

**Cape Coral
Charter School Authority**



START HERE. GO EVERYWHERE.

**Fiscal Years 2021-2023
Adopted
Operating Budget**

**Cape Coral
Charter School Authority's
FY 2021 - FY2023
Adopted Operating Budget**



Governing Board:

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Susan Mitchell, Vice Chairperson
John Gunter, Board Member and District 1, City Council Member Liaison
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CORE VALUES

The Cape Coral Charter School Authority System believes:

- Schools should teach knowledge and cultural literacy within a rigorous curriculum that is relevant to student's needs and stimulates their natural curiosity, imagination, and critical thinking skills.
- Student achievement is a result of high staff expectations, quality lessons, challenging curricula, and differentiation in teaching and learning.
- Our schools have created a unique environment and inclusive atmosphere where a sense of community and citizenship are valued, and a collective responsibility is created to promote student success.
- We believe that by focusing on our student's academic and emotional intelligence, we are able to infuse the character traits of love, kindness, respect, teamwork, compassion, and cooperation into their daily lives, making our schools the successful and positive environments for which they are coveted and recognized.

Our Vision Four Schools, One Vision

We believe that everyone can succeed in a safe and nurturing learning environment through positive partnerships between parents, schools, and the community.

Our Mission

Our mission is to create a K-12 system that empowers students to be independent, responsible life-long learners who value personal integrity, academic achievement, and have a global impact.

START HERE. GO EVERYWHERE.

BUDGET SUMMARY & HIGHLIGHTS

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BUDGET SUMMARY & HIGHLIGHTS

On June 9, 2020, the FY 2021-23 Proposed Operating Budget for the City of Cape Coral Charter School Authority was presented to the Charter School Governing Board for approval. While a three-year budget was presented, the Charter School Governing Board approved only the FY 2021 Proposed Operating Budget.

Over the next month, the FY 2021-23 Proposed Operating Budget was adjusted, and the FY 2021-23 Operating Budget was Adopted by the Charter School Governing Board on August 11, 2020. The budget was then incorporated into the City of Cape Coral's Public Hearings which were held on September 4, 2020 and September 17, 2020 where the budgets were officially ratified.

The budget serves as a financial and operational plan that demonstrates how the system intends to allocate its resources. The budget process is subject to continuous improvement as our system strives to meet the needs of students and the ever-changing environment. FY 2021 has already proved this to be the case with Covid-19. All those involved are dedicated to ensuring that all available resources are used effectively to benefit our student population, staff members, and enhance programs through continuous enrichment.

The total FY 2021 Adopted Operating Budget of \$36,777,906 supports the four individual schools, as well as the Authority's Administration function respectively, and represents an increase of \$199,520 or .54% over the FY 2020 Amended Operating Budget.

The FY 2021 Adopted Operating Revenue is \$26,203,366 and current Fund Balance totals \$10,574,540. Fund Balance comprises of Restricted Fund Balance of \$1,697,980 associated with the FY 2018 Discretionary Capital, \$2,651,897 in Assigned Balances, and \$6,224,663 in Unassigned Balances. Assigned Fund Balance reflects an increase of \$1,381,998 or 108.83% over the FY 2020 Amended Budget.

Revenues have decreased by \$203,216 or .77% over the FY 2020 Amended Budget. This is due to the alignment of FEFP and Capital Outlay to 100% of actual at FY 2020 year-end.

Fund Balance reflects an increase of \$3,696 or .03% over the FY 2020 Amended Budget and is estimated using cash projections as the final Comprehensive Annual Financial Report (CAFR) for year ended June 30, 2020 was not completed when the FY 2021 Operating Budget was Adopted.

Expenditures were developed using a zero-based budget approach, previous year actual performance with necessary modifications, as well as a 2.5-3.0% increase assumption where necessary. Greater detail will be provided throughout this document relating to the various methods used.

The FY 2021 Adopted Expenditure Budget totals \$28,743,331 excluding \$8,034,575 in Reserves. Expenditures reflect an increase of \$1,907,324 or 7.11% when compared to the FY 2020 Amended Budget.

Capital Outlay totals \$287,516 in FY 2021 reflecting a decrease of \$219,363 or 43.25% over the FY 2020 Amended Operating Budget. This decrease is associated with the Safety Measure Project which was completed at the end of FY 2020. Additional detail can be found in the Capital Asset Improvement appendices of this document.

In summary, current budgeted revenues will not meet the current expenditure needs; therefore, the use of \$2,651,897 in existing fund balance to support this budget is anticipated. The driving force for the use of fund balance is primarily associated with increased personnel and operating costs, as well as carry-over purchase orders for work that could not be completed due to Covid-19. As revenues begin to level and expenditures continue to increase, we must continue to search for ways to increase our revenue streams in order to maintain our system.

Below is a table summarizing the FY 2020-2021 Adopted Operating Budget as presented:

**City of Cape Coral Charter School Authority
FY 2020-2021 Adopted Operating Budget**

Revenues - Sources		Expenditures - Uses	
Restricted Fund Balance	\$ 1,697,980	Restricted Fund Balance	\$ 1,697,980
Use of Fund Balance	2,651,897	Unassigned Fund Balance	6,336,595
Operating Fund Balance	6,224,663		
Total Balance Forward:	\$ 10,574,540	Total Reserves:	\$ 8,034,575
Intergovernmental	\$ 23,351,828	Personnel	19,333,009
Public Educ. Capital Outlay	1,559,741	Operating	9,032,425
Charges for Service	858,500	Capital Outlay	287,516
Miscellaneous	381,297	Debt Service	90,381
Transfers In	52,000		
Total by Category:	\$ 26,203,366	Total by Category:	\$ 28,743,331
Total Sources:	\$ 36,777,906	Total Uses:	\$ 36,777,906

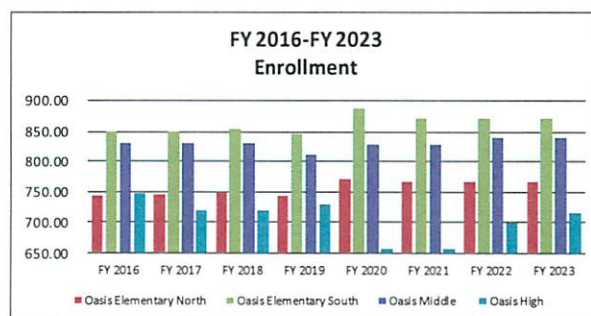
ENROLLMENT

As a Municipal Charter School, our major revenue source comes from the Florida Education Finance Program (FEFP). This program provides funding based on a weighted average of student enrollment; for this reason, it is important to maximize the number of students enrolled in our system while adhering to class size limitations imposed by the State of Florida.

With the closing of the Voluntary Pre-Kindergarten Programs (VPK) in FY 2018-2019, available seating was replaced with full time equivalent students (FTE) at both elementary schools, reaching full capacity. The Middle School has done an excellent job in maintaining enrollment numbers but remained slightly under target last fiscal year. The high school continues to seek offerings in sports programs, academics, and school facilities to foster growth. Of the 262 students promoted from the 8th grade, a total of 189 or 72% have committed to attend Oasis High School compared to 193 of the 274 students or 70% in FY 2020.

