



# GOVERNING BOARD MINUTES

## *Regular Meeting*

### City of Cape Coral Charter School Authority Governing Board City Council Chambers Tuesday, October 10, 2023

#### 1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, October 10, 2023, at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33909.

#### 2. Moment of Silence

Chair Guido Minaya

#### 3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

#### 4. Roll Call

Dr Guido Minaya (Chair), Kristifer Jackson (Vice), Mykisha Atisele, Karen Michaels

Parent representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Jose Soto, OES, Caroline Rozeau, OEN

Absent: Keith Long, Dist. 6, Cathy Stout

Also Present: Jacquelin Collins, Superintendent

Jackie Corey, Principal, OHS

Marybeth Grecsek, Principal, OES

Kevin Brown, Principal, OEN

Amy Brown, CSA HR Manager

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director and Interim Human Resources Director, CCC

Crystal Feast, Deputy Finance Director, CCC

Andrea Clark, Senior Accountant, CCC  
Jennifer Koehn, Assistant Accounting Manager, CCC  
Damon Grant, Public Works/Facilities Project Manager, CCC  
Gary Cerny, Foundation President  
Dr. John Omundsen, Director Oasis K-12 STEM

5. **Approval of Minutes**

***APPROVED Motion made by Member Jackson, Second by Member Michaels, Unanimous to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, September 12, 2023. Unanimous.***

***APPROVED Motion made by Member Jackson, Second by Member Atisele, Unanimous to Approve the Minutes of the Charter School Authority Special Governing Board Meeting held on Tuesday, September 19, 2023. Unanimous***

6. **Approval of Regular Agenda Meeting**

***APPROVED Motion made by Member Jackson, Second by Member Michaels, to add Dr John Omundsen, Director Oasis K-12 STEM to Item 13A: STAFF COMMENT, and Approve the Balance of the Agenda of the Regular Governing Board Meeting on Tuesday, September 12, 2023. Unanimous.***

7. **Public Comment**

*No Activity*

8. **Consent Agenda**

***Motion made by Jackson, Second by Member Michaels to Approve the Consent Items as Presented. UNANIMOUS***

***APPROVED Request for Approval to Accept the August 2023 Auctioned Funds from the Royal Auction Group, Lot No. 272, Control No. 36140, for the Sale of the 2011 ICC PB105 City of Cape Coral Charter School Authority School Bus in the Amount of \$7,000.00, which is to be added to the Cape Coral Charter School Authority Transportation Budget and Used for Additional Fuel and Expenses.***

***APPROVED Request for Approval to Accept the TAPS 24A283, Florida Department of Education Science of Reading Literacy and Tutoring (SoRT) Program FY 2023/24 General Appropriations Nonrecurring Funding, Section 96, in the Amount of \$11,110.26 for Oasis Elementary South that is based on the Third Grade SY 2022-2023 FEFP Fourth Calculation***

***APPROVED Request for Approval to Accept the TAPS 24A283, Florida Department of Education Science of Reading Literacy and Tutoring (SoRT) Program FY 2023/24 General Appropriations Nonrecurring Funding, Section 96, in the Amount of \$9,883.57, for Oasis Elementary North, that is based on the Third Grade SY 2022-2023 FEFP Fourth Calculation.***

**9. Superintendent's Report**

- 9A. STRATEGIC PLAN RETREAT 2023-2026: System roundtables conducted October 5-6, 2023. The Strategic Retreat is November 13, and November 14 (half day), 2023. It will be facilitated by Dick Van Dyke, CFO, DVD Consulting Inc., dba Leadership Simplified. *Retreat dates may need to be flexible as a meeting venue is still TBD. Updates to follow. The Board will be sent an e-vite.*
- 9B. PROFESSIONAL DEVELOPMENT: The OCS Leadership Team has finalized plans to attend the Aurora Institute Symposium 2023, October 15-17, 2023, in Palm Springs, CA Attendees include Superintendent Collins, Principals Brown/OEN, Hopper/OMS, Grecsek/OES and Assistant Principal Lopez Romano/OHS
- 9C. OEN PORTBLES: Teachers and students have moved into the portables. Everything seems to be in great condition and good working order. The teams are happy to be back.
- 9D. PLAYGROUNDS: OEN is up and running. OES is still under construction with an anticipated opening of November/December.
- 9E. JOINT USE INTERLOCAL AGREEMENT: Resolution 199-23 or the Joint Use Interlocal Agreement between the CSA and the City of Cape Coral for the use of the Jim Jeffers Park was approved by City Council on October 4<sup>th</sup>.
- 9F. CITY COUNCIL PROPOSED UPDATES TO ORDINANCE 84-23: The Ordinance amends Chapter 26 board member terms to two-year(2) terms for a maximum of two(2) terms, with all terms having the same beginning and end term in the respective years. All current member terms will expire on November 30, 2023 with the option of applying for Council reappointment in December. Everyone must reapply. Initially, terms are three(3) voting members serve one(1)year, and four(4) voting members serve a two(2) year term with the possibility of an

additional 2-year term for a maximum four (4) years served. A Public Hearing of this Ordinance is set for October 18, 2023.

