The #1 issue facing our communities right now is workforce recruitment and retention but affordable housing isn't there right now to support communities. Large chunks of funding has been set aside and is coming, but not as fast as we need it, but it's coming our way. Thank you teachers for coming out tonight and letting us hear your voices; we are all working together to support you.

Kristifer Jackson, Vice Chair: Invited all teachers to return to the next governing board meeting on Tuesday, December 12, 2023 for a follow-up discussion.

12. Foundation Report

Gary Cerny, Foundation President

- Rally on the Green final tally incoming but the day was a great success and provides scholarships for students.
- Lighthouse Awards nominations are opening up and the Foundation website is seeing a lot of nomination traffic - the Awards are April 19, 2024

13. Staff Comment

No Activity

14. Unfinished Business

On October 10, 2023:

Motion made by Member Jackson, Second by Member Michaels to have the Superintendent and Assistant City Attorney draft a resolution [regarding proposed new term limits for board members] which will be presented to the CSA Governing Board at their next Regular Meeting, and then presented to the City Council. Unanimous

ORDINANCE 84-23: The Ordinance amends Chapter 26 board member terms to two-year(2) terms for a maximum of two(2) terms, with all terms having the same beginning and end term in the respective years. All current member terms will expire on November 30, 2023 with the option of applying for Council reappointment in December. Everyone must reapply. Initially, terms are three(3) voting members serve one(1)year, and four(4) voting members serve a two(2) year term with the possibility of an additional 2-year term for a maximum four (4) years served. A Public Hearing of this Ordinance is set for October 18, 2023. New Board appointments will be held on December 6, 2023.

Member Atisele: Our focus right now should be with he concerns of the teachers we just heard from and how we can support them. The priority and focus should be with the teachers; our time is best spent trying to address as best we can, and advocating for teacher needs.

Member Michaels: Asked the board attorney how the prosposed resolution would work procedurally since the Ordinance has already been approved. Mark Moriarty, City Attorney advised the board's resolution wouldn't override the Ordinance but it is simply accepted as a board communication to the Council. There is a possibility that at some point should Council could change their mind, the board's current position and communication on this issue would be on record.

Member Stout: Reminded everyone that she's here for the students and teachers, and intends to keep focused on supporting them whatever the outcome of how the new terms are applied.

Member Minaya: Our board issues are complex and sometimes come with long-term effects. The new terms do not provide enough time for members to gain the appropriate amount of knowledge they will need to make sustainable decisions.

Member Jackson: Agrees with Minaya. Since the Ordinance has been approved,the Boardshould still submit the Resolution for consideration and toget it on record.

Motion made by Member Minaya, Second by Member Michaels to have the Governing Board Attorney, Mark Moriarty, present the resolution regarding new board term limits to the City Council for consideration. Unanimous

15. New Business

Item 15A. has been moved to Item 9A.

16. Final Board Comment and Discussion

Chair Minaya: Told the teachers [we] don't want to lose you. We don't want to experience what Lee County did because they lost some great teachers - some of whom came here. The youth, the workforce, can't afford to lose you. You have provided enough trust and service that we have to make it work [it] work for you. So it is top priority. We (board members and teachers) have to express your situations to the City Council and whatever the outcome, a decision will be made with eyes wide open.

Vice Chair Jackson: Agreed with Minaya and added that we can never lose sight of the children; they are not numbers they are our future. Thanked the Foundation for all they do supporting teachers and student scholarships. Impressed with Strategic Planning Retreat Day 1 and the goals and road maps that were developed. Gave teachers his word by December's meeting the board will hopefully return with some information and perhaps some options.

Member Michaels: She is deeply disappointed there was not a City Manager Report from Mark Mason, City Finance Director, because she wanted to ask him about any options for teacher salary increases, and any funding sources that are available, as well as the audit report's overage - could it be used for teacher salaries?

Mason apologized that he had no further information but he did not attend the Strategic Planning Retreat where teacher pay was discussed. However, he is looking into exactly how the School District of Lee County raised salaries because they received the same amount of funding as as Oasis Charter Schools, so he is looking into how they did what they did, and will share information once it is available.

Mason repeated the charter schools live on an "fixed income." However, the last two years the schools have lived off ESSER I, II and III funding approaching about \$5million. When the ESSER funding ends, the schools will be back to utilizing their normal recurring funds for their expenditures and this presents a concern. Mason will return next meeting to answer any financial statement questions the board may have.

