



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board Regular Meeting City Council Chambers Tuesday, December 14, 2021 at 5:30p.m.

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, December 14, 2021 at City Council Chambers, Cape Coral FL 33990. Chairman Minaya called the meeting to order at 5:30p.m.

2. Moment of Silence

Chairman Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Minaya

4. Roll Call

Chairman Minaya, Vice-Chair Rodriguez Meehan, Raso Tate, Dist 1, Campbell, Jackson, Mitchell, Saiz. Parent Representatives(s) Hoagland - OHS, Frank - OEN/OES.

Also Present: Jacquelin Collins, Superintendent

Mary Anne Moniz, Charter Schools Business Manager

Danielle Jensen, Director of Food Service and Transportation

Dr Christina Britton, Principal, Oasis High

Tim Loughren, AP OHS

Donnie Hopper, Principal, OMS

Dr Brianne Romano, AP OMS

Kevin Brown, Principal, OEN

MaryBeth Grecsek, Principal, OES

Carrie Abes, AP OES

Dr. John Omundsen, Director STEM Education

Dolores Menendez, City Attorney

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Connie Barron, Assistant City Manager

Mark Mason, Finance Director, CCC
Michele Hoffmann, Director IT, CCC
Matthew Vilord, IT and Communications Manager, CCC
Mark Ridenour, Capital Projects, CCC
Damon Grant, Public Works Facilities Project Manager, CCC
Angela Cline, Classification & Compensation Manager, CCC
Amy Pawloski, Teacher OMS
Luis Zambaro, Media
CCPD Officer

5. Approval of Minutes

*Motion made by Member Mitchell, Second by Member Rodriguez Meehan to Approve the Minutes of the Regular Meeting on Tuesday, October 12, 2021 Unanimous.
Motion Carried*

6. Approval of Regular Agenda Meeting

Motion made by Member Mitchell, Second by Member Rodriguez Meehan to Approve the Agenda for the Regular Governing Board Meeting, on Tuesday, December 14, 2021. Unanimous. Motion Carried

7. Public Comment

Public Comment Speaking Time is to be limited up to three (3) minutes per individual; 45 minutes total Public Comment time.

No Activity

8. Consent Agenda

Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to Approve the Consent Items 8A - 8D as Presented. Unanimous. Motion Carried

8A. APPROVED Request for Acceptance and Approval of the City of Cape Coral Oasis Charter Schools Instructional Calendar School Year 2022-2023 - Superintendent Jacquelin Collins

8B. APPROVED Request for Approval of the Meeting Dates for the Cape Coral Charter School Authority Budget Workshop #1, and Budget Workshop #2 - Superintendent Collins

8C. APPROVED Request for Approval and Adoption of the NEOLA Policy Updates: 0100, 0131, 0161, 0165.01, 1120, 1121.01, 1215, 1590, 2111, 2215, 2410, 2417, 2421, 2423, 2430, 2431.03, 2520, 2521, 2605, 2800, 3120, 3121.01, 3215, 3590, 4120, 4121.01, 4215, 4590 -

Superintendent Collins. Updates can be viewed at www.capecharterschools.org. Go to Governing Board, CLICK Meetings, Go to Current Agenda, CLICK NEOLA UPDATES

8D. **APPROVED** Request for Approval and Adoption of the NEOLA Policy Updates: 5225, 5410.01, 5460, 5500, 5512, 5630.01, 5722, 6152, 6152.01, 7434, 7440.01, 8141, 8310, 8330, 8406, 8420, 8450.01, 8452, 8800, 9800 - Superintendent Collins. Updates can be viewed at www.capecharterschools.org. Go to Governing Board, CLICK Meetings, Go to Current Agenda, CLICK NEOLA UPDATES

9. Superintendent's Report

Introduced the Governing Board members; welcomed new member, Neal Saiz.
Introduced new CITY MANAGER'S REPORT which has been added to all meeting agendas.

ESSER III - Schools are expected to receive an allocation in the amount of \$6.2million, which is our largest allotment to date. ESSER II was \$2.7million. Each school submitted their own plan which was due Nov.12; the District is submitting final plans Dec 17th. Final approval will come from the state sometime in Spring '22. These monies are used to close learning gaps, increase reading scores, enhance content, support students and teachers, etc., all gaps brought on by the COVID-19 pandemic. Funding will be in two bundles - 1st will be 2/3 of total allotment, followed by 1/3 balance the following year. A minimum of 20% must be spent on learning loss. All school plans are posted on each school's website. As required, a survey is also present asking where spending should go and why. This information will be shared at a later meeting. All plans will be reviewed regularly.

