

AGENDA
SPECIAL MEETING OF THE CAPE CORAL
CHARTER SCHOOL GOVERNING BOARD
Friday, August 18, 2023
City of Cape Coral Charter School-
Council Chambers
3:30 PM

1. CALL TO ORDER:

A. Chairman Dr. Guido Minaya

2. MOMENT OF SILENCE:

A. Chairman Dr. Guido Minaya

3. PLEDGE OF ALLEGIANCE:

A. Chairman Dr. Guido Minaya

4. ROLL CALL:

A. Chairman Dr Guido Minaya, Vice Chair Kristifer Jackson, Mykisha Atisele, Keith Long, District 6, Karen Michaels Parent Representatives: Jose Soto, OES/OEN, Jennifer Hoagland, OHS-SAC

5. AGENDA ITEMS:

A. Request for Approval of the City of Cape Coral Oasis Charter Schools 2023-2024 Mental Health Application Including Part I: Youth Mental Health Awareness Training Plan, and Part II: Mental Health Assistance Allocation Plan, which is to be Immediately Submitted to the School District of Lee County - Superintendent Jacquelin Collins

6. TIME AND DATE OF NEXT MEETING:

A. The Next Regular Governing Board Meeting will be held on Tuesday, September 12, 2023 at 5:30p.m., at Oasis Elementary North -Cafeteria, 2817 SW 3rd Lane, Cape Coral, FL 33991

7. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and SS 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1-239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the

proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number:	1.A.
Meeting Date:	8/18/2023
Item Type:	Call to Order

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 2.A.
Meeting Date: 8/18/2023
Item Type: Moment of Silence

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 3.A.
Meeting Date: 8/18/2023
Item Type: Pledge of Allegiance

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	4.A.
Meeting Date:	8/18/2023
Item Type:	Roll Call

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr Guido Minaya, Vice Chair Kristifer Jackson, Mykisha Atisele, Keith Long, District 6,
Karen Michaels Parent Representatives: Jose Soto, OES/OEN, Jennifer Hoagland, OHS-SAC

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	5.A.
Meeting Date:	8/18/2023
Item Type:	Agenda Items

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of the City of Cape Coral Oasis Charter Schools 2023-2024 Mental Health Application Including Part I: Youth Mental Health Awareness Training Plan, and Part II: Mental Health Assistance Allocation Plan, which is to be Immediately Submitted to the School District of Lee County - Superintendent Jacquelin Collins

SUMMARY:

Request for Approval of the Oasis Charter Schools 2023-2024 Mental Health Application Including Part I: Youth Mental Health Awareness Training Plan, and Part II: Mental Health Assistance Allocation Plan, which is to be immediately submitted to the School District of Lee County.

ADDITIONAL INFORMATION:

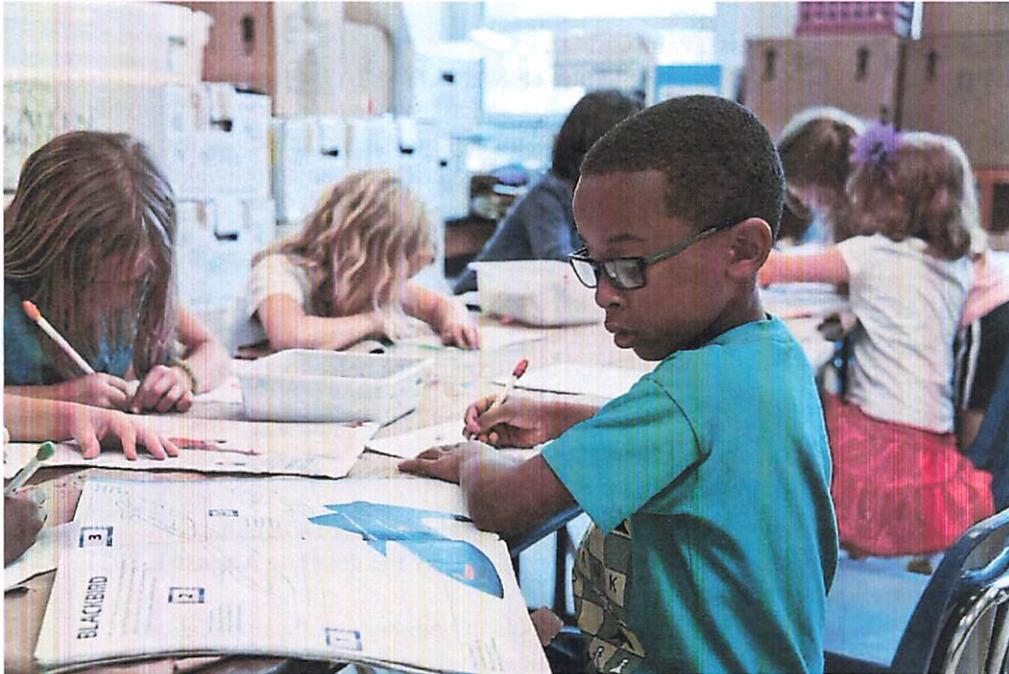
RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▫ MENTAL HEALTH APPL SY 2023-2024	Backup Material