Member Atisele: Enjoyed participating in today's Strategic Planning Retreat. She has also been enjoying the online auctions and thinks it's a great fundraiser and promotes the system well.

Parent Representative Rouzeau/OEN: She has been learning a lot during her short time on the board, and was very touched by the teacher salary impact statements and wants them to know Oasis families appreciate and support them.

Parent Representative Schade/OMS: He asked Mr Mason to find out exactly how the District managed to raise teacher pay and share any information by the next meeting.

Member Atisele has agreed to speak for Member Michaels who will be unable to attend the new term appointment meeting on December 6, 2023 at 2p.m. in City Council Chambers.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, January 13, 2024 at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral 33990

18. Adjournment

The Governing Board Regular Meeting adjourned at 6:53p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Secretary

Cape Coral Charter School Authority Governing Board

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	12/12/2023
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of the Agenda for the Regular Governing Board Meeting, December 12, 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 7.A.

Meeting Date: 12/12/2023

Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 8.A.

Meeting Date: 12/12/2023

Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Request for Approval to Reallocate the Proceeds from the Auction/Sale of the Cape Coral Charter School Authority Retired Asset "Shark Van," 2011 Ford E350 Van, Serial # 1FBNE3BL2BDA03238, in the Amount of \$6,500.00, to the Cape Coral Charter School Authority FY 24 Transportation Budget Fuel Line

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
SHARK VAN AUCTION 2023	Backup Material

City of Cape Coral
RETIREMENT OF ASSET FORM

Date: 11/27/23

Retirement Information:

Division # (4 Characters): 19040 Division Description: Charter School
 Asset Number: Shark Van Serial Number: 1FBNE3BL2BDA03238
 Asset Description: 2011 Ford E350 Van

Has the item been designated for auction?

Items designated for auction/salvage are not considered retired until sold. For assets designated for auction and are no longer physically on the departments premises, complete the Assets Designated for Auction/Salvage form and the asset status will be updated to reflect designated for auction. Fleet will complete the inventory and retirement of asset form for all items that are picked up for sale.

Assets still in the department's possession are not considered disposed until no longer in possession.

Date asset was no longer in service: 9/12/23

Reason for retirement: past life expectancy and replaced with new asset

How was the asset disposed of:

☒ Auction Auction Company: Royal Auction
☐ Thrown away
☐ No longer in service and will be used for spare parts
☒ Traded in New Asset #: C100 Description: 2024 Ford E450 Bus
☐ Unable to locate
☐ Other _____

Asset Custodian:

Jana Humenay NA
Print Name Signature Date Phone

Department Director Approval:

AJ Forbes for Persides Zambrano AJ Forbes 12/5/23
Print Name Signature Date

Auction/Salvage:

Date sold at auction or salvage: 10/21/23 Auction / Salvage Proceeds: \$ 6,500.00
 Department/Division proceeds to be posted to: 7800 542104 (For Financial Services Use Only) Full

For Financial Services Use Only:

Date Received: _____ Faster Asset ? : _____
 Cost of Asset: _____ A/D: _____ NBV: _____
 Cash receipt #: _____ Cash Receipt Date: _____
 Disposed in Capital Assets: _____ Batch / Doc #: _____
 GL Date: _____ Posted to GL: _____
 Scanned: _____ Attached in CA: _____ Date form emailed to Custodian/Fleet/Risk: _____

Item Number: 8.B.

Meeting Date: 12/12/2023

Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Request for Approval to Accept the Mark Schonwetter Holocaust Education Foundation Grant for the Power in Reading Holocaust Project for Oasis Middle School in the Amount of \$940.50, which is to be Used to Purchase Holocaust Related Materials and Used Specifically for the Designated Purpose(s) by June 30, 2024.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ POWER IN READING HOLOCAUST PROJECT	Backup Material

Power in Reading - Holocaust

MSHE Foundation 2023-24 Grant Application

Oasis Middle School

Ms. Jennifer Rasner
3507 Oasis Blvd
Cape Coral, FL 33914

O: 239-945-1999
M: 320-212-3528

Ms. Jennifer Rasner

3507 Oasis Blvd
Cape Coral, FL 33914

jennifer.rasner@capecharterschools.org
M: 320-212-3528

FollowUp Form

Terms & Conditions

The Mark Schonwetter Holocaust Education Foundation is pleased to inform you that a Grant has been approved for the purpose noted in the Final Grant Purpose below. This Contract outlines the terms and conditions of accepting this Grant. Please read all the terms and conditions carefully, sign, and submit this Grant Contract no later than December 15, 2023. After submitting your Grant Contract, we will mail you a check within two weeks.