BUDGET KICKOFF - Mark Mason is aware of the kickoff and attended the meeting. We are reviewing Capital Asset Improvement Plans which are due in January. Furthermore, principals have also started working on their Operations templates which are due for review with me, Mark, and Mary Anne in March.

STRATEGIC PLAN GOALS - Continuous focus and progress throughout the system.

1. Student Achievement - using data analysis. Schools have implemented PLC to determine through common assessments what has been mastered and what remain a challenge.
2. Implementation of more effective teacher evaluation tool - using growth model that gives teachers strategies they can use to increase student learning and their own teaching skills. Next year we will have six(6) days of professional development that will help us reach this worthy goal.

3. Development and Implementation of Teacher Mentoring Program - Dr. Brianne Romano (current OMS AP) will design the teacher mentoring program and with the assistance of principals and assistant principals identify educators who can benefit from peer support and guidance. The program will start forming in January with scheduled trainings to follow.

OHS CHARTER RENEWAL - Dr. Britton and the Superintendent will begin working closely to complete the application according to the new Florida Model Charter School application requirements and will submit by March 1st or soon thereafter.

10. City Manager's Report

Connie Barron, Assistant City Manager (ACM)

Barron gave an introduction and brief outline of her personal and professional association with the Charter Schools. She also outlined the City's transition plan with the charter schools which has changed from a previously arms-length position, to a more involved operational mode. Barron thanked all parties participating in the initial transition team meetings.

ACM highlighted some aspects of the amended lease agreement including summarizing "the City is now paying \$1.7million of the Charter School's \$3.2 million annual debt, and also adding \$300,000 in capital improvements funding. So [now] rather than the charter school's paying \$3.2 million a year, they will [now] pay \$1.5 million a year, for the lease of the buildings." Barron finished saying the City is "looking forward to a very long, prosperous, and successful partnership with the Charter Schools."

Michelle Hoffmann, Director IT, gave an IT Transition Report that reviewed the results of the charter school's IT satisfaction survey.

Mark Mason, Director Financial Services, highlighted creation of new charter schools financial operations environment within Tyler Munis, the FY 2021 Internal Audit review, and miscellaneous expectations moving forward.

Mark Ridenour, Facilities Project Manager/Capital Projects gave updates on charter school custodial issues, and the Oasis North Portables Project. He also introduced Damon Grant, the new Facilities Project Manager who will now oversee all charter school custodial issues.

Barron introduced Angela Cline, Classification & Compensation Manager, who will provide Human Resources input as necessary during subsequent board meetings.

Member Raso Tate reminded governing board members that “City Council is committed to the success and continued support of the charter schools.”

Chairman Minaya noted that seeing City teams in the chamber, along with Charter School administration shows that “the transition is truly a partnership,” and he is grateful and appreciative a City Manager’s Report is now part of the governing board’s agenda, and that the two parties can move forward with a better understanding of their different, but yet compatible [business]cultures.

Member Jackson thanked Barron and her team for advocating for the charter schools and for all they are doing to make the year-long transition as smooth as possible.

Member Campbell thanked Barron for her team’s presentation and said this [new] partnership is “absolutely fantastic and completely opposite of what has taken place in the past,” and that he looks forward to moving ahead.

11. Chairman’s Report

Thanked everyone for their effort on the amended lease agreement.

Repeated his gratitude for the positive partnership with ACM and her teams.

Congratulated Superintendent Collins and her teams on performing so well considering how challenging the school year has been since August. Wishes everyone well.

12. Foundation Report

Jennifer Hoagland - Treasurer for Gary Cerny, Foundation President

Lighthouse Awards nominations ended December 4, 2021 - it was a great turn-out.
Winners will be awarded at the banquet on Sunday, March 6, 2022.

The Foundation is sponsoring all four school's theatrical productions this school year.

A new \$4,000 Foundation Sports Team and Clubs Grant is up for grabs. The funding has been set aside to help support students, athletes, coaches, teachers, liaisons, etc and their sports team and club needs.