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org



2023-2024 Mental Health Application

**Part I: Youth Mental Health Awareness Training Plan
Part II: Mental Health Assistance Allocation Plan**

(School District of Lee County)

364141 364181 464151 364171 Oasis School System

364143 364181 364151 364171 Oasis
Deadline for submission to ShareFile:
on or before August 1, 2023

2023-2024 Mental Health Application

Purpose

The purpose of the combined mental health application is to streamline and merge two programs into one application. The Youth Mental Health Awareness Training (YMHAT) Plan and the Mental Health Assistance Allocation (MHAA) Plan are to provide supplemental funding to districts so schools can establish, expand and/or improve mental health care, awareness and training and offer a continuum of services. These allocations are appropriated annually to serve students and families through resources designed to foster quality mental health. This application is separated into two primary sections: Part I includes the YMHAT Plan and Part II includes the MHAAP

Part I. Youth Mental Health Awareness Training Plan

In accordance with section (s.) [1012.584](#), Florida Statutes (F.S.), the YMHAT allocation is to assist districts with providing an evidence-based youth mental health awareness and assistance training program to help school personnel identify and understand the signs of emotional disturbance, mental illness and substance use disorders, and provide such personnel with the skills to help a person who is developing or experiencing an emotional disturbance, mental health or substance use problem.

Part II. Mental Health Assistance Allocation Plan

In accordance with s. [1011.62\(16\)](#), F.S., the MHAA Plan allocation is to assist districts in establishing or expanding school-based mental health care; training educators and other school staff in detecting and responding to mental health issues; and connecting children, youth and families who may experience behavioral health issues with appropriate services.

Submission Process and Deadline

The application must be submitted to the Florida Department of Education (FDOE) ShareFile <https://fldoe.sharefile.com/r-rc3dac894fc9c4e6c9ff43fbc331a4286> by the deadline **August 1, 2021**.

There are two submission options for charter schools:

- Option 1: District submission includes charter schools in both parts of the application.
- Option 2: Charter school(s) submit a separate application from the district.

Part I. Youth Mental Health Awareness Training Plan

YMHAT Objective: provide an evidence-based youth mental health awareness and assistance training program to help school personnel identify and understand the signs of emotional disturbance, mental illness and substance use disorders, and provide such personnel with the skills to help a person who is developing or experiencing an emotional disturbance, mental health or substance use problem.

2023-2024 Mental Health Application

Part I. Youth Mental Health Awareness Training Plan and Projected Budget

Section A: YMHAT Training Plan

1. What is the percentage of employees currently trained and certified in Youth Mental Health First Aid (YMHFA)?
There are _____ % of employees trained and certified as of _____ (date)
2. Explain the training goal(s) for the upcoming 2021-2022 school year.
3. In addition, the annual goal for the 2021-2022 school year is to train:
_____ % of employees as of _____ (date)
4. Explain the training goal(s) for the next 3-5 years.
5. What is the procedure for training new personnel to the district?
6. Explain how the district will utilize the following three YMHAT programs:
• YMHFA
• YMHFA Recertification
• Kognito At-Risk Modules (at all three levels: elementary, middle, high school)

2023-2024 Mental Health Application

Section B: YHHAT Projected Budget

Categories	Detailed Description, number of activities within each category	Cost Per/Each	Total Projected Budget by Category
1. Stipends (Detailed # of personnel and stipend cost per person)			
2. Materials (Detail # of units x individual unit cost, plus shipping)			
3. National Council (YMHFA) Training (Detailed description of each training activity to include # of personnel and individual training costs)			
4. Additional Kognito Modules (Provide the name of training module and cost)			
TOTAL 2021-2022 BUDGET:			
5. Additional narrative (optional):			

2023-2024 Mental Health Application

Part II. Mental Health Assistance Allocation Plan s. [1011.62 \(16\)](#), F.S.

