



# GOVERNING BOARD MINUTES

## *Budget Workshop # 1*

### City of Cape Coral Charter School Authority Governing Board Regular Meeting

City Council Chambers  
Tuesday, May 9, 2023 at 4:30p.m.

#### 1. Welcome and Introduction

Jacquelin Collins, Superintendent, Oasis Charter Schools

#### 2. Budget Overview

Nicole Reitler, Management/Budget Administrator, City of Cape Coral

#### 3. Presentations

Mark Mason, Director of Financial Services, City of Cape Coral

FY24 Budget Presentation - Nicole Reitler (Attached)

#### 4. Open Discussion

Chairman Minaya, Vice Chair Rodriguez Meehan, Mykeisha Atisele, Kristifer Jackson, Keith Long, District 6, Karen Michaels, Cathy Stout.

#### 5. Presentation Conclusion

The FY 2024 Proposed Operating Budget is presented at \$32,985,665 which reflects an increase of 0.30% over the FY23 Adopted Operating Budget of \$32,886.765.

The final Tentative Budget will be presented in August for Approval by the Charter School Authority Governing Board and incorporated into the Cape Coral Public Hearings for final approval in September 2023.

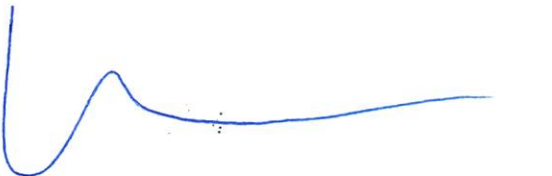
#### 6. Final Board Comments

CSA Governing Board Members agreed to have the Director of Financial Services, City of Cape Coral, or his delegate return to the Board on June 13, 2023 for a final vote on the CSA Tentative Budget FY24.

#### 7. Adjournment

The City of Cape Coral Charter School Authority Budget Workshop #1 adjourned at 5:01p.m.

Respectfully Submitted,  
Kathleen Paul-Evans  
Charter School Authority Board Secretary



Secretary

BOARD  
**APPROVED**

JUN 13 2023

CITY OF CAPE CORAL  
CHARTER SCHOOL AUTHORITY

Date of approval



# GOVERNING BOARD MINUTES

## *Regular Meeting*

### City of Cape Coral Charter School Authority Governing Board City of Cape Coral Council Chambers Tuesday, May 9, 2023

#### 1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, May 9, 2023 at City of Cape Coral Council Chambers, 105 Cultural Park Blvd., Cape Coral, FL 33990. Chair Minaya called the meeting to order at 5:31p.m.

#### 2. Moment of Silence

Chair Minaya

#### 3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

#### 4. Roll Call

Chair Minaya, Vice Chair Melissa Rodriguez Meehan, Mykisha Atisele, Kristifer Jackson, Keith Long, Karen Michaels, Cathy Stout. Parent representative: Jennifer Hoagland, OHS/SAC, Jose Soto, OES

Also Present: Jacquelin Collins, Superintendent

Dr Christina Britton, Principal, OHS

Elizabeth Cannon, Assistant Principal, OHS

Tim Loughren, Assistant Principal, OHS

Donnie Hopper, Principal, OMS

Dr Brianne Romano, Assistant Principal OMS

Marybeth Grecsek, Principal, OES

Carrie Abes, Assistant Principal, OES  
Kevin Brown, Principal, OEN  
Kelly Weeks, Assistant Principal, OEN  
Amy Brown, CSA Human Resources Manager  
Caroline Sterling, Interim Food Service Manager  
Mark Moriarty, Assistant City Attorney, CCC  
Mark Mason, Finance Director, CCC  
Wanda Roop, Purchasing manager, CCC  
Andrea Clark, Senior Accountant, CCC  
Angela Cline, Human Resources, CCC  
Rigo Chacon, CCC  
Damon Grant, Public Works/Facilities Project, CCC  
Gary Cerny, Foundation President  
Amy Pawlowski, Educator, OMS

**5. Approval of Minutes**

*Motion made by Vice Chair Rodriguez Meehan, Second by Member Jackson to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, April 11, 2023. Unanimous. Motion Carried*

**6. Approval of Regular Agenda Meeting**

*Motion made by Vice Chair Rodriguez Meehan, Second by Member Jackson to Approve the Agenda of the Regular Governing Board Meeting on Tuesday, May 9, 2023. Unanimous. Motion Carried*

**7. Public Comment**

No Activity

**8. Consent Agenda**

*Motion made by Member Jackson, Second by Vice Chair Rodriguez Meehan to Approve the Consent Items as Presented. UNANIMOUS*

*8A. Request for Approval of the Cape Coral Charter School General Personnel Recommendations January 2023 - April 2023 - Superintendent Jacquelin Collins*