If future growth is to happen at the elementary level, it would require additional facilities and/or future expansion. As such, in FY 2017-2018 a study for the replacement of the Christa McAuliffe portables was initiated so that we could begin formally planning for the replacement of the four portables but due to lack of funds the project was placed on hold. Since then, the 2018 Discretionary Capital Funding of \$1,697,980 was released by the Lee County School District but due to litigation, these funds have been placed in Restricted Fund Balance until a final determination is made. On Tuesday, October 13, 2020, the City of Cape Coral City Attorney announced that the Supreme Court has declined to accept jurisdiction in the case. Therefore, the City of Cape Coral City Attorney will work with the Superintendent to notify Lee County School Board of its intention to begin utilizing these funds. In the meantime, the Planned Development Project (PDP) has been revised, allowing the portables to remain onsite until future funding is available.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
School (FTE)	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed	Proposed
Oasis Elementary North	743.00	744.00	746.00	743.00	771.00	766.00	766.00	766.00
Oasis Elementary South	851.00	851.00	853.00	846.00	888.00	871.00	871.00	871.00
Oasis Middle	830.89	831.06	831.06	811.44	829.00	829.00	840.00	840.00
Oasis High	746.61	718.62	718.62	728.62	658.00	658.00	700.00	715.00
Total:	3,171.50	3,144.68	3,148.68	3,129.06	3,146.00	3,124.00	3,177.00	3,192.00
VPK (FTE)	40.00	40.00	40.00	40.00	-	-	-	-
Total (with VPK):	3,211.50	3,184.68	3,188.68	3,169.06	3,146.00	3,124.00	3,177.00	3,192.00



Actuals are based on 10-12 Day Counts as Funding is Announced

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REVENUES

The Charter Schools rely on limited revenue sources to finance education, operations and construction activities. These sources include Intergovernmental which are State Shared funds, Public Education Capital Outlay, Charges for Services, and Miscellaneous Revenues.

While there are several methods for forecasting revenues, most of the projections presented in the FY 2021–FY 2023 Budgets are based upon the use of trend analysis and expert judgment. Although some basic assumptions are being made, each revenue source has been examined to ensure the specific factors that influence it have been recognized and utilized.

Trend analysis relies on history to project the future. For example, revenues associated with enrollment may have increased an average of three percent annually for the last five years in constant dollars. Trend analysis would extend the three percent growth rate into the future.

Expert judgment may rely on the ability of the Department of Education or the Lee County School District. For instance, the full-time equivalent allowance may increase or decrease beyond levels seen in past years.

All major revenue categories (State Shared Revenues) are budgeted at 95% in accordance with the City of Cape Coral Financial Management Policies. The major revenue sources are primarily funded through the Florida Education Funding Program (FEFP) and the Public Education Capital Outlay (PECO) Fund. Both programs provide funding based on student enrollment; therefore, it is important to maximize the number of students enrolled in our system while adhering to class size limitations imposed by the State of Florida.

As required by the Department of Education, the Authority provides student population projections to The School Board of Lee County. This projection is provided prior to the legislative session where the education budget and requirements are determined.

Presented is a balanced budget based on the assumption of \$26,203,366 in revenue which excludes \$10,574,540 in Fund Balance (Cash).

In fiscal year 2019-2020, Public Education Capital Outlay (PECO) funding was comprised to include state funds when such funds are appropriated in the General Appropriations Act and revenue resulting from the discretionary millage authorized in s. 1011.71 (2) if the amount of state funds appropriated for charter school capital outlay in any fiscal year is less than the average charter school capital outlay funds per unweighted full-time equivalent student, multiplied by the estimated number of charter school students for the applicable fiscal year, and adjusted by changes in the Consumer Price Index issued by the U.S. Department of Labor from the previous fiscal year.

Public Education Capital Outlay (PECO) is presented using an estimate of \$1,559,741 which reflects a decrease of \$33,972 or 2.13% over the FY 2020 Amended Budget. For the 2020-2021

fiscal year, Charter School Capital Outlay Funding totaled \$173,902,770 statewide which includes \$55,142,404 from nonrecurring General Revenue. This is an increase of \$15.7 million over FY 2020.

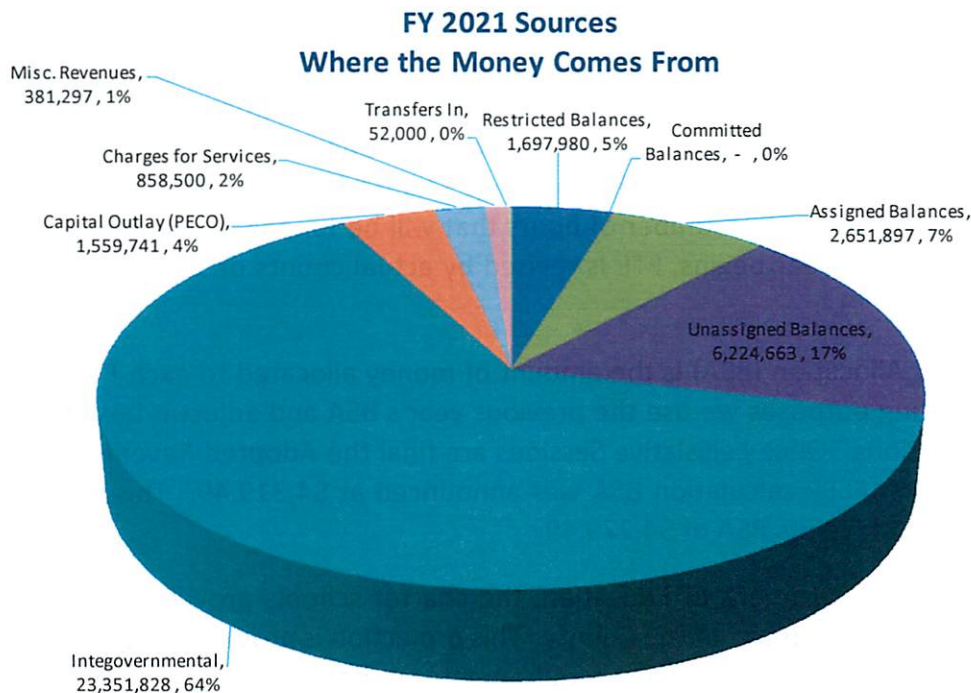
There are also several contributing factors in determining the final funding levels to include: student counts, the number of qualifying charter schools, bonding, and gross tax receipts. According to the Florida Charter School Alliance, there are 682 eligible charters schools serving 295,777 students who will receive a monthly distribution in FY 2021. Distributions vary as allocations are recalculated during the fiscal year to reflect revised student enrollment data and qualifying charter schools.

The following tables and graphs are intended to provide a summary of revenue categories only. Detailed information regarding each can be found in the following section with specific account strings located in the Appendices section of this document.

REVENUE CATEGORIES

Revenues/Sources	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	% Change FY 2020 Adopted	% Change FY 2020 Amended	FY 2022 Proposed	FY 2023 Proposed
Restricted Balances	\$ -	\$ 1,697,980	\$ 1,697,980	\$ 1,697,980	0.00%	0.00%	\$ 1,697,980	\$ 1,697,980
Committed Balances	-	229,499	-	-	-100.00%	0.00%	-	-
Assigned Balances	-	1,636,245	1,269,899	2,651,897	62.07%	108.83%	1,662,231	1,689,419
Unassigned Balances	-	6,811,449	7,602,965	6,224,663	-8.61%	-18.13%	4,674,365	3,492,261
Total Balance Forward:	\$ -	\$ 10,375,173	\$ 10,570,844	\$ 10,574,540	1.92%	0.03%	\$ 8,034,576	\$ 6,879,660
Intergovernmental	23,463,905	22,902,035	23,731,642	23,351,828	1.96%	-1.60%	22,848,023	23,256,233
Capital Outlay (PECO)	1,527,869	1,527,869	1,593,713	1,559,741	2.09%	-2.13%	1,559,741	1,559,741
Charges for Services	756,774	778,535	587,131	858,500	10.27%	46.22%	871,645	884,975
Misc. Revenues	427,548	292,001	429,919	381,297	30.58%	-11.31%	365,762	446,877
Debt Proceeds	101,694	-	-	-	0.00%	0.00%	55,000	58,000
Transfers In	250,750	128,410	64,177	52,000	-59.50%	-18.97%	-	-
Total by Category:	\$ 26,528,540	\$ 25,628,850	\$ 26,406,582	\$ 26,203,366	2.24%	-0.77%	\$ 25,700,171	\$ 26,205,826
Total Sources:	\$ 26,528,540	\$ 36,004,023	\$ 36,977,426	\$ 36,777,906	2.15%	-0.54%	\$ 33,734,747	\$ 33,085,486

The Charter School Authority has several revenue sources, each representing a different percentage of total revenues.