Section A: MHAA Plan Assurances

The district assures...

- ✓ One hundred percent of state funds are used to expand school-based mental health care; train educators and other school staff in detecting and responding to mental health issues; and connect children, youth and families with appropriate behavioral health services.
- ✓ Mental health assistance allocation funds do not supplant other funding sources or increase salaries or provide staff bonuses or incentives.
- ✓ Maximizing the use of other sources of funding to provide school-based mental health services (e.g., Medicaid reimbursement, third-party payments and grants).
- ✓ Collaboration with FDOE to disseminate mental health information and resources to students and families
- ✓ The district website includes local contacts, information and resources for mental health services for students and families.
- ✓ Includes a system for tracking the number of students at high risk for mental health or co-occurring substance use disorders who received mental health screenings or assessments; the number of students referred to school-based mental health services providers; the number of students referred to community-based mental health services providers; the number of students who received school-based interventions, services or assistance; and the number of students who received community-based interventions, services or assistance.

A school board policy or procedure has been established for...

- ✓ Students referred for a mental health screening assessed within 15 calendar days of referral.
- ✓ School-based mental health services initiated within 15 calendar days of identification and assessment.
- ✓ Community-based mental health services initiated within 30 calendar days of referral coordinating mental health services with a student's primary mental health care provider and other mental health providers involved in student care.
- ✓ Assisting a mental health services provider or a behavioral health provider as described in s. [1011.62](#), F.S., respectively, or a school resource officer or school safety officer who has completed mental health crisis intervention training in attempting to verbally de-escalate a student's crisis situation before initiating an involuntary examination pursuant to s. [394.463](#), F.S. Procedures include must include strategies to de-escalate a crisis situation for a student with a developmental disability as that term is defined in s. 393.063, F.S.
- ✓ The requirement that in a student crisis situation, the school or law enforcement personnel must make a reasonable attempt to contact a mental health professional who may initiate an involuntary examination pursuant to s. [394.463](#), F.S., unless the child poses an imminent danger to self or others before initiating an involuntary examination pursuant to s. [394.463](#), F.S. Such contact may be in person or using telehealth, as defined in s. [456.47](#), F.S. The mental health professional may be available to the school district either by contracts or interagency agreements with the managing entity, one or more local community behavioral health providers, or the local mobile response team, or be a direct or contracted school district employee.

2023-2024 Mental Health Application

Section B: Planned Outcomes

Identify one or two specific and measurable outcomes for your district's plan to achieve through the 2023-2024 evidence-based mental health program.

1. 100% of school staff will be trained to successfully identify students in need of mental health and/or social support and make appropriate referrals to school Mental Health Professionals, as evidenced by an increase of 90% over the 2023 baseline number.

Section C: District Program Implementation

Please include the following in this section:

1. Evidence-Based Program (EBP) and Description

Name and provide the essential elements of the EBP you will be implementing through a Multi-Tiered System of Supports (MTSS) using one or more of the preferred EBP/Practices found in [Blue Menu of Evidence-Based Psychosocial Interventions for Youth](#) and the [SAMHSA Evidence-Based Practices Resource Center](#).

Describe the key EBP components that will be implemented as well as any related activities, curricula, programs, services, policies and strategies.

***If you will be using another EBP other than those provided above please explain using the same format listed.**

2. EBP Implementation

This should include:

- Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional, behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social, emotional, behavioral problems, depression, anxiety disorders, suicidal tendencies, and how these will assist students dealing with trauma and violence.
- Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment, and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and to students at high risk of such diagnoses.

