



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board

City of Cape Coral Council Chambers
Tuesday, August 15, 2023

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, August 15, 2023 at City of Cape Coral Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990. Chair Minaya called the meeting to order at 5:30p.m.

2. Moment of Silence

Chair Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

4. Roll Call

Chair Minaya, Vice Chair Melissa Rodriguez Meehan, Mykisha Atisele, Kristifer Jackson, Keith Long, Karen Michaels. Parent representatives: Jennifer Hoagland, OHS/SAC, Jose Soto, OES

Absent: Cathy Stout

Also Present: Jacquelin Collins, Superintendent

Jackie Corey, Principapl, OHS

Dr Brianne Romano, Assistant Principal, OHS

Marybeth Grecsek, Principal, OES

Carrie Abes, Assistant Principal, OES

Kevin Brown, Principal, OEN

Kelly Weeks, Assistant Principal, OEN

Dr John Omundsen, Director K-12 STEM INNOVATION

Mark Moriarty, Assistant City Attorney, CCC
Mark Mason, Finance Director and Interim Human Resources Director, CCC
Crystal Feast, Deputy Finance Director, CCC
Nicole Reitler, Management/Budget Administrator, CCC
Kassandra Penner, Senior Management/Budget Analyst, CCC
Andrea Clark, Senior Accountant, CCC
Jennifer Koehn, Assistant Accounting Manager, CCC
Angela Cline, Human Resources, CCC
Rigo Chacon, Public Works/Facilities, CCC
Damon Grant, Public Works/Facilities Project Manager, CCC
Gary Cerny, Foundation President

5. **Approval of Minutes**

Motion made by Member Long, Second by Member Michaels to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, June 13, 2023. Unanimous.

6. **Approval of Regular Agenda Meeting**

Motion made by Vice Chair Jackson, Second by Member Long to Approve the Agenda of the Regular Governing Board Meeting on Tuesday, August 15, 2023. Unanimous.

7. **Public Comment**

No Activity

8. **Consent Agenda**

Motion made by Member Jackson, Second by Member Long to Approve the Consent Items as Presented. UNANIMOUS

- 8A. APPROVED Request for Approval to Reallocate the Balance of the Oasis STEM Program Donated Funds SY 2021-2022, and the Balance of Oasis STEM Program Donated Funds SY 2022-2023, in the total amount of \$24,415.60, back to the Oasis Charter Schools to be Used for the Continued Funding of the City of Cape Coral Charter School Authority STEM Initiatives - Dr John Omundsen, Director, Oasis STEM K-12 Education
- 8B. APPROVED Request for Approval of the City of Cape Coral Oasis Charter Schools Teachers-Out-of-Field Notification List SY 2023-2024 - Superintendent Collins

- 8C. APPROVED Request for Approval, Adoption, Amendment, or Repeal of the Proposed NEOLA Policies Special Update, Volume 23, No. 2, January 2023 Revisions - Superintendent Collins These policies can be viewed in full at:
<https://www.capecharterschools.org> CLICK Governing Board CLICK Meetings SCROLL DOWN TO "NEOLA POLICY UPDATES" CLICK NEOLA POLICY UPDATES AUGUST 2023 CLICK NEOLA POLICY UPDATES AUG 2023 PART 2

9. **Superintendent's Report**

- 9A. UPDATES: Provided pictures and highlights of successful back to school days, SY2023-2024, Oasis Elementary North Portables update, OCS transportation ridership at an all-time high, outdoor classrooms are in last stages of development, the football field is in progress, school-parent/guardian communications platform has new vendor that is less expensive but offers features that meet our system demands, playgrounds at OEN, OES are on schedule, OHS AICE diplomas awarded with 75% student pass rate, plans for the next strategic planning session are in development and workshop dates will be announced, FY23 successfully closed out, etc.
- 9C. PROFESSIONAL DEVELOPMENT: Superintendent Collins will be attending the Chamber of Commerce of Cape Coral's Annual Women in Leadership Conference, on September 1, 2023.

The OCS Leadership Team has finalized plans to attend the Aurora Institute Symposium 2023, October 15-17, 2023, in Palm Springs, CA

10. **City Manager's Report**

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral (PPT Presentation)

- 10A. *APPROVED* - Request for Approval of the FY 2023 Budget Amendment 1- Mark Mason, Finance Director, CCC. *Motion made by Member Jackson, Second by Member Long. Unanimous*

11. **Chairman's Report**

- ResilientLee Recovery Taskforce Updates.
- Florida Charter School Governance Conference 2023 - Saturday, September 9, 2023, 8:00am-4:00pm, Jacksonville, Florida LIVE ATTENDANCE OR VIRTUAL

12. **Foundation Report**

Gary Cerny, Foundation President

- Preparing for scholarship events and school support for upcoming year.

13. **Staff Comment**

No Activity

14. **Unfinished Business**

No Activity

15. **New Business**

15A. POSTPONED INDEFINITELY This agenda item has been postponed indefinitely.

Motion made by Vice Chair Kristifer Jackson, Second by Member Michaels. Unanimous
Request for the Approval of the Inter Local Agreement between the City of Cape Coral Charter School Authority and the City of Cape Coral, a Florida municipal Corporation, Acting by and through its City Council, to Enter into an Agreement set forth in the Terms and Conditions Regarding the Joint Use of Jim Jeffers Park and Oasis Elementary North - Superintendent Collins

15B. APPROVED Request for Approval to Move the Cape Coral Charter School Authority Regular Governing Board Meeting Date in the Month of June, to the Fourth Tuesday of the Month of June, in order to Accommodate the Mandatory August Submission Date for the School District of Lee County Mental Health Allocation Plan- Superintendent Collins. *Motion made by Vice Chair Jackson, Second by Member Atisele. Unanimous*

16. **Final Board Comment and Discussion**

Chair Minaya: Pleased with start of new school year and the City/Charter departments collaboration is positive and moving forward on projects like the portables, etc. Wishes students, teachers and staff a successful new school year and encourages citizen participation in the ResilientLee forums.

Vice Chair Jackson: Congratulated teachers/students/staff on successful start of new school year. Keep up the good work! Looking forward to what the new school year brings.

Member Atisele: First days in parent car line were smooth and well managed by staff. Congratulations to all school teams and she's looking forward to a positive year for all Oasis students/staff.

Member Michaels: Congratulations to all Oasis students and teachers on the start of a new school year! She is still looking into the development of some type of parent car pooling to help families with particular transportation needs.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, September 12, 2023 at 5:30p.m., at Oasis Elementary North - Cafeteria, 2817 SW 3rd Lane, Cape Coral, FL 33991

18. Adjournment

The Governing Board Regular Meeting adjourned at 6:34p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary

BOARD
APPROVED

SEP 12 2023

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

Date of approval