The funds must be used specifically for the designated purpose(s) by June 30, 2024.

Upon signing this Grant Contract, you agree to use the funds as noted in your Grant Application and agree to submit a Grant Evaluation Form no later than July 31, 2024, as well as all receipts detailing the use of funds. Please note that wherever possible, we would appreciate your using the full and proper name of the Foundation on any public recognition or displays. For your reference, the proper name of the Foundation is Mark Schonwetter Holocaust Education Foundation. If you require the use of our logo, please do not hesitate to contact us.

This Grant Contract also gives the Foundation permission to use photographs, logos, published/printed information, and any other materials you supply, without further notice, in press releases and/or publications. If any photographs include students' faces, it will be assumed that your school has permission to share those images for public use.

Thank you for your dedication to teaching and promoting Holocaust education.

Congratulations!

Project Name

This field description is being pulled from your application. Please take notice of Final Grant Purpose approved below. In some cases the Final Grant Purpose may differ from the Project Name.

Power in Reading - Holocaust

Amount Awarded

\$940.50

Final Grant Purpose

A grant has been approved in the amount noted above and should be used solely for the purpose noted here or as specified in your grant application.

Purchase Holocaust Related Materials

Special Notes Regarding Your Grant Purpose

N/A

GRANT TERMS**GENERAL GRANT TERMS, CONDITIONS AND UNDERSTANDINGS**

The Mark Schonwetter Holocaust Education Foundation (The Foundation) is awarding this grant to you as the Grantee contingent upon the following:

Expenditure of Funds:

This grant is made for the purpose outlined above and may not be expended for any other purpose without The Foundation's prior written approval. If the grant is intended to support a specific project or to provide general support for a specific period, any portion of the grant unexpended at the completion of the project or the end of the period shall be returned immediately to The Foundation. You may not expend any grant funds for any political or lobbying activity or for any purpose other than one specified in section 170(c)(2)(b) of the Code.

No Assignment or Delegation:

You may not assign, or otherwise transfer, your rights or delegate any of your obligations under this grant without prior written approval from The Foundation.

Non-Discrimination Policy:

You do not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Records and Reports:

You are required to keep a record of all receipts and expenditures relating to this grant and to provide The Foundation with a written report summarizing the project promptly following the end of the period during which you are to use all grant funds (the Grant Evaluation Form). You also agree to provide any other information reasonably requested by The Foundation.

Required Notification:

You are required to provide The Foundation with immediate written notification of:

- (1) Your inability to expend the grant for the purposes described above; or
- (2) Any expenditure from this grant made for any purpose other than those for which the grant was intended.

Publicity:

The Foundation may include information regarding this grant, including the amount and purpose of the grant, any photographs you may have provided, your logo or trademark, or other information or materials about your organization and its activities, in The Foundation's periodic public reports, newsletters, and news releases. If any student pictures are submitted, it is assumed that your school has permission to use these images for public use.

Right to Modify or Revoke:

The Foundation reserves the right to discontinue, modify or withhold any payments to be made under this Grant Award or to require a total or partial refund of any grant funds if, in The Foundation's sole discretion, such action is necessary: (1) because you have not fully complied with the terms and conditions of this grant; (2) to protect the purpose and objectives of the grant or any other charitable activities of The Foundation; or (3) to comply with the requirements of any law or regulation applicable to you, of The Foundation or this grant.

If The Foundation does not receive a completed Grant Contract by December 15, 2023, this grant may be revoked. The undersigned certify that they are authorized to accept this grant on behalf of the Grantee, to obligate the Grantee to observe all of the terms and conditions placed on this grant, and in

connection with this grant to make, execute and deliver on behalf of the Grantee all grant agreements, representations, receipts, reports and other instruments of every kind.

ACCEPTANCE OF TERMS & CONDITIONS*

This grant is conditional upon Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below, Grantee agrees to accept and comply with the stated terms and conditions of this grant.

Please be aware that declination of these terms renders the grant null and void.

I Accept Grant Terms and Conditions

AUTHORIZED SIGNATURE

By typing in your Name, Title, and Date in the spaces below, you confirm that you are authorized to make legal contracts for the Grantee and that you agree to enter into this agreement by electronic means.