3. Outcome Measures

- Provide the outcome measures of your EBPs and how each aligns with your overall annual program goals in Section 2

4. Multi-tiered System of Support (MTSS)

- Identify the tier(s) of the EBP being implemented

[Appendix Examples](#)

2023-2024 Mental Health Application

Table 1: District Program Implementation

1. EBP and Description	2. EBP Implementation	3. Outcome Measures	4. MTSS		
			1	2	3
Staff training in mental health issues and at risk behavior identification.	All staff will be trained in Youth Mental Health First Aid Training, Kognito At Risk Modules, Suicide Risk training will also be provided.	Number of staff trained this school year is 100% of 249 people. Number of staff making student referrals for mental health screening involving suicidal ideation or threat assessments to the contracted psychologist, after CSTAG or Columbia Suicide Severity Rating Scale screening by school counselors and social workers.	X		
Counselor and social worker training in Threat Assessment training/Suicide Assessment Training	4 school counselors and 1 social worker will be trained in Threat Assessment training/Suicide Assessment Training. All students who are identified through Columbia Suicide Severity Rating Scale screening will be referred to School Social Worker, School Counselor, and contracted psychologist.	The number of Baker Acts will be reduced by 50%.		X	X

2023-2024 Mental Health Application

1. EBP and Description	2. EBP Implementation	3. Outcome Measures	4. MTSS		
			1	2	3
Individual counseling with student at the school level (certified school counselor or school social worker).or with outside contracted psychologist. Behavioral therapy Supportive listening Stress / Emotion management Problem Solving Skills	<p>Counselors serve as the first means of intervention and identification of mental health assistance. The school social worker may assist with the required assessment, or further assess the student. A case plan is developed, that defines the nature of and frequency of the counseling, the length of time for the sessions to take place, and the goal of treatment. The counselors will work with them on individual needs. Sessions will be determined on individual need.</p> <p>A referral to the contracted psychologist is made by the school counselor or social worker when the student needs a more intensive plan than can be provided by School Social Worker or Counselor. A case plan is developed, that defines the nature of and frequency of the counseling, the length of time for the sessions to take place, and the goal of treatment.</p>	Reduce the number of referrals to contracted psychologist by 10% from 15 referrals system-wide in 2023 to 13 in 2024.			X
Implementation of school curriculum including Second Step, MindUp, Growing Leaders, and Suite 360	Students will be instructed in stress management, self-monitoring behaviors, high-risk behaviors, mental-health awareness for self and others. Students will be trained in self-reporting and the reporting of concerns of others to appropriate school personnel.	Reduce the number of school counselor /school social worker of student referrals through implementation of school curriculum by 10%.			X

Additional narrative may be added [here](#)

2023-2024 Mental Health Application

Section D: Direct Employment

Table 2: MHAA Plan Direct Employment

Position	Current Ratio as of August 1, 2023	2023-2024 Proposed Ratio by June 30, 2024
School Counselor	1:809.25	No anticipated changes
School Social Worker	1:3306	No anticipated changes
School Psychologist	n/a	n/a
Other Licensed Mental Health Provider	contracted	contracted

Direct employment policy, roles and responsibilities	Description
Explain how direct employment of school-based mental health services providers (school psychologists, school social workers, school counselors and other licensed mental health professionals) will reduce staff-to-student ratios.	The SSW and contracted school psychologist assist on an as-needed basis in any of the four schools. The social worker is divided among the four schools, .25 per school: System ratio- 1:3306
Describe your district’s established policies and procedures to increase the amount of time student services personnel spend providing direct mental health services (e.g., review and revision of staffing allocations based on school or student mental health assistance needs.	Certified school counselors and one SSW are full time, onsite employees and are accessible to students at all times. Students are able to request to go to the counselors in case of emergency. Counselors / SSW use electronic forms for student requests.
Describe the role of school based mental health providers and community-based partners in the implementation of your evidence based mental health program.	Teachers are trained to identify potential mental health issues or needs with students and refer the student to a school counselor. Counselors provide intervention and identification of mental health assistance. SSW/contracted psych. are available if needed.

List the contracts or interagency agreements with local behavioral health providers or Community Action Team (CAT) services and specify the type of behavioral health services being provided on or off the school campus.

