



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board

Oasis Elementary North - Cafeteria
Tuesday, September 12, 2023

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, September 12, 2023, at 5:30p.m., at Oasis Elementary North-Cafeteria, 2817 SW 3rd Lane, Cape Coral, FL 33991.

2. Moment of Silence

Chair Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

4. Roll Call

Chair Minaya, Vice Chair Melissa Rodriguez Meehan, Mykisha Atisele, Kristifer Jackson, Keith Long, Dist. 1(Arrived 5:39p.m.), Karen Michaels. Parent representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Jose Soto, OES (Absent), Caroline Rozeau, OEN

Also Present: Jacquelin Collins, Superintendent

Jackie Corey, Principapl, OHS

Marybeth Grecsek, Principal, OES

Carrie Abes, Assistant Principal, OES

Kevin Brown, Principal, OEN

Kelly Weeks, Assistant Principal, OEN

Amy Brown, CSA HR Manager

Tammy Daniels, CSA Transportation Manager

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director and Interim Human Resources Director, CCC
Crystal Feast, Deputy Finance Director, CCC
Andrea Clark, Senior Accountant, CCC
Jennifer Koehn, Assistant Accounting Manager, CCC
Damon Grant, Public Works/Facilities Project Manager, CCC
Gary Cerny, Foundation President

5. Approval of Minutes

APPROVED Motion made by Vice Jackson, Second by Member Michaels, Unanimous to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, August 15, 2023. Unanimous.

APPROVED Motion made by Vice Jackson, Second by Member Michaels, Unanimous to Approve the Minutes of the Charter School Authority Special Governing Board Meeting held on Friday, August 18, 2023. Unanimous

6. Approval of Regular Agenda Meeting

APPROVED Motion made by Vice Jackson, Second by Member Michaels, Unanimous to Approve the Agenda of the Regular Governing Board Meeting on Tuesday, September 12, 2023. Unanimous.

7. Public Comment

No Activity

8. Consent Agenda

Motion made by Vice Jackson, Second by Member Michaels to Approve the Consent Items as Presented. UNANIMOUS

- A. APPROVED Request for Approval of the TAPS 23A-097 School Hardening Grant for the Safety & Security of the City of Cape Coral Oasis Charter School Buildings in the Amount of: Oasis Elementary South, \$6,000; Oasis Elementary North, \$5,541; Oasis Middle School, \$5,000; Oasis High School, \$5,267**
- B. APPROVED Request for Approval of the Purchase of Oasis High School Classroom Furniture in the Amount of \$124,532.00, which is to be Purchased with ESSER III Amendment Funds.**

- C. APPROVED** Request for Approval and Acceptance of the Florida Gulf Coast University, Richard M. Schulze Foundation 2023 Summer STEM Institute for Teachers in-service STEM teacher training award in the amount of \$1,000 each for the following City of Cape Coral Charter School Authority Teachers: Kori Nelson, Victoria Olszewski, Tracy Zumar, Lynette Stockwell, Jessica Prieto - Oasis Elementary South; Matthew Laubhan, Amy Harrington - Oasis Elementary North; Kelly Henry-Herbst - Oasis Middle School
- D. APPROVED** Request for Approval and Acceptance of the Army National Guard Recruiting ARNG Funding Support SY 2023-2024 in the Amount of \$2,500.00, Which is to be Used to Purchase Approximately 170 unit practice t-shirts for Oasis High School Shark Battalion cadets.

9. Superintendent's Report

- 9A. STRATEGIC PLAN 2023:** Surveys are out. The next step is select roundtables October 5-6, 2023. The Strategic Retreat is November 13, and November 14 (half day), 2023. It will be facilitated by Dick Van Dyke, CFO, DVD Consulting Inc., *dba Leadership Simplified*.
- 9B. PROFESSIONAL DEVELOPMENT:** Superintendent, Chair Minaya, Member Atisele and the Governing Board Secretary attended the 2023 FL Charter School Governance Conference. It was another enlightening and refreshing virtual and in-person conference, and the superintendent is considering offering the Oasis campus as a venue next year or in the future.

The OCS Leadership Team has finalized plans to attend the Aurora Institute Symposium 2023, October 15-17, 2023, in Palm Springs, CA Attendees include Superintendent Collins, Principals Brown/OEN, Hopper/OMS, Grecsek/OES and Assistant Principal Lopez Romano/OHS.