Name*

Jennifer Rasner

Title*

Educator

Date*

11/15/2023

File Attachment Summary

Applicant File Uploads

No files were uploaded

Follow Up

Public Profile

Collaborate 0

Power in Reading - Holocaust

Process: MSHE Foundation 2023-24 Grant Application

Contact Info Request Documents 0

Applicant:

Ms. Jennifer Rasner

jennifer.rasner@capecharterschools.org

3507 Oasis Blvd

Cape Coral, FL 33914

Organization:

Oasis Middle School

239-945-1999

3507 Oasis Blvd

Cape Coral, FL 33914

Contact Email History

i If your organization information does not appear correct, please contact the funder. Thank you.

Application

Follow Up

FollowUp Packet

Question List

Instructions

The purpose of the Mark Schonwetter Holocaust Education Foundation (MSHEF) is to promote kindness and respect through Holocaust Education. Grant money is available to academic institutions that are looking to either implement or expand their Holocaust curriculum.

The MSHEF Grant is meant for educators to teach their students, in an age appropriate way, about the Holocaust. The goal of Holocaust education is for students to learn the history and how the lessons of the past can lead to kindness, respect and inclusion in our society.

Grants awarded up to \$1,000. * Please note any grant applications asking for more than the limit will be automatically disqualified.

Grant Cycle:

- Grant submission deadline is October 15, 2023.
- Grant recipients will be notified by November 15, 2023.
- Funds must be used by June 22, 2024
- Grant evaluations due by June 30, 2024.

Requirements:

1. Funds are to be used for Holocaust Education. The objective is to teach students the lessons to be learned from the past and how they relate to today.
2. All recipients of the grant must submit a Grant Evaluation Report and receipts of how funds were utilized.
3. Please note, if grant funds are not spent by June 22, 2024 and grant evaluations are not submitted by June 30, 2024, grant funds may be asked to be returned.
4. If you are awarded a Grant, you complete a Grant Contract - you must respond within 14 days in order to be eligible to receive funding - please make sure your contact information is correct and we have a good secondary contact as a back up. Please make sure to add grants@mshefoundation.org and administrator@grantinterface.com to your approved sender emails or check your junk email.
5. Grant money cannot be used to cover any staff costs, professional development or teacher salaries.
6. Grant money cannot be used for supplying meals/refreshments.

Uses of Funds:

- Some examples of uses of funds
 - Educational Material such as books for the classroom
 - Help subsidize a class trip, program or assembly
 - Speaker fees
 - Museum entrance costs or subsidize travel cost to a museum

Guidelines:

- Grant money cannot be used for professional education/development or continued professional education/development courses or materials.
- All grants must be submitted by a school and be used by the school.
- Grants are awarded to the school not the teacher; therefore, grants are not transferable from one school to another school.
- Schools can partner with a program to apply for a grant however application must be submitted by the school not the program, museum or any other type of company.

Please note that if you would like to preview the list of application questions, please click on the Question List button.

For more ideas on use of funds please visit our grant page - www.mshefoundation.org/grants

Collaborate Feature

The Collaborate button at the top of the page can be used to invite other people to work on this request.

- From the Collaborate pop up, enter the email address of the person you wish to help you with the request.
- Set the Permission to either View (the collaborator can only view forms in the request), Edit (the collaborator can view and edit the request), or Submit (the collaborator can view, edit, and submit the request)
- Include a message about what you are asking your collaborator to do for you and select Invite.
- You can revoke permission at any time.

An email will be sent to the collaborator containing your message, their username, and a link to the log-on page. After clicking this link, they will be brought to the log-on page. If this is their first time logging onto the system, they will be asked to create a password.

After logging onto the system, the collaborator will see this request under the Collaboration Requests tab of their Applicant Dashboard. Here they can select the Edit Application link and complete your instructions.

Collaborate Video Tutorial (1:37)

▼ School Information**Type of School**

- ☒ Charter School
- ☐ Private/Independent School
- ☐ Public School
- ☐ Religious Education - Christian
- ☐ Religious Education - Jewish
- ☐ Religious Education - Muslim
- ☐ Religious Education - Other
- ☐ Title I School

Secondary Contact

If the primary contact listed in your Grant Application is unable to be reached, please make sure to list a secondary contact who will otherwise be available.

Donnie Hopper

Secondary Email Address

✉ donnie.hopper@capacharterschools.org

Secondary Telephone Number

(239) 945-1999

✓ Requested Grant Details

Project Name

Ex. Holocaust Speaker Series
Power in Reading - Holocaust

How did you hear about us?

Have participated in Holocaust conference

Previous MSHEF Grant Applicant?

Have you ever applied for a grant from MSHE Foundation before? Please note prior application or receipt of a Grant does not impact your current eligibility.