Table 3: MHAA Plan Contracts or Interagency Agreements and Services Provided

Mental Health Provider:	Agency:	Services Provided:	Funding Source:
Marek Maldowsky, BA, M. Ed	Southwest Psychological Services	Counseling, Behavioral Assessment	Mental Health Allocation

2023-2024 Mental Health Application

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Section E: Planned Expenditures

Table 4: MHAA Planned Expenditures

Allocation Expenditure Summary	Total
Unexpended Mental Health Assistance Allocation funds from previous fiscal years:	\$0.0
School district expenditures for mental health services provided by staff who are employees of the school district:	\$160,602.00
School district expenditures for mental health services provided by contract-based collaborative efforts or partnerships with community-based mental health program agencies or providers:	\$4,000.
Other expenditures (see below):	\$4,000.00
Total MHAA expenditures:	\$168,602.00

Other expenditures (specify details such as type, supplies, training and amount):

Type: Narrative description with detailed cost	Total Amount
Leadership Curriculum and Resources per school to reduce at-risk, high-risk behaviors (split between four schools)	\$4,000
Total Other Expenditures:	\$4,000

2023-2024 Mental Health Application

Certification

This application certifies that the _364143 364181 364151 364171_ School Board approved the district’s Mental Health Assistance Allocation Plan, which outlines the local program and planned expenditures to establish or expand school-based mental health care consistent with the statutory requirements for the mental health assistance allocation in accordance with section 1011.62(16), F.S.

School (MSID) Number	Charter School Name
36-4143	Oasis Elementary South
36-4151	Oasis Elementary North
36-4151	Oasis Middle School
36-4181	Oasis High School

Note: Charter schools not listed above will be included in the school district youth mental health awareness plan and mental health assistance allocation plan. If you have more Charter schools to add, please list them on a separate sheet.

Signature of District Superintendent

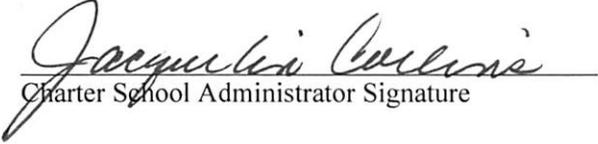
Printed Name of District Superintendent

Board Approval Date

2023-2024 Mental Health Application

Charter School Certification

This application certifies that the City of Cape Coral Charter School Authority Charter School Governing Board approved the school's Mental Health Assistance Allocation Plan, which outlines the program and planned expenditures to establish or expand school-based mental health care consistent with the statutory requirements for the mental health assistance allocation in accordance with section 1011.62(16), F.S.


Charter School Administrator Signature

JACQUELIN COLLINS
Printed Name of Charter School Administrator

Governing Board Chair Signature and Approval Date

**Mental Health Assistance Allocation (MHAA) Plan
2023-2024
Due: August 1, 2023**

Planned Funds and Expenditures 2023-2024

District Name: Lee 36-4181

Section 1. MHAA Plan Funding Summary		\$ Amount
Mental Health Assistance Allocation provided in the 2022-2023 Florida Education Finance Program:		\$ 39,326.00
Unexpended Mental Health Assistance Allocation funds from previous fiscal years as stated in your 2021-2022 Plan:		\$ 0.00
Total MHAA Plan Funds:		\$ 39,326.00
Section 2. MHAA Planned Expenditure Summary –Funded by the MHAA Plan		Total \$ Amount
Profession	Total Number	
School Counselor(s) – DOE certified	.58	\$ 22,832.25
School Psychologist(s) – DOE certified and/or DOH licensed	0	\$ 0.00
School Social Worker(s) – DOE certified and/or DOH licensed	.25	\$ 14,493.75
Other (DOH) Licensed Mental Health Service Providers	0	\$ 0.00
Mental Health Administrator(s):		\$ 0.00
Mental Health Support Staff:	0	
Total Planned Expenditures for the Employment of Staff/Personnel:		\$ 37,326.00
Section 3. MHAA Continued Summary of Planned Expenditures		\$ Amount
Expenditures for services provided by community-based mental health program agencies or providers:		\$ 1,000.00
Expenditures for the professional development and training:		\$ 1,000.00
Expenditures for travel (in-county, out-of-state, and out-of-county):		\$ 0.00
Expenditures for supplies, materials, and equipment:		\$ 0.00
Other Expenditures:		\$ 0.00
Total MHAA Planned Expenditures:		\$ 39,326.00
Section 4. Allocation Expenditure Summary for Other Expenditures		\$ Amount
		\$ 0.00