INTERGOVERNMENTAL REVENUE

Intergovernmental revenue consists of monies that flow from the federal government to state and local governments, and from state to local governments. They can include grants, shared taxes and contingent loans and advances. The following comprise our system's intergovernmental sources:

Florida Education Finance Program (FEFP)

In 1973, the Florida Legislature enacted the Florida Education Finance Program (FEFP) as its method for funding public education. This would guarantee to each student the availability of programs and services appropriate to his or her educational needs which are substantially equal to that available to any similar student notwithstanding geographic differences and varying local economic factors. Although this program has changed over the years, FEFP is known as a national model for funding fairness and equity in education.

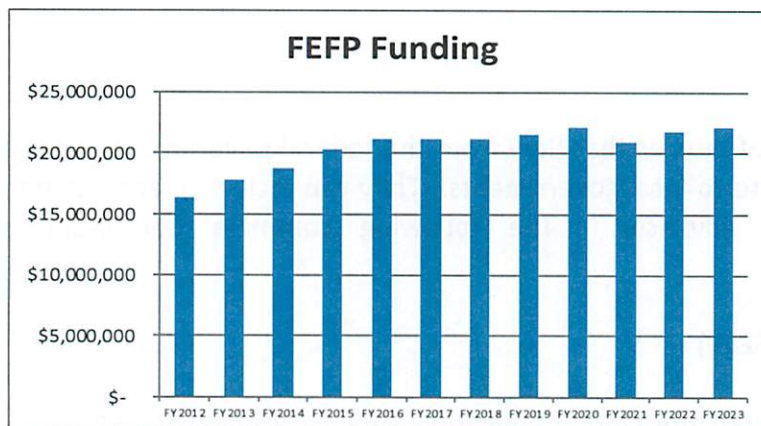
FEFP Funding combines state funds, primarily generated from sales tax revenue, and local funds, generated from property tax revenue. FEFP is the centerpiece of the total funding but there are

many components or allocations in which the funding is given. For example, dollars may include an allocation for: ESE, Safe Schools, Instructional Materials, Library Materials, High Cost Science, K-12 Reading, Student Transportation, and Digital Classrooms.

The primary basis for education funding is student enrollment; therefore, it is important to maximize the number of students enrolled in our system while adhering to class size limitations imposed by the State of Florida. It is important to understand that one full time equivalent (FTE) represents the hours of instruction provided to those students. In grades K-3, students must receive 720 hours of instruction (20 hours per week; 4 hours per day) to equal one FTE. Student's grades 4-12 must receive 900 hours of instruction (25 hours per week; 5 hours per day) to equal one FTE. 900 is the maximum number of hours that will be funded per student for the school year. Once the school year begins, FTE is revised by actual counts of students in October and February.

The Base Student Allocation (BSA) is the amount of money allocated to each FTE enrolled. For proposed budgeting purposes we use the previous year's BSA and adjust it based on the result of Legislative Sessions. Once Legislative Sessions are final the Adopted Revenues are adjusted. In FY 2021, the first FEFP calculation BSA was announced at \$4,319.49. This is an increase of \$40.00 over last fiscal year's BSA of \$4,279.49.

As required by the Department of Education, the charter schools provide student population projections to The School Board of Lee County. This projection is provided prior to the legislative session where the education budget and requirements are determined.



Fiscal Year	Amount
FY 2012 Actual	\$ 16,431,439
FY 2013 Actual	17,835,168
FY 2014 Actual	18,780,670
FY 2015 Actual	20,355,976
FY 2016 Actual	21,156,371
FY 2017 Actual	21,204,909
FY 2018 Actual	21,192,427
FY 2019 Actual	21,502,564
FY 2020 Amended	22,118,960
FY 2021 Adopted	20,982,753
FY 2022 Proposed	21,713,861
FY 2023 Proposed	22,113,260

Major components of FEFP are described below:

Teacher Salary Increase Allocation

Governor DeSantis signed the Teacher Salary Increase Allocation s.1011.62(18), F.S. which provided \$500,000,000 state-wide for the Teacher Salary Increase Allocation. Eighty percent (80%) of the allocation is to be used to increase the minimum salary for classroom teachers to

\$47,500. Twenty percent (20%) of the allocation (and any remaining funds from the 80% allocation) shall be used to provide salary increases to other instructional personnel and classroom teachers that did not already receive an increase.

It should be noted that the FY 2021 FEFP revenue above does not include the Teacher Salary Allocation component of \$524,342 which was budgeted under a separate account string for tracking purposes since it not considered to be recurring.

Supplemental Academic Instruction

Provides funding for Supplemental Academic Instruction (SAI).

ESE Guaranteed

Is allocated for educational programs and services for students with disabilities who require low to moderate level of special services and for K-8 Gifted students. These exceptional students also receive weighted FTE funding in the FEFP, using the appropriate Basic Program weight for their grade level.

Safe Schools

Safe School funds are used for safe schools' activities, with priority given to safe-school officers. Our schools use this allocation to fund the agreement with the City of Cape Coral Police Department to assist in paying four School Resource Officers.

Mental Health Assistance Allocation

These funds are provided to help establish or expand school-based mental health care. Charter schools are eligible to receive a proportionate share of the district's allocation by submitting a plan outlining the local program and planned expenditures to its governing body for approval. Once the plan is approved, it must be provided to the school's sponsor (district).

Digital Classrooms Allocation

The Digital Classroom Allocation is provided to enhance the use of technology for digital instructional strategies. Twenty percent (20%) of the funds may be used for professional development, including in-state conference attendance or online course work.

Federally Connected Student Supplement

This supplement is an exempt property allocation: Capital Outlay Millage rate applied to the value of the exempt property. Students qualifying receive a 3% of the BSA (\$130). Qualifying students with disabilities receive an additional 10.5% of the BSA (\$454).

Instructional Materials

Instructional Materials provides for several components: Instructional Materials which may also be used to purchase specific electronic devices and technology equipment and infrastructure,

Growth and Maintenance which is funded at \$311.36 per FTE, Library Media Materials, Science Lab Materials and Supplies, Dual Enrollment Instructional Materials, and the purchase of digital instructional materials for students with disabilities.

Student Transportation

Student Transportation funding is based on a pro rata share of state transported students. Adjustments are made based on the number of eligible students transported per bus in daily service to encourage greater bus utilization.

Reading Allocation

Provides funding for a K-12 comprehensive, district-wide system of research-based reading instruction.

Legislative Changes

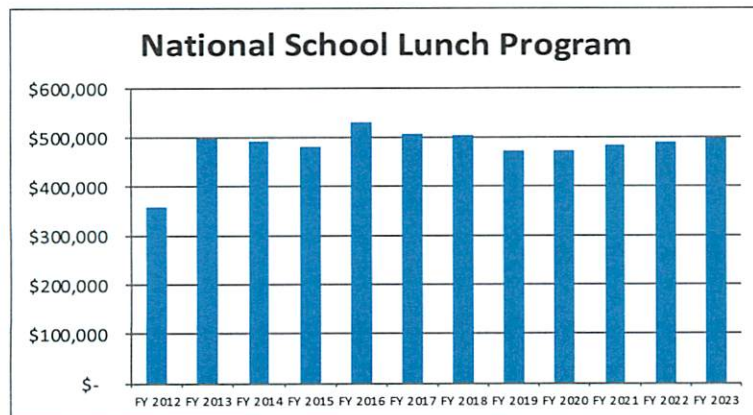
The major changes in FY 2021 based on Legislative Changes include:

- Best and Brightest Teacher and Principal Scholarship Program was repealed.
- The Declining Enrollment Supplement was suspended.
- \$500.0 million allocated for the Teacher Salary Increase Allocation.
- The Mental Health Assistance Allocation was increased by \$25 million state-wide for a total of \$100 million.