13. Staff Comment

No Activity

14. Unfinished Business

13A. APPROVED Motion made by Member Raso Tate, Second by Member Campbell to Accept and Approve the Corrected Meeting Dates for the City of Cape Coral Charter School Authority Governing Board from January to August 2022 to include Tuesday, August 16, 2022 - Superintendent Collins

15. New Business

15A. Motion made by Member Rasio Tate, Second by Member Campbell to Approve the "Amended Master Lease Agreement for All Charter Schools and Facilities with The City of Cape Coral, Florida" Unanimous. Motion Passed

Active Board Discussion Member VOTE:

Campbell YES

Jackson YES

Minaya YES

Mitchell YES

Rodriguez Meehan YES

Raso Tate YES

Saiz YES

15B. Motion made by Member Campbell, Second by Member Rodriguez Meehan, to Approve and Accept New Business Items 15B thru Item 15G Regarding the Approval and Acceptance of Monetary Donations to be Used for the Oasis Charter Schools STEM Education Program - Dr John Omundsen, Director of STEM Education. Unanimous Motion Passed

Active Board Discussion Member Vote

Campbell YES

Jackson YES

Minaya YES

Mitchell YES

Rodriguez Meehan YES

Raso Tate YES

Saiz YES

15B. APPROVED Request for Acceptance and Approval of the "HB 2707 Oasis Charter Schools Makerspace Initiative," Florida Board of Education Project Award, TAPS Number 22A169, in the amount of \$341,373.80 to be Used for the Oasis Charter Schools STEM Education Program - Dr John Omundsen, Director of STEM Education

15C. APPROVED Request for Acceptance and Approval of the "HB 2707 Oasis Charter Schools Makerspace Initiative," Gunterberg Charitable Foundation - Culliton Family Matching Donation in the amount of \$140,000.00 to be Used for the Oasis Charter Schools STEM Education Program - Dr John Omundsen, Director of STEM Education

15D. APPROVED Request for Acceptance and Approval of the "HB 2707 Oasis Charter Schools Makerspace Initiative," Cape Coral Municipal Charter School Foundation Matching Donation in the amount of \$5,000.00 to be Used for the Oasis Charter Schools STEM Education Program - Dr John Omundsen, Director of STEM Education

15E. APPROVED Request for Acceptance and Approval of the "HB 2707 Oasis Charter Schools Makerspace Initiative," Oasis Elementary North Parent Teacher Organization (PTO) Matching Donation in the amount of \$15,000.00 to be Used for the Oasis Charter Schools STEM Education Program - Dr John Omundsen, Director of STEM Education

15F. **APPROVED** Request for Acceptance and Approval of the "HB 2707 Oasis Charter Schools Makerspace Initiative," Oasis Elementary South Parent Teacher Organization (PTO) Matching Donation in the Amount of \$10,000.00 to be Used for the Oasis Charter Schools STEM Education Program - Dr John Omundsen, Director of STEM Education

15G. **APPROVED** Request for Acceptance and Approval of the "HB 2707 Oasis Charter Schools Makerspace Initiative," Oasis Middle School Parent Teacher Organization (PTO) Matching Donation in the amount of \$5,000.00 to be Used for the Oasis Charter Schools STEM Education Program - Dr John Omundsen, Director of STEM Education

16. Final Board Comment and Discussion

Minaya - Other members have said it all. From the start of the school year to now has been momentous but we made it, and we can all certainly be proud. Thank you all for an excellent job of holding things in place so well. Thank you all and Happy Holidays

Rodriguez Meehan - Thank You to all the teachers and staff it's been a tough year; very impressed with STEM initiatives which she has seen first hand; always ready to support and observe TAC meetings; very excited for the new teacher mentoring program coming up this year. Happy Holidays

Jackson - Thanks to each and everyone for all the work you do. Happy Holidays

Campbell - very impressed and proud of the partnership between the City and Charter Schools; appreciates all the teachers and staff; wishes everyone Happy Holidays

Mitchell - Thank You for all the cooperation and working together that's going on with the City it's so great; fundraising is also working out, and this is great, too. Looking forward to New Year and hopes everyone stays safe and Happy Holidays

Raso Tate - taking leave to Council for vote; thanked OHS students for their last minute performance at the tree lighting; our city theatre and museum are under construction for a year so talks regarding shared facilities will be extended into next year. Merry Christmas, Happy New Year and everyone stay safe.

Saiz - pleased to join the board. Happy Holidays

Hoagland - the Foundation is always happy to support teachers and students in anyway. Happy Holidays

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, January 18, 2022 at 5:30 p.m. in City Council Chambers.

18. Adjournment

The Governing Board adjourned at 6:52p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary



Secretary

BOARD
APPROVED

JAN 18 2021 / 2022

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

Date of approval