8B. Request for Approval of the Cape Coral Charter School Authority General Personnel Transfer of Assistant Principal, Oasis High School to Assistant Principal, Oasis Middle School - Superintendent Collins

8C. Request for Approval of the Cape Coral Charter School Authority General Personnel Transfer of Assistant Principal, Oasis Middle School to Assistant Principal, Oasis High School - Superintendent Collins

**8D. Request for Approval of the Cape Coral Charter School Authority Regular Governing Board Meetings School Year 2023-2024 - Superintendent Jacquelin Collins**

**9. Superintendent's Report**

- 9A. Introduction of Jackie Corey, the new Oasis High School principal.**
- 9B. Jackie Corey - Introduction to the Governing Board and General Comments**
- 9C. Superintendent's Report**
  - **OHS CLASS OF 2023:** Graduation stats included 99% grad rate, \$2.7 million in scholarships, top 5.82 GPA, issued 84 AICE diplomas, among other achievements.
  - **HB 733:** Superintendent is watching this Bill closely which changes school start times by SY 2026. Discussions have started with the transportation team and principals to get a jump on the logistics of the new times.
  - **TESTING RESULTS:** State test results arrived with excellent results: OEN has a 70% prof rate for ELA; OES is 69%. Lee County is overall 42%, and the State of Florida comes in at 30%.
  - **TEACHER FOCUS SY 2023-2024:** Heavy trainings with Marzano, Kagan, Universal Design and Learning, and PBL among other offerings.
  - **TITLE II:** Additional ESSER money will be coming in shortly and principals are making plans to purchase materials that will help them shorten the learning gap.
  - **OEN PORTABLES:** Mark Ridenour has been providing periodic updates. The project is moving on schedule.

**10. City Manager's Report**

**Mark Mason, Director of Financial Services, City of Cape Coral**

- **Presentation of *The Cape Coral Charter School Authority Financial Management Policies - 2023***

**11. Chairman's Report**

- **Discussed Resilient Lee Recovery Town Hall Meeting which is at City Hall on May 10<sup>th</sup>. This is a billion dollar generational funding project that will effect all areas of the City including the charter schools. Minaya is on a TaskForce and will initiate project funding after discussions with the superintendent and finding out what the schools need.**
- **Minaya will participate in the SLA review with Mayor Gunter and Superintendent Collins.**

**12. Foundation Report**

*Gary Cerny, Foundation Presiden*

- Proud of the scholarships they gave out to Oasis students and looking forward to supporting the schools even more so, next year.

**13. Staff Comment**

No Activity

**14. Unfinished Business**

No Activity

**15. New Business**

*Motion made by Member Jackson, Second by Vice Chair Rodriguez Meehan to Approve the New Business Items as Presented. UNANIMOUS*

15A. Request for Approval of the Cape Coral Charter School Authority Wellness Policy School Year 2023-2024 - Caroline Moreno Sterling, Interim Food Service Manager

15B. Request for Approval to Enter into a 63-month Lease Agreement with Canon Solutions America, Incorporated ("CSA"), Utilizing the OMNIA Partners, Public Section Cooperative Purchasing Program - Lead Agency University of California Contract # 2020002755, for the Lease of Copier Equipment and Uniflow Software Systems for the Cape Coral Charter School Authority and City of Cape Coral Oasis Charter Schools for a Total Lease Amount of \$263,136 (annual amount of \$51,264); and Authorize the Superintendent of the City of Cape Coral Charter School Authority, and the City of Cape Coral Oasis Charter Schools for the lease and all related documents after the Approval of the Cape Coral City Council - Wanda Roop, Procurement Manager, City of Cape Coral

15C. Request for Approval of Modifications to the General Job Description of the Cape Coral Charter School Authority Bookkeeper - Amy Brown, Human Resources Manager, City of Cape Coral

15D. Request for Approval of Modifications to the General Job Description of the Cape Coral Charter School Authority School Secretary - Amy Brown, Human Resources Manager, City of Cape Coral



16. Final Board Comment and Discussion

MINAYA: Thanked Mark Mason and Nicole Reitler for a well done Budget Workshop. Proud of OHS Class of 2023 achievements and Dr Britton's leadership. Encourages everyone to attend the Lee Resilient Town Hallmeeting if they can.

RODRIGUEZ MEEHAN: Congratulated Class of 2023. Welcomed new OHS principal, Jackie Corey.

ATISELE: Congratulated and thanked Dr Britton on such a successful run as the high school principal, and proud of the OHS graduation rate of 99.

JACKSON: Congratulated Class of 2023. Thanked Mson and Reitler for easy budget presentation.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, May 9, 2023 at 5:30p.m., at Oasis High School - Cafeteria, 3419 Oasis Blvd., Cape Coral, FL 33914

18. Adjournment

The Governing Board Regular Meeting adjourned at 6:34 p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

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