National School Lunch Program

Due to the state of influx with Covid 19, many of our students remain virtual and have not yet applied for these programs. In FY 2020, the National Lunch School Program serviced over one-third of our student population or 36%; however, with schools closing in March due to the pandemic, we experienced a significant reduction in revenues.

The Food Services Group continues to do an excellent job with restrictive food offerings and continue to expand menu options to offer healthy selections while remaining in compliance with federal guidelines. Due to the increased costs of goods and benefits, we continue to monitor revenues closely as this program is not meant to be subsidized.



Fiscal Year	Amount
FY 2012 Actual	\$ 356,999
FY 2013 Actual	499,699
FY 2014 Actual	491,037
FY 2015 Actual	480,896
FY 2016 Actual	531,777
FY 2017 Actual	507,345
FY 2018 Actual	639,407
FY 2019 Actual	472,250
FY 2020 Amend	355,379
FY 2021 Adopted	483,500
FY 2022 Proposed	490,753
FY 2023 Proposed	498,114

School Recognition Funds "A" Money

At this time, the School Recognition Program will not be considered in the FY 2021 Budget due to Legislative changes. Below is a recap of the program in the event it is reinstated:

The School Recognition Program recognizes the high quality of many Florida schools. The program provides financial awards to schools that demonstrate sustained or significantly improved student performance. Schools that receive a grade of "A" or improve at least one performance grade or rating category are eligible for this program recognition. Funds are awarded in the amount of \$100 per full time equivalent student for each qualifying school by the Commissioner of Schools.

Both staff and school advisory council at each recognized school decide how to use the financial award. An agreement must be reached by February 1, or the awards must be equally distributed to all classroom teachers currently teaching in the school. Awards are determined after school grades are finalized.

Per statute, schools must use their awards for one or any combination of the following:

- Nonrecurring faculty and staff bonuses;
- Nonrecurring expenditures for educational equipment and materials; or
- Temporary personnel to assist in maintaining or improving student performance.

Our schools have made great strides over the years and our success in school recognition is made possible by the continued dedication and hard work of our educators and staff. This funding is typically announced in the month of March and is part of the Budget Amendment process. Since we do not know which schools qualify or what the amount will be, this funding source is not included in the Proposed Budgets and is included as part of the formal budget amendment process.

Voluntary Pre-Kindergarten (VPK)

FY 2018-2019 was the final year of the Voluntary Pre-Kindergarten (VPK) Program. Classroom availability was converted with full-time equivalents and funding is now part of the Financial Education Finance Program (FEFP).

Florida Teacher's Classroom Supply Assistance Program

The Florida Teacher's Classroom Supply Assistance Program (F.S. 1012.71) is an allocation to be used by full-time classroom teachers, guidance counselors, and media specialists for the reimbursement of instructional materials and supplies for use in teaching students. Funding for this program has remained consistent over the last several years, providing teachers with \$322.13 for materials. Once funding is received, teachers will receive the allocated amount in their payroll checks with no tax implications.

Teachers must sign a form acknowledging that the funds are for the sole purpose of purchasing classroom materials and supplies. In addition, they must submit original receipt documentation to their respective schools for record retention for a period of four years. Revenues associated with the Florida Teacher's Classroom Supply Assistance Program has been budgeted at \$57,048 which is the same level as FY 2020 and will be incorporated as part of the budget amendment process should the amount differ.

ESEA Title II-A

Title II-A is administered by the Department of Grants and Program Development within the Lee County School District. ESEA Title II-A is a federal-through-state grant which provides funding for teacher and principal professional development activities. Each school is allocated an amount based on student enrollment on the 10th or 12th day of school. Due to Covid-19, this was extended to the 17th day of school. A project plan outlining the proposed use of grant funds is approved by Lee County School District.

Eligible staff members are principals, assistant principals, and instructional staff, such as teachers and educational paraprofessionals and cannot be used to pay for training non-instructional support staff or non-employees. Training must support a core subject such as English, history, foreign languages, etc.

The FY 2020 budget was amended to \$79,554 as awarded; however, these funds were not fully spent due to Covid-19. As of June 5, 2020, there was a total of \$23,848 unspent which will be forfeited. A breakdown of unspent funds by school follows:

- Oasis Elementary South \$5,424
- Oasis Elementary North \$7,149
- Oasis Middle School \$1,010
- Oasis High School \$10,265

Title IV – Student Support and Academic Enrichment (SSAE)

Every Student Succeeds Act (ESSA) includes a block grant program known as Student Support and Academic Enrichment Grants (SSAEG) under Title IV Part A. This grant authorizes activities in three broad areas:

- Providing all students with access to a well-rounded education,
- Improving school conditions for student learning to support safe and healthy students, and
- Improving the use of technology in order to advance digital literacy of all students.

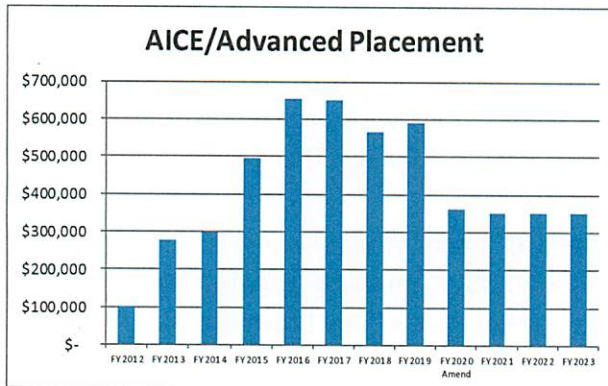
Each of our schools have submitted applications identifying the scope of work/tasks related to the specific areas above. As a result, funding was allocated in the amount of \$60,137 for FY 2020. While we don't know what FY 2021 allocations will be, we budgeted at the same funding level. The FY 2021 budget will be adjusted based on actual funding announced through the formal budget amendment process.

Cambridge Advanced International Certificate of Education (AICE)/Advanced Placement AP

The Advanced International Certificate of Education Program is an international curriculum and examination program. Florida's public colleges and universities provide college credit for successfully passed exams. This program allows students to earn an advanced diploma to boost their college application. Students could potentially get college credit or place out of introduction courses as a freshman. An AICE diploma also qualifies students for the Florida Bright Futures Scholarship.

The difference between the AICE and Advanced Placement Program (AP) is that AP provides college credit for completed AP exams, and AICE provides the opportunity to earn an international diploma.

Since inception, the AICE and Advanced Placement Programs have become one of the High School's most sought after programs. Revenues have increased significantly year-to-year; however, in FY 2020, we had seen an unanticipated decline in revenues. School staff associates this with the number of diplomas earned as well as the number of student's passing classes.



Fiscal Year	Amount
FY 2012 Actual	\$ 99,934
FY 2013 Actual	277,749
FY 2014 Actual	299,163
FY 2015 Actual	496,242
FY 2016 Actual	653,214
FY 2017 Actual	651,050
FY 2018 Actual	565,492
FY 2019 Actual	589,701
FY 2020 Amend	361,363
FY 2021 Adopted	350,000
FY 2022 Proposed	350,000
FY 2023 Proposed	350,000

PUBLIC EDUCATION CAPITAL OUTLAY (PECO)

Public Education Capital Outlay (PECO) funding is the second largest source of the Cape Coral Charter School Authority's revenues and is funded from the State. It is important to mention that the Charter Schools PECO funding is based on estimated available revenues and can change at any time.