Mental Health Assistance Allocation (MHAA) Plan
2023-2024
Due: August 1, 2023

Planned Funds and Expenditures 2023-2024

District Name: Lee 36-4171

Section 1. MHAA Plan Funding Summary		\$ Amount
Mental Health Assistance Allocation provided in the 2022-2023 Florida Education Finance Program:		\$ 43,523.00
Unexpended Mental Health Assistance Allocation funds from previous fiscal years as stated in your 2021-2022 Plan:		\$ 0.00
Total MHAA Plan Funds:		\$ 43,523.00
Section 2. MHAA Planned Expenditure Summary –Funded by the MHAA Plan		Total \$ Amount
Profession	Total Number	
School Counselor(s) – DOE certified	.59	\$ 27,029.25
School Psychologist(s) – DOE certified and/or DOH licensed	0	\$ 0.00
School Social Worker(s) – DOE certified and/or DOH licensed	.25	\$ 14,493.75
Other (DOH) Licensed Mental Health Service Providers	0	\$ 0.00
Mental Health Administrator(s):		\$ 0.00
Mental Health Support Staff:	0	
Total Planned Expenditures for the Employment of Staff/Personnel:		\$ 41,523.00
Section 3. MHAA Continued Summary of Planned Expenditures		\$ Amount
Expenditures for services provided by community-based mental health program agencies or providers:		\$ 1,000.00
Expenditures for the professional development and training:		\$ 1,000.00
Expenditures for travel (in-county, out-of-state, and out-of-county):		\$ 0.00
Expenditures for supplies, materials, and equipment:		\$ 0.00
Other Expenditures:		\$ 0.00
Total MHAA Planned Expenditures:		\$ 43,523.00
Section 4. Allocation Expenditure Summary for Other Expenditures		\$ Amount
		\$ 0.00

Mental Health Assistance Allocation (MHAA) Plan
2023-2024
Due: August 1, 2023

Planned Funds and Expenditures 2023-2024

District Name: Lee County 36-4143

Section 1. MHAA Plan Funding Summary		\$ Amount
Mental Health Assistance Allocation provided in the 2022-2023 Florida Education Finance Program:		\$ 45,491.00
Unexpended Mental Health Assistance Allocation funds from previous fiscal years as stated in your 2021-2022 Plan:		\$ 0.00
Total MHAA Plan Funds:		\$ 45,491.00
Section 2. MHAA Planned Expenditure Summary –Funded by the MHAA Plan		Total \$ Amount
Profession	Total Number	
School Counselor(s) – DOE certified	.63	\$ 28,997.25
School Psychologist(s) – DOE certified and/or DOH licensed	0	
School Social Worker(s) – DOE certified and/or DOH licensed	.25	\$ 14,493.75
Other (DOH) Licensed Mental Health Service Providers	0	\$ 0.00
Mental Health Administrator(s):	0	
Mental Health Support Staff:	0	
Total Planned Expenditures for the Employment of Staff/Personnel:		\$ 43,491.00
Section 3. MHAA Continued Summary of Planned Expenditures		\$ Amount
Expenditures for services provided by community-based mental health program agencies or providers:		\$ 1,000.00
Expenditures for the professional development and training:		\$ 1,000.00
Expenditures for travel (in-county, out-of-state, and out-of-county):		\$ 0.00
Expenditures for supplies, materials, and equipment:		\$ 0.00
Other Expenditures:		\$ 0.00
Total MHAA Planned Expenditures:		\$ 45,491.00
Section 4. Allocation Expenditure Summary for Other Expenditures		\$ Amount
		\$ 0.00

If you experience difficulty completing this form electronically, contact Marsha Studdard, Student Support Services, at 850-245-7846 or Marsha.Studdard@fldoe.org.

CLEAR FORM

Item Number:	6.A.
Meeting Date:	8/18/2023
Item Type:	Date and Time of Next Meeting:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
The Next Regular Governing Board Meeting will be held on Tuesday, September 12, 2023 at 5:30p.m., at Oasis Elementary North -Cafeteria, 2817 SW 3rd Lane, Cape Coral, FL 33991

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION: