

GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board Regular Meeting City Council Chambers Tuesday, June 14, 2022 at 5:30p.m.

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, June 14, 2022 in City Council Chambers, Cape Coral, Florida 33990. Chairman Minaya called the meeting to order at 5:31p.m.

2. Moment of Silence

Chairman Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Minaya

4. Roll Call

Chairman Minaya, Vice Chair Rodriguez Meehan, Mykisha Atisele, Kristifer Jackson

Absent Excused: Campbell, Raso Tate, Saiz, Hoagland (OHS), Frank (OEN/OES)

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Food Service and Transportation

Christie Britton, Principal, OHS

Donnie Hopper, Principal, OMS

Kevin Brown, Principal, OEN

Marybeth Grecsek, Principal, OES

Carrie Abes, AP OES

Dolores Menendez, City Attorney

Mark Moriarty, Assistant City Attorney

Connie Barron, Assistant City Manager

Mark Mason, Finance Director, CCC

Damon Grant, Public Works Facilities Project Manager, CCC
Angela Cline, Classification & Compensation Manager, CC
Gary Cerny, Foundation President
CCPD Officer Herrera

5. Approval of Minutes

Motion made by Member Rodriguez Meehan, Second by Member Jackson to Approve the Minutes of the following:

5A. Charter School Authority Regular Governing Board Meeting on Tuesday, May 10, 2022

5B. Charter School Authority Budget Workshop # 2 on June 3, 2022

5C. Charter School Authority Budget Workshop # 1 on May 10, 2022

Unanimous. Motion Carried

6. Approval of Regular Agenda Meeting

Motion made by Member Rodriguez Meehan, Second by Member Jackson to Approve the Regular Governing Board Meeting Agenda, on Tuesday, June 14, 2022. Unanimous. Motion Carried

7. Public Comment

No Activity

8. Consent Agenda

Motion made by Member Jackson, Second by Member Rodriguez Meehan to Approve the Consent Items as Presented. Unanimous. Motion Carried

8A. **APPROVED** Request for the Approval of the City of Cape Coral Oasis Charter Schools National School Lunch Program Wellness Policy SY 2022-2023 - Danielle Jensen, Director of Transportation and Food Services

8B. **APPROVED** Request for the Approval and Acceptance of the ESSER II and ESSER III City of Cape Coral Oasis Charter Schools Allocations Thru FY 2024 - Superintendent Collins

8C. **APPROVED** Request for the Approval and Acceptance of the Florida Department of Education "Summer Learning Camps" - American Rescue Plan (ARP) Act, Elementary and Secondary School Emergency Relief (ESSER) Fund CFDA # 84.425U/TAPS#22B118 Allocation in the Amount of \$38,718.93 for Oasis Elementary South - Superintendent Collins

8D. **APPROVED** Request for the Approval and Acceptance of the "K-3 Reading Tutoring Program" - American Rescue Plan (ARP) Act, Elementary and Secondary School Emergency Relief (ESSER) Fund CFDA #

84.425U/TAPS#22B118 Allocation in the Amount of \$18,013.96 for Oasis Elementary South - Superintendent Collins

8E. **APPROVED** Request for Approval and Acceptance of the "K-3 Reading Tutoring Program" - American Rescue Plan (ARP) Act, Elementary and Secondary School Emergency Relief (ESSER) Fund Allocation in the Amount of \$35,547.47 for Oasis Elementary North - Superintendent Collins

8F. **APPROVED** Request for the Approval of the Purchase Orders and Purchases Over \$100,000 for SY 2022-2023 - Danielle Jensen, Director Transportation and Food Services

8G. **APPROVED** Request for the Approval of the Purchase of the Savvas Learning Company, LLC, Envision Florida Algebra 8/9, and Math Grades 6-8 Textbooks for Oasis Middle School in the Amount of \$141,990.37 - Superintendent Collins

8H. **APPROVED** Request for the Approval of the Purchase of the Florida School Book Depository Order #193465 -McGraw-Hill Social Studies FL Consumable Worktext Grades 2 -5, and Florida School Book Depository Order # 192325 for Houghton Mifflin K-5 Series Math Textbooks for Oasis Elementary South in the Amount of \$133,347.42- Superintendent Collins

8I. **APPROVED** Request for the Approval of the Purchase of the Savvas Learning Company, LLC, Envision Florida Math K-5 Textbooks for Oasis Elementary North in the Amount of \$166,822.24- Superintendent Collins

8J. **APPROVED** Request for the Approval of the Charter School Food Service Manager Job Description and Salary Range - Superintendent Collins

8K. **APPROVED** Request for the Approval and Adoption of the NEOLA Policy Updates, Vol. 22, No.2, Mar. 2022 Revisions: 6320 Purchasing Contracts for Commodities and Contractual Services; 6530 Reemployment Assistance; 8405 School Safety and Security; 8450.01 Protective Facial Coverings During Pandemic/Epidemic Events; 9130 Public Complaints; 1120.11 Preference For Veterans in Employment; 1216 Dress and Grooming; 2260 Nondiscrimination and Access to Equal Educational Opportunity; 2410 School Health Services; 2520 Selection and Adoption of Instructional Materials; 2521 Instructional Materials Program; 3120.11 Preference For Veterans in Employment; 3216 Staff and Dress Grooming; 4120.11 Preference for Veterans in Employment; 4216 Staff And Dress

Grooming; 5511V1 Dress and Grooming; 5511V2 Dress and Grooming; 5780 Student/Parent Rights; 6110 Grant Funds; 6114 Cost Principles - Spending Federal Fund

9. **Superintendent's Report**

Overview of the Charter-City transition to date. Superintendent Collins has been asked to return to the Board with a status update in November.

Discussion of the Teacher Salary Increase

10. **City Manager's Report**

10A: Mark Mason, Director of Finance for Connie Barron, Assistant City Manager

- Chapter 26 in final review. The City Departments will be meeting with Charter teams with final questions/concerns before July 1st.
- Angela C: Discussed Charter to City employee migration set for July 1st. City HR is addressing any final transition questions and concerns charter employees may have.

11. **Chairman's Report**

- Highlighted a brief conversation with new LCSD Superintendent Bernier who is favorable to the Charter Schools and may consider another look at the Half Cent Sales Tax revenue distribution to the charter schools up to and including bonuses.
- Discussed need to look into challenges of recruiting and retaining teachers and highlighted some of the strategies the District is employing
- Highlighted Charter-City transition is an on-going process, and as we approach Phase 2 the City's input and direction is very helpful and appreciated.
- Requested an update from Asst City Manager on possible Service Level Agreements to be implemented between City departments and the Charter Schools.
- Recommended the creation of a "Finance/Budget Committee" that includes governing boards members (Saiz) and stakeholders to discuss the financial needs and accountability of the charter schools.

12. **Foundation Report**

No Activity

13. **Staff Comment**

No Activity

14. **Unfinished Business**

Motion made by Member Rodriguez Meehan, Second by Member Jackson to APPROVE and TABLE the following Unfinished Business items until the Next Regular Governing Board Meeting on Tuesday, August 16, 2022:

A. **APPROVED** Request for the Approval of the Charter School Authority New Hire Teacher Salary Plan Based on 190 Working Days - Elementary and Secondary Teachers SY 2022-2023 - Superintendent Collins *Unanimous*

Minaya: Yes

Rodriguez Meehan: Yes

Atisele: Yes

Jackson: Yes

B. **TABLED** Request for Approval of the Charter School Authority Teacher Salary Increases Based on the Approval of one of the Teacher Salary Increase Scenarios 1, 2, or 3 - Superintendent Collins

City Attorney Menendez advised there should not be a vote taken on Item 14B because there was a short public notice.

Item 14B will be returned to the Board with exact costs for a vote on August 16, 2022.

15. **New Business**

15.A APPROVED Motion made by Member Jackson, Second by Member Rodriguez Meehan. Request for the Approval of the Updated City of Cape Coral Oasis Charter Schools "Parent Involvement Policy rev. 2022" - Superintendent Collins

15.B APPROVED Motion made by Member Jackson, Second by Member Rodriguez Meehan. Request for the Approval and Adoption of the City of Cape Coral Oasis Charter Schools Proposed Operating Budget FY 2023-FY 2025 - MaryAnne Moniz, Business Manager *Unanimous*

Minaya - YES

Rodriguez Meehan - YES

Atisele - YES

Jackson - YES

16. Final Board Comment and Discussion

Minaya - Thanked MaryAnne Moniz and Danielle Jensen. Would like to see the "secret" of the charter school success -- Parent Involvement -- promoted. Chair would like to see the Service Level Agreements from the City delivered as soon as possible so they can be reviewed and discussed.

Rodriguez Meehan - Thanked MaryAnne Moniz and Danielle Jensen for their service and dedication to the Charter Schools and wished them well on their new journeys. She is pleased teacher coaching/instructional support is taking place.

Atisele - Wishes everyone a good summer and see you in August.

Jackson: Thanked MaryAnne Moniz and Danielle Jensen for their service. Reminded all that open dialogue, patience and mutual respect will help the final transition run smoothly.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, August 16, 2022, at 5:30 p.m. in City Council Chambers.

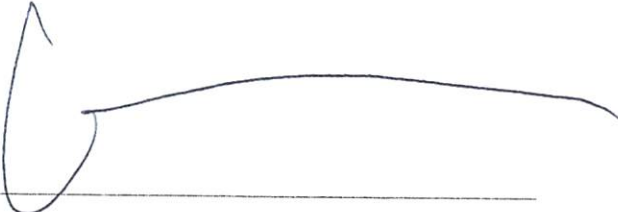
18. Adjournment

The Governing Board Regular Meeting adjourned at 6:14p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary


Secretary

BOARD
APPROVED

AUG 16 2022

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

Date of approval