As previously noted, this funding source is presented using an estimate of \$1,559,741 which reflects a decrease of \$33,972 or 2.13% over previous year. A total allocation of \$173,901,770 was requested for the 2020-21 Budget which includes \$55,142,404 from nonrecurring General Revenue.

Section 1013.62, Florida Statutes (F.S.), establishes the eligibility criteria for charter school capital outlay funding, specifies the purposes for which funds may be expended, and directs the Commissioner of Education to establish procedures for the approval of capital outlay plans. Capital outlay plans are completed by the Business Manager based on these criteria and submitted to the Florida Department of Education.

Eligibility Criteria to Receive Charter School Capital Outlay Funds, Section 1011.71(2).

To be eligible to receive capital outlay funds, a charter school must meet at least one of the following criteria:

- Have been in operation for two or more years;
- Be governed by a governing board established in the state for two or more years that operates both charter schools and conversion charter schools within the state;
- Be an expanded feeder chain of a charter school within the same school district that is currently receiving charter school capital outlay funds;
- Have been accredited by a regional accrediting association as defined by State Board of Education rule; or
- Serve students in facilities that are provided by a business partner for a charter school-in-the-workplace pursuant to section 1002.33(15)(b), F.S.

In addition to the above criteria, a charter school must meet all of the following criteria to receive capital outlay funds:

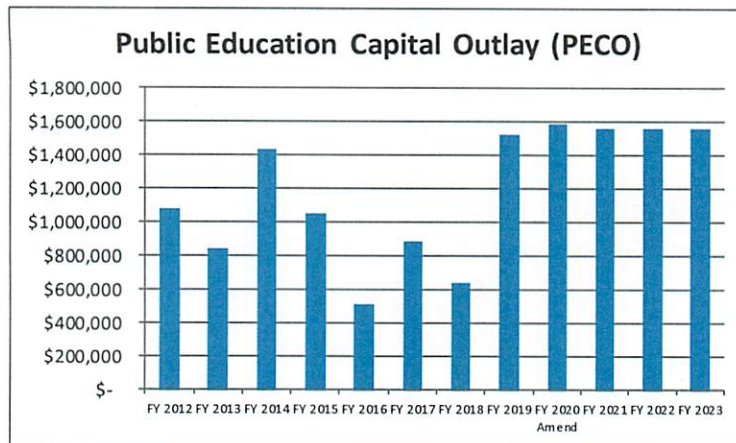
- Have an annual audit that does not reveal any of the financial emergency conditions provided in section 218.503(1), F.S., for the most recent fiscal year for which such audit results are available;
- Have satisfactory student achievement based on state accountability standards applicable to the charter school;
- Have received final approval from its sponsor pursuant to section 1002.33, F.S., for operation during that fiscal year; and
- Serve students in facilities that are not provided by the charter school's sponsor (an educational facility that is included in the Florida Inventory of School Houses (FISH) would not be eligible).

Authorized Purposes for the Use of Charter School Capital Outlay Funds, Sect. 1013.62(4), F.S.

A charter school's governing body may use charter school capital outlay funds for the following purposes:

- Purchase of real property.
- The construction of school facilities.
- The purchase, lease-purchase or lease of permanent or relocatable school facilities.
- The purchase of vehicles to transport students to and from the charter school.
- The renovation, repair and/or maintenance of school facilities that the charter school owns or is purchasing through a lease-purchase or long-term lease of five years or longer.
- The payment of the cost of premiums for property and casualty insurance necessary to insure the school facilities.
- The purchase, lease-purchase or lease of driver's education vehicles; motor vehicles used for maintenance or operation of plants and equipment, security vehicles; or vehicles used in storing or distributing materials and equipment.
- The purchase, lease-purchase or lease of computer and device hardware and operating system software necessary for gaining access to or enhancing the use of electronic and digital instructional content and resources; and enterprise resource software applications that are classified as capital assets in accordance with definitions of the Governmental Accounting Standards Board. The software application must have a useful life of at least five years and be used to support school-wide administration or state-mandated reporting requirements. Enterprise resource software may be acquired by annual license fees, maintenance fees or lease agreement.
- The payment of the cost of the opening day collection for the library media center of a new school.

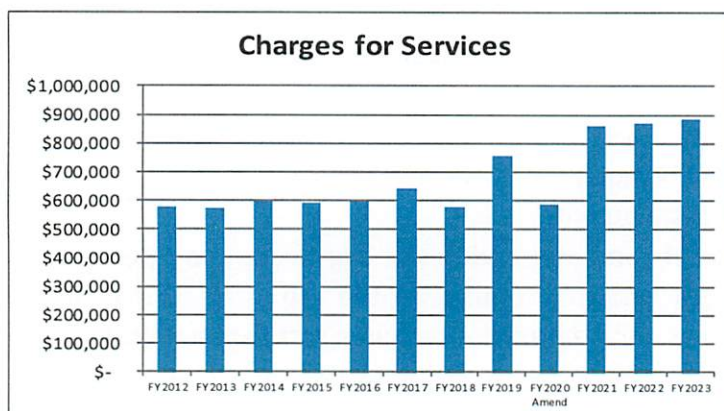
The Public Education Capital Outlay (PECO) dollars are used to offset the debt service on the Charter School buildings which is projected at \$3.0 million in FY2020-21. As you can see, the funding estimated of \$1,559,741 does not fulfill our annual debt obligations forcing the use of other revenue sources to cover these costs.



Fiscal Year	Amount
FY 2012 Actual	\$ 1,078,301
FY 2013 Actual	840,073
FY 2014 Actual	1,434,050
FY 2015 Actual	1,052,576
FY 2016 Actual	516,451
FY 2017 Actual	887,939
FY 2018 Actual	640,926
FY 2019 Actual	1,527,869
FY 2020 Amend	1,593,713
FY 2021 Adopted	1,559,741
FY 2022 Proposed	1,559,741
FY 2023 Proposed	1,559,741

CHARGES FOR SERVICES

Charges for Services are those revenues that are charged for activities such as student lunches, bus rentals, parking passes, and locker rentals. All fees charged are reviewed on an annual basis and updated accordingly. These charges are reviewed annually to ensure capturing costs as accurately as possible. While there was an expected increase to revenues in FY 2020, this was not the case due to Covid-19, which caused early school closure.



Fiscal Year	Amount
FY 2012 Actual	\$ 576,029
FY 2013 Actual	575,303
FY 2014 Actual	596,881
FY 2015 Actual	594,295
FY 2016 Actual	597,572
FY 2017 Actual	644,077
FY 2018 Actual	578,577
FY 2019 Actual	756,774
FY 2020 Amend	587,131
FY 2021 Adopted	858,500
FY 2022 Proposed	871,645
FY 2023 Proposed	884,975

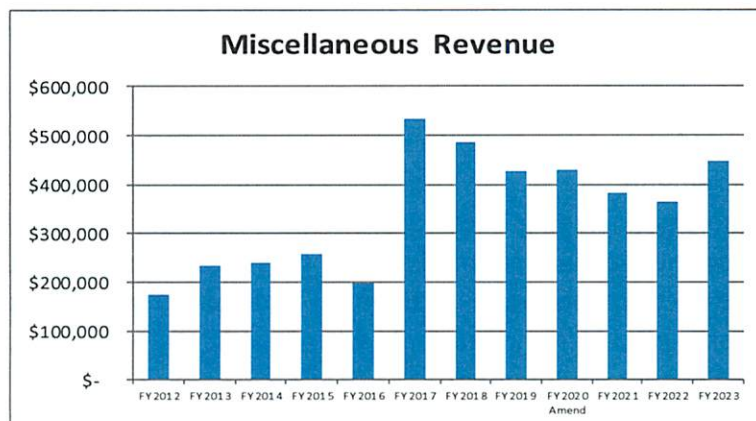
MISCELLANEOUS REVENUE

All other revenues including Short Term Investment Income, Contributions/Donations, Other Miscellaneous Revenue, Reimbursable Revenue, Returned Check Fees, Wellness Fair Payouts, Vendor Rebates, Scrap Sales, Facility Rentals, and Lost and Damaged Book funds are captured in this category.

Funding associated with FY 2015-2016 does not include the Blue Cross/Blue Shield Rebate dollars as these were held by the City to offset the Charter School's cost associated with the 2-month self-insured health plan requirement. It should also be noted that since we have gone with a self-insured health plan we no longer receive this rebate reflecting lost revenues over \$200,000.

It should also be noted that In FY 2017 the City of Cape Coral City Council awarded the Charter Schools \$100,000 to be used for capital improvements. In addition, we were awarded approximately \$265,000 for technology upgrades through the E-Rate Program.

In FY 2021, the Universal Service Administrative Company who originates the E-Rate Program, announced additional funding for Category 2. Our system would be eligible for a pre-discount budget of an estimated \$500,000 based on the number of students in our school. This funding could be spent all in one year or over the next five years. Eligible items would include major information technology equipment such as servers, firewall appliances, network security, etc. The Business Manager is currently working with City IT to identify the schools needs so the formal application can be submitted.



Fiscal Year	Amount
FY 2012 Actual	\$ 174,701
FY 2013 Actual	234,863
FY 2014 Actual	240,270
FY 2015 Actual	257,448
FY 2016 Actual	198,478
FY 2017 Actual	534,308
FY 2018 Actual	486,386
FY 2019 Actual	427,548
FY 2020 Amend	429,919
FY 2021 Adopted	381,297
FY 2022 Proposed	365,762
FY 2023 Proposed	446,877

FY 2017 Charter Schools received \$100k from City as well as estimated \$265k from E-Rate Reimbursement

OTHER

Coronavirus Aid, Relief, and Economic Security (CARES) Act

Funding was allocated to the Elementary and Secondary School Emergency Relief (ESSER) Fund established as part of the Education Stabilization Fund in the CARES Act. Our schools received an estimated \$683,225. These funds were allocated for the following purposes:

1. Any activity authorized by the ESEA of 1965, the Individuals with Disabilities Education Act, the Adult Education and Family Literacy Act the Carl D. Perkins Career

and Technical Education Act of 2006 or subtitle B of title VII of the McKinney-Vento Homeless Assistance Act.

2. Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
3. Providing principals and others school leaders with the resources necessary to address the needs of their individual schools.
4. Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
5. Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.
6. Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.
7. Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.
8. Planning for and coordinating during long-term closures, including for how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under IDEA and how to ensure other educational services can continue to be provided consistent with all Federal, State, and local requirements.
9. Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.
10. Providing mental health services and supports.
11. Planning and implementing activities related to summer learning and supplemental after-school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
12. Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

In addition to the above, the Building K-12 CTE Infrastructure was announced. This federal funding opportunity authorized under the Governor's Emergency Education Relief (GEER) Fund under the CARES Act provided resources for school districts to build infrastructure and increase enrollment and capacity in high-demand career and technical education (CTE programs in view of accelerating students' readiness for work and/or immediate entry into an in-demand postsecondary CTE program.

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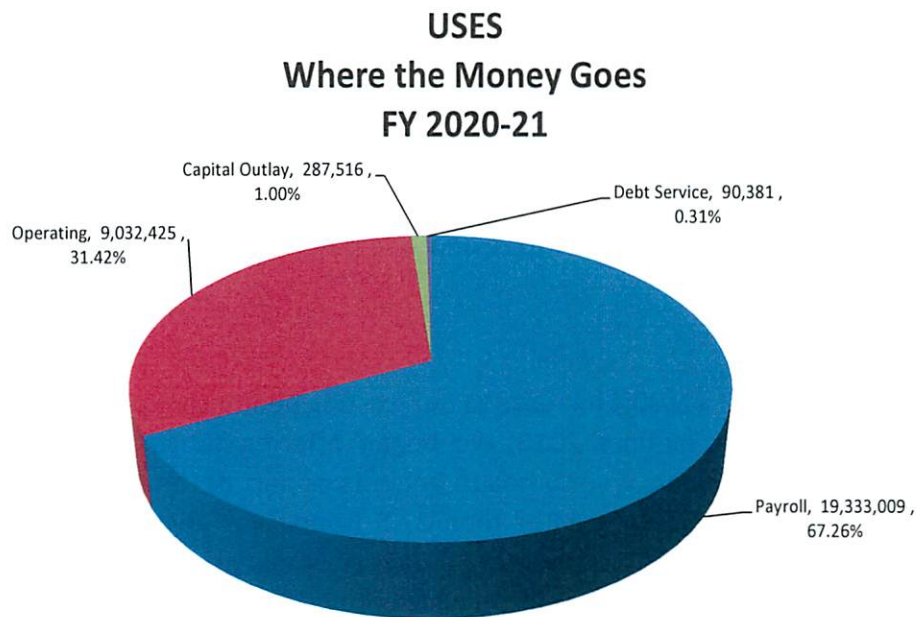
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EXPENDITURES

The FY 2020-2021 Adopted Operating Budget is \$36,777,906 and includes \$19,333,009 in Personnel expenditures, \$9,032,425 in Operating expenditures, \$287,516 in Capital Outlay, \$90,381 in Debt Service, and \$8,034,575 in Reserves.

The following table provides a summary of the budget on an expenditure category basis for all schools respectively:

Expenditures/Uses	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	FY 2021 Proposed	FY 2022 Proposed
Restricted Fund Balance	\$ -	\$ 1,697,980	\$ 1,697,980	\$ 1,697,980	\$ 1,697,980	\$ 1,697,980
Committed Fund Balance	-	229,499	170,924	-	-	-
Unassigned Fund Balance	-	7,053,763	6,771,097	6,336,595	4,674,365	3,492,261
Payroll	16,647,523	17,973,862	18,118,812	19,333,009	18,646,462	19,178,897
Operating	7,984,860	8,214,336	8,333,829	9,032,425	8,235,035	8,130,455
Capital Outlay	1,534,108	485,724	490,925	287,516	440,692	562,392
Debt Service	316,951	348,859	343,468	90,381	40,213	23,501
Transfer Out	537	-	-	-	-	-
Total:	\$ 26,483,979	\$ 36,004,023	\$ 35,927,035	\$ 36,777,906	\$ 33,734,747	\$ 33,085,486



PERSONNEL

The Personnel Budget is the largest component of the total FY 2020-2021 Adopted Operating Budget totaling \$19.3 million or 67.26% of the budget, excluding reserves. This includes base payroll, add pays, substitute staff costs, FICA, Medicare, Workers Compensation, employee benefits, and Florida Retirement System (FRS). Payroll budgets were built using the zero-based budget approach which means they were built from actual base wages.

Base Payroll

The FY 2020-2021 Adopted Operating Budget includes a 3% increase to all staff. In addition, Governor DeSantis approved a Teacher Salary Allocation in FY 2020-21 that provided for \$500 million to be set aside for teacher salaries across the State. Of this, \$400 million is to be used to bring teachers as close to a salary of \$47,500. The remaining \$100 million is proposed to give Veteran teachers increases.