*Motion made by Member Jackson, Second by Member Atisele to designate Chair Minaya to attend the City Council Regular Meeting on October 18, 2023, and speak on behalf of the Governing Board regarding possible new term limits for board members. Unanimous*

*Motion made by Member Jackson, Second by Member Michaels to have the Superintendent and Assistant City Attorney draft a resolution [regarding proposed new term limits for board members] which will be presented to the CSA Governing Board at their next Regular Meeting, and then presented to the City Council. Unanimous*

9G: OASIS HIGH BROCHURE: Recently produced Oasis High brochure highlighting students and programs.

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

10A. BUS ACQUISITION: City is acquiring six (6) additional buses and will lease them again. The buses take about 9-12 months to build out and once they are delivered the Finance Director will come back to the Board with a lease agreement.

10B. OEN FIRE ALARMS OUT OF SYNCH: Currently the fire alarms in the portables are on a separate systems and not connected to the main building. Facilities is aware they have two contracts running with each building on a separate system. Facilities is in the process of finding a way to have the two buildings communicate with each other.

10C. OEN STAIRWAY AWNINGS: Facilities is going to go out and will make an assessment to repair/replace.

10D. DEPT SURVEYS: City depts are looking over survey results and groups that are affected will be having discussions.

**11. Chairman's Report**

- Overview of Board Reorganization Process
- Overview of Board Member Engagement
- Thanked the Board for the opportunity to be the Chair

**12. Foundation Report**

*Gary Cerny, Foundation President*

- Preparing for scholarship events and school support for upcoming year.
- Rally is set for October 28<sup>th</sup> and is looking for active sponsorships and auction items
- Booster Club had a kick off party and it was very successful and informative.
- The Foundation's website has been updated and is user-friendly:  
<https://www.capecharterfoundation.com>

**13. Staff Comment**

Dr John Omundsen, Director Oasis STEM K-12 gave overview presentation of STEM projects SY 2023-2024.

**14. Unfinished Business**

No Activity

**15. New Business**

**15A. APPROVED Motion made by Member Michaels, Second by Member Jackson. Unanimous Request for Approval of the Cape Coral Charter School Authority SY 2023-2024 Teacher Salary Increase Allocation Distribution Plan in the Amount of \$107,561.34 - Amy Brown, CSA Human Resources Manager**

**16. Final Board Comment and Discussion**

Chair Minaya: Thinks the Aurora conference is all about competency-based learning and clearly this is what we are already doing with our STEM programming.

Vice Chair Jackson: Thanked City partners for their support. Impressed with STEM projects and the “Empathy by Design” components. Interested in Aurora Conf experience. Attended the Mayor’s Ball and think we should do more outreach like this. Glad playgrounds are coming together.

Member Atisele: Very impressed with the OHS brochure and the team that put it together. Thanked Dr Minaya for his service.

Member Michaels: Thanked Dr. Omundsen for his STEM presentation and reminding us how amazing our schools/students truly are and how much we can and do accomplish. Thanked Dr Minaya for his fearless leadership and service as the Chair.

Parent Rep Hoagland - OHS: Always impressed and overwhelmed with pride in our system and the students we produce.

**17. Time and Date of Next Meeting**

The next Regular Governing Board Meeting will be held on Tuesday, November 14, 2023 at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral 33990

**18. Adjournment**

The Governing Board Regular Meeting adjourned at 6:37p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Secretary

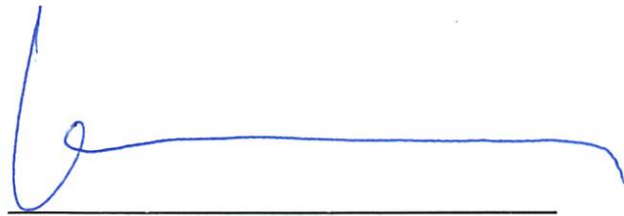
Cape Coral Charter School Authority Governing Board

VOLUME V  
PAGE 184  
October 10, 2023

BOARD  
**APPROVED**

NOV 13 2023

CITY OF CAPE CORAL  
CHARTER SCHOOL AUTHORITY

A handwritten signature in blue ink, consisting of a large loop followed by a horizontal line.

Secretary

Date of approval