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

10A. POSTPONED UNTIL SPECIAL MEETING - SEPTEMBER 19, 2023

Request for Approval of the Second Amended Master Lease Agreement for All Charter Schools and Facilities - Mark Mason, Finance Director, and Interim Director, Human Resources, City of Cape Coral

Motion to withdraw pending Item 10A made by Member Stout, Second by Vice Jackson, Unanimous

Active Discussion

Motion made by Vice Jackson, Second by Member Michaels to Postpone Pending Item 10A and Allow Board Member Michaels to work with Mark Moriarty, Assistant City Attorney on the Amended Master Lease language, and then present the Item to the CSA Governing Board at a Special Meeting to be held on September 19, 2023. Unanimous

10B. POSTPONED UNTIL SPECIAL MEETING - SEPTEMBER 19, 2023

Request for Approval of the School Bus Lease Agreement between the City of Cape Coral Charter School Authority and the City of Cape Coral for the lease of school buses by the City of Cape Coral Charter School Authority - Mark Mason, Finance Director, and Interim Director, Human Resources, City of Cape Coral

Motion to withdraw pending Item 10B made by Member Stout, Second by Member Atisele, Unanimous

Active Discussion

Motion made by Vice Jackson, Second by Member Stout to Postpone Pending Item 10B and Allow Board Member Michaels to work with Mark Moriarty, Assistant City Attorney to review School Bus Lease Agreement language, and bring the Item back to the Board at a Special Meeting to be held on September 19, 2023. Unanimous

11. **Chairman's Report**

- ResilientLee Recovery Taskforce Updates.
- Wants Service Level Agreements to be reviewed and discussed as soon as possible.

12. **Foundation Report**

Gary Cerny, Foundation President

- Preparing for scholarship events and school support for upcoming year.
- Rally is set for October 28th and is looking for active sponsorships and auction items.
- Booster Club had a kick off party and it was very successful and informative.
- The Foundation's website has been updated and is user-friendly:
<https://www.capecharterfoundation.com>

13. **Staff Comment**

Oasis Elementary North Student Chorus - Singing of the *Star Spangled Banner*

Jackie Corey, Principal, Oasis High School provided update(s) on high school academics and student activities.

Tammy Daniels, CSA Transportation Manager provided department updates including ridership, waitlists and operational costs.

14. **Unfinished Business**

No Activity

15. **New Business**

- A. ***APPROVED Motion made by Vice Jackson, Second by Member Stout.***
Unanimous Request for Approval of the Joint Use Inter Local Agreement Between the Cape Coral Charter School Authority, and the City of Cape Coral, Florida, a Municipal Corporation acting by and through its City Council - Superintendent Jacquelin Collins
- B. ***APPROVED Motion made by Vice Jackson, Second by Member Michaels.***
Unanimous Request for Approval of the Oasis Elementary North Schoolwide Improvement Plan (SIP) 2023-2024 - Jacquelin Collins, Superintendent, Oasis Charter Schools
- C. ***APPROVED Motion made by Vice Jackson, Second by Member Stout***
Request Unanimous Request for Approval of the Oasis Middle School

Schoolwide Improvement Plan (SIP) 2023-2024 - Jacquelin Collins,
Superintendent , Oasis Charter Schools

- D. *APPROVED Motion made by Vice Jackson, Second by Member Michaels, Unanimous*** Request for Approval of the AMENDED Oasis Charter Schools Instructional Calendar SY 2023-2024 - Superintendent Jacquelin Collins

16. Final Board Comment and Discussion

Chair Minaya: Welcomed new parent representatives. Thanked Oasis North Leadership for hosting the meeting. Thanked the Assistant City Attorney and Director of Finance for their expertise and active discussion regarding the Amended Master Lease and Service Level Agreements and looks forward to follow-up meetings.

Vice Chair Jackson: Welcomed new parent representatives. Thanked City partners for their open discussions regarding the Amended Master Lease and the Service Level Agreements,

Member Atisele: Welcomed new parent representatives. She is looking forward to receiving a copy of the new brochure the high school is producing. Enjoyed the OEN Chorus presentation.

Member Michaels: Welcomed new parent representatives.

Member Stout: Invited Oasis Community to join OHS JROTC Shark Battalion as they welcome home an Honor Flight that is returning from Washington, D.C. It's Saturday, September 30th. Meet the donated Dolphin Transportation coach in front of OHS at 7:00p.m. sharp. Everyone is welcome!

Parent Rep Hoagland - OHS: Thank you for warm welcome.

Parent Rep Schade - OMS: Thank You for warm welcome.

Parent Rep Rouzeau - OEN: Thank You for warm welcome.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, October 10, 2023 at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral 33990

18. Adjournment

The Governing Board Regular Meeting adjourned at 7:29p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Secretary

Cape Coral Charter School Authority Governing Board

BOARD
APPROVED

OCT 10 2023

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY



Secretary

Date of approval