Since a final decision on disbursement was not made prior to Budget Adoption, salary lines will be adjusted during the formal Budget Amendment process. Funding for the Teacher Salary Allocation for our system totaled \$524,342 and it is anticipated that salary increases will be disbursed retro once the final plan is approved in December/January.

Add Pays

Add Pays are budgeted at \$311,422 which was determined by current payroll as well as a \$17,000 increase at the Oasis High School. An additional \$82,000 has been budgeted within "Athletic Coaches & Officials" to capture athletic add pays for after school activities at the middle and high schools. Administrators have been asked to review add pays to ensure they are warranted.

Health Care

Health care premiums reflect a 5.00% increase to our existing health care plans for all three years. It should also be noted, in January 2016, we began offering those employees who work consistently greater than 30 hours weekly health benefits as part of the Health Care Reform. In FY 2018-19 any employee working greater than 37.5 hours was eligible for Class I benefits. Benefits become effective the first month after 30-days of employment. Any employee working 30-37.4 hours will be offered Class II benefits in which they will be eligible after 90-days. Class II benefits are offered to Food Service personnel, Paraprofessionals, Clinic Assistants and Office Assistants.

We continue to work closely with City Human Resources on specific plans and coverages to ensure we follow requirements and offer our employees a competitive benefit package.

Florida Retirement System (FRS)

The Florida Retirement System (FRS) announced the Regular Class Plan rate at 13%. This includes the employer portion at 10.00% which reflects an increase of 1.53% over previous year's 8.47%; the employee portion remains at 3%. This is the largest increase we have seen since FY 2013. The FY 2020-2021 FRS budget totals \$1,280,182 which reflects an increase of \$187,715 over previous year. This increase is contributed to the Teacher Salary Allocation and 3% salary increases which will be adjusted through the formal Budget Amendment process. Below is a table providing employer rates for the HA/PA Regular Class Plan over the last several years:

Florida Retirement System (FRS) HA/PA Regular Class Plan

Year	Employee Contribution	Employer Contribution	Total Contribution	Change from Previous Year
2011	3.00%	4.91%	7.91%	
2012	3.00%	5.18%	8.18%	0.27%
2013	3.00%	6.95%	9.95%	1.77%
2014	3.00%	7.37%	10.37%	0.42%
2015	3.00%	7.26%	10.26%	-0.11%
2016	3.00%	7.52%	10.52%	0.26%
2017	3.00%	7.92%	10.92%	0.40%
2018	3.00%	8.26%	11.26%	0.34%
2019	3.00%	8.47%	11.47%	0.21%
2020	3.00%	10.00%	13.00%	1.53%

Workers Compensation

Workers Compensation rates are based on employee classifications and payroll. Each year, the National Council on Compensation Insurance publishes rate updates. These rates are used to estimate employee workers compensation costs. Workers' Compensation is budgeted at \$103,874 for FY 2021, this is a slight decrease over the previous year due to the reduction in the 2020 classification rates. Workers Compensation classification rates are based on the employee's work environment.

Below is a list of classifications in which our schools operate as well as the change in rates over the last few years.

Code	Classification	2014 Rate	2015 Rate	2016 Rate	2017 Rate	2018 Rate	2019 Rate	2020 Rate
7383	Bus Drivers	\$ 5.68	\$ 5.95	\$ 6.13	\$ 6.99	\$ 6.78	\$ 5.51	\$ 4.81
8868	Teachers and Office Personnel	\$ 0.60	\$ 0.57	\$ 0.51	\$ 0.59	\$ 0.60	\$ 0.45	\$ 0.44
9101	Food Service, Custodial and Maintenance	\$ 4.99	\$ 4.84	\$ 4.59	\$ 5.25	\$ 4.62	\$ 3.88	\$ 3.95

In addition, our schools pay insurance premiums for Workers Compensation coverage as part of our insurance premiums. These rates are further defined by the number of claims, type and the cost of claim, if applicable.

STAFFING SUMMARY

Each year, positions are reviewed to ensure staffing levels meet our educational needs and are adjusted as needed. Below is summary of all positions and changes requested for FY 2021:

Classification	FY 2019 Adopted	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	(+/-) Change
Accounts Payable Specialist I	1.00	1.00	1.00	1.00	-
Assistant Principal	4.00	5.00	5.00	5.00	-
Athletic Director	1.00	1.00	1.00	1.00	-
Bookkeeper	1.00	1.00	1.00	1.00	-
Bus Drivers	15.00	18.00	17.00	18.00	1.00
Business Manager	1.00	1.00	1.00	1.00	-
Career Specialist	1.00	1.00	1.00	1.00	-
Cashier	0.00	1.00	1.00	0.00	(1.00)
Clinic Assistant	3.00	3.00	3.00	3.00	-
Dean of Students	1.00	1.00	1.00	1.00	-
Dir. of Procurement & Food Services	1.00	1.00	1.00	1.00	-
Director of Transportation	1.00	1.00	0.00	0.00	-
Exceptional Teacher	4.00	3.00	3.00	3.00	-
Executive Assistant	1.00	1.00	1.00	1.00	-
Food Service Worker	10.00	10.00	10.00	10.00	-
Guidance Counselor	4.00	3.00	3.00	3.00	-
Human Resource Manager	0.00	1.00	1.00	1.00	-
Information Specialist	4.00	4.00	4.00	4.00	-
JROTC Instructor	3.00	3.00	3.00	3.00	-
Lead Food Service Worker	4.00	4.00	4.00	4.00	-
Maintenance Technician	3.00	3.00	3.00	3.00	-
Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Media Specialist	1.00	1.00	1.00	1.00	-
Network Support Analyst	1.00	1.00	1.00	1.00	-
Nurse	1.00	1.00	1.00	1.00	-
Office Assistant	3.00	2.00	2.00	3.00	1.00
Paraprofessional I Basic	8.00	8.00	8.00	8.50	0.50
Paraprofessional II Basic Ins	10.00	10.00	10.00	9.00	(1.00)
Payroll Supervisor/Cashier	1.00	1.00	1.00	1.00	-
Principal	4.00	4.00	4.00	4.00	-
Receptionist	5.00	5.00	5.00	5.00	-
Secretary	4.00	4.00	4.00	4.00	-
Security Guard	0.00	1.00	1.00	1.00	-
Social Worker	1.00	1.00	1.00	1.00	-
Speech Pathologist	2.00	2.00	2.00	2.00	-
Superintendent	1.00	1.00	1.00	1.00	-
Teacher	173.00	173.50	173.50	179.50	6.00
Tech Support	2.00	2.00	1.00	1.00	-
Testing Coordinator	1.00	1.00	1.00	1.00	-
Transportation Coordinator	1.00	1.00	0.00	1.00	1.00
Transportation Supervisor	0.00	0.00	2.00	1.00	(1.00)
VPK Director/Instructor	2.00	0.00	0.00	0.00	-
VPK Paraprofessional I	2.00	0.00	0.00	0.00	-
Sub-Total Employees:	287.00	287.50	285.50	292.00	6.50
Substitutes					
Sub Bus Driver	6.00	0.00	0.00	3.00	3.00
Sub Food Service Worker	8.00	8.00	8.00	8.00	-
Sub Paraprofessional I	11.00	11.00	11.00	8.00	(3.00)
Sub Teacher - All Facilities	51.00	51.00	51.00	46.00	(5.00)
Long Term Sub	0.00	0.00	0.00	0.00	-
Sub-Total Substitutes:	76.00	70.00	70.00	65.00	(5.00)
Grand Total:	363.00	357.50	355.50	357.00	1.50

Administration Staffing Summary

Classification	FY 2019 Adopted	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	(+/-) Change
Accounts Payable Specialist I	1.00	1.00	1.00	1.00	-
Bookkeeper	1.00	1.00	1.00	1.00	-
Bus Driver	15.00	18.00	18.00	18.00	-
Businesss Manager	1.00	1.00	1.00	1.00	-
Director of Proc. & Food Serv.	1.00	1.00	1.00	1.00	-
Director of Transportation	1.00	1.00	(1.00)	-	1.00
Executive Assistant	1.00	1.00	1.00	1.00	-
Building Maint Supervisor	1.00	1.00	1.00	1.00	-
Human Resource Manager	-	1.00	1.00	1.00	-
Nurse	1.00	1.00	1.00	1.00	-
Payroll Supervisor/Cashier	1.00	1.00	1.00	1.00	-
Security Guard	-	1.00	1.00	1.00	-
Social Worker	1.00	1.00	-	1.00	1.00
Superintendent	1.00	1.00	1.00	1.00	-
Transportation Coordinator	1.00	1.00	-	1.00	1.00
Transp Bus Ops Supervisor	-	-	2.00	1.00	(1.00)
Substitute Positions					
Sub Bus Driver	6.00	-	-	3.00	3.00
Sub Food Service Worker	8.00	8.00	8.00	8.00	-
Sub Paraprofessional I	11.00	11.00	11.00	8.00	(3.00)
Sub Teacher - All Facilities	51.00	51.00	51.00	46.00	(5.00)
Full-Time	27.00	32.00	30.00	32.00	2.00
Substitutes	76.00	70.00	70.00	65.00	(5.00)
Total:	103.00	102.00	100.00	97.00	(3.00)

Note: Payroll Supervisor performs Cashier duties for OHS and OMS

Oasis Elementary South Staffing Summary

Classification	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Amended	FY 2021 Adopted	(+/-) Change
Assistant Principal	1.00	1.00	1.00	1.00	-
Clinic Assistant	1.00	1.00	1.00	1.00	-
Exceptional Teacher	2.00	1.00	1.00	1.00	-
Food Service Worker	2.00	2.00	2.00	2.00	-
Guidance Counselor	1.00	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	1.00	-
Maintenance Technician	1.00	1.00	1.00	1.00	-
Media Specialist	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	1.00	-
Paraprofessional I Basic Ins	4.00	4.00	4.00	3.50	(0.50)
Paraprofessional II Basic Ins	2.00	2.00	2.00	1.00	(1.00)
Principal	1.00	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	1.00	-
Speech Pathologist	1.00	0.50	0.50	0.50	-
Teacher	49.00	50.00	50.00	51.25	1.25
Tech Support	0.50	0.50	0.50	0.50	-
Full-Time	71.50	71.00	71.00	70.75	(0.25)
	71.50	71.00	71.00	70.75	(0.25)

Notes:

Reduced Paraprofessionals by 1.5 positions
 Added 1 Teacher and .25 for Floating Teacher
 Speech Pathologist shared OES .50, OMS .25, OHS .25
 Tech Support position shared with CME 50/50
 Does not include any Cares positions

Oasis Elementary North Staffing Summary

Classification	FY 2019 Adopted	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	(+/-) Change
Assistant Principal	1.00	1.00	1.00	1.00	-
Clinic Assistant	1.00	1.00	1.00	1.00	-
Exceptional Teacher	1.00	1.00	1.00	1.00	-
Food Service Worker	2.00	2.00	2.00	2.00	-
Guidance Counselor	-	-	-	-	-
Information Specialist	1.00	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	1.00	-
Maintenance Technician	1.00	1.00	1.00	1.00	-
Media Specialist	-	-	-	-	-
Office Assistant	1.00	-	-	1.00	1.00
Paraprofessional I Basic Ins	2.00	2.00	2.00	2.00	-
Paraprofessional II Basic Ins	5.00	6.00	6.00	6.00	-
Paraprofessional Exceptional	-	-	-	-	-
Principal	1.00	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	1.00	-
Speech Pathologist	1.00	1.00	1.00	1.00	-
Teacher	44.00	44.00	44.00	45.25	1.25
Tech Support	0.50	0.50	0.50	0.50	-
Full-Time	64.50	64.50	64.50	66.75	2.25
Total:	64.50	64.50	64.50	66.75	2.25

Notes: Added 1 Teacher and .25 for Floating Teacher
 Added 1 Office Assistant
 Tech position shared with OES 50/50
 Does not include any Cares positions

Oasis Middle School Staffing Summary

Classification	FY 2019 Adopted	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	(+/-) Change
Assistant Principal	-	1.00	1.00	1.00	-
Cashier	-	0.50	0.50	-	(0.50)
Clinic Assistant	1.00	1.00	1.00	1.00	-
Dean of Students	1.00	1.00	1.00	1.00	-
Exceptional Teacher	1.00	1.00	1.00	1.00	-
Food Service Worker	3.00	3.00	3.00	3.00	-
Guidance Counselor	1.00	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	1.00	-
Maintenance Technician	1.00	1.00	1.00	1.00	-
Paraprofessional I	1.00	1.00	1.00	1.00	-
Paraprofessional II Basic Ins	3.00	2.00	2.00	2.00	-
Principal	1.00	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	1.00	-
Speech Pathologist	-	0.25	0.25	0.25	-
Network Support Analyst	0.50	0.50	0.50	0.50	-
Teacher	45.50	44.50	44.50	47.75	3.25
Total:	63.00	62.75	62.75	65.50	2.75

Notes: Added 3 Teachers and .25 for Floating Teacher
 Sharing 1 IT Tech with OHS 50/50
 Sharing 1 Speech Pathologist OES .5, OMS .25, OHS .25
 Shares 1 Teacher with OHS Chorus
 Does not include any Cares positions
 Cashier position performed by Payroll Supv.

Oasis High School Staffing Summary

Classification	FY 2019 Adopted	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	(+/-) Change
Athletic Director	1.00	1.00	1.00	1.00	-
Assistant Principal	2.00	2.00	2.00	2.00	-
Career Specialist	1.00	1.00	1.00	1.00	-
Cashier	-	0.50	0.50	-	(0.50)
Food Service Worker	3.00	3.00	3.00	3.00	-
Guidance Counselor	1.00	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	1.00	-
Paraprofessional I Basic	1.00	1.00	1.00	2.00	1.00
Principal	1.00	1.00	1.00	1.00	-
Receptionist	2.00	2.00	2.00	2.00	-
JROTC Instructor	3.00	3.00	3.00	3.00	-
Secretary	1.00	1.00	1.00	1.00	-
Speech Pathologist	-	0.25	0.25	0.25	-
Teacher	36.50	35.00	35.00	35.25	0.25
Network Support Analyst	1.00	0.50	0.50	0.50	-
Testing Coordinator	1.00	1.00	1.00	1.00	-
Total:	57.50	56.25	56.25	57.00	0.75

Note: Speech Pathologist shared .5 OES, .25 OMS, .25 OHS
Lead Tech Support shared with OMS 50/50
1 Teacher (chorus) shared with OMS 50/50 and .25 for Floating Teacher
Added 1 Paraprofessional
Does not include any Cares positions
Casher position performed by Payroll Supv.

OPERATING

EXPENSES

Operating expenses are those costs incurred for the day-to-day functions of our schools. Fixed costs are those expenses that are essentially non-discretionary in nature. These include such items as health insurance, building insurance, electric and building rent. During the budget process, internal departments are reviewed to ensure they are operating at acceptable levels. This includes staffing levels, hours, and departmental needs. Potential improvements are identified, weighed, and implemented as the budget allows.

Custodial Services

In FY 2019, our custodial department was outsourced. It was extremely difficult for the schools to maintain staff and offer a competitive rate of pay. While there are still flaws, we continue to maintain a good relationship and open communication with the vendor identifying areas requiring improvement.

Maintenance