- ☐ No
☒ Yes

Previous MSHEF Grant Recipient?

Have you ever received a MSHE Foundation Grant before? Please note all grant evaluations and required documentation must be submitted from the previous grant cycles in order to be considered for a new grant.

- ☐ No
☒ Yes

Amount Requested

You may request up to \$1000. Grant applications will not be considered if your requested dollar amount exceeds \$1,000.

\$ 940.50

Number of Students Reached

Estimated number of students that will benefit from this grant.

300

Grade of Students?

What grade are the students that will benefit from this grant?

8th grade

Current Holocaust Education Programming?

What are you currently doing at your school for Holocaust Education?

At Oasis Middle the entire duration of quarter 3 is dedicated to the Holocaust and its impact. We discuss a myriad of plays, non-fiction text, fiction text, videos/movies, and even have a box car experience with the students. Our focus is to discuss how the Holocaust impacted individuals and influenced a strength and determination that provide survivors to tell their stories. We choose in the ELA department to dedicate the entire quarter to this topic to ensure that they have a deep level of understanding of this moment in history to prevent an event like this from hopefully happening in the future. Of all the lessons we teach, the students are the most curious and impacted by the events presented in these lessons. That is why we would like to add options for our Book Club choices that provide

Use of Grant Funds?

What will the grant money be used for? Check all that apply.

- ☐ Anne Frank Center Program
☐ Assembly
☐ Butterfly Project
☐ Classroom Set of Books
☐ Daffodil Project
☐ Field Trip Entry Tickets
☐ Museum Entry Tickets
☒ Purchase Holocaust Related Materials
☐ Speaker Fees
☐ Transportation to/from Field Trip
☐ Other

Brief Description of Use of Grant Funds.

Please provide a brief description of how you intend to utilize the funds received.

The funds will be utilized to provide Book Club options to students to expand our choices and provide different viewpoint of the Holocaust. We currently have the options, such as Diary of A Young Girl and tropical Secrets.

Additional Details?

Please provide additional details to help the committee assess your grant application. For example:

- Purchasing books - the name of the book, number of books purchasing, total cost of purchase
- Field trip - the name of program or museum you are visiting, entrance fees, date of trip
- Speaker - the source of the speaker, name of speaker, what is the topic/subject matter the speaker will be speaking to the students about, Speaker cost
- Other purpose - details about the program (fees, cost, timing specific name of program/event, etc.).

Purchasing Books:

1. Prisoner B-3087 by Alan Gratz - \$13.95 x 30 = 418.50
2. A Rebel in Auschwitz: The True Story by Jack Fairweather - \$12.40 x 15 = \$186.00
3. Anne Frank's Diary: The Graphic Adaptation by Anne Frank - \$22.40 x 15 = \$336.00

Total = \$940.50

Specific Goals and Expected Outcomes?

State the specific goals and expected outcomes/success indicators of the requested project/program. Please include details regarding how you plan to meet these goals and outcomes.

Students will use the resources in addition to materials already offered to develop details for a Socratic Seminar that is the culminating project at the end of the unit. Students are asked to use the various resources to ask deeper questions, discuss events they found concerning or inspiring, and even talk about the way the author made us feel as we read the material. They frequently have insightful questions that yield discussions that provide them with a lesson of why we must not forget these events even when those who experienced it are not longer with us. This unit is always the lesson that yields the most insightful discussions and leads to high levels of empathy among the students. There is a transition in the classrooms where the students are kinder and gentler to each other. As

✓ Important Note about System Emails

Please note that important emails regarding your application will be sent from **administrator@grantinterface.com**. Please add this email address to your safe senders list.

**Item
Number:** 9.A.
**Meeting
Date:** 12/12/2023
Item Type: SUPERINTENDENT
REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Jacquelin Collins, Superintendent, Oasis Charter Schools

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 10.A.

Meeting

12/12/2023

Date:

Item Type:

**CITY MANAGER
REPORT:**

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Mark Mason, Director of Finance, City of Cape Coral

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 12.A.

Meeting Date: 12/12/2023

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 13.A.

Meeting Date: 12/12/2023

Item Type: STAFF COMMENT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 14.A.

Meeting Date: 12/12/2023

Item Type: UNFINISHED BUSINESS:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 15.A.
Meeting Date: 12/12/2023
Item Type: NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:
No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 17.A.
Meeting Date: 12/12/2023
Item Type: TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The next Regular Governing Board Meeting will be held on Tuesday, January 16, 2024 at 5:30p.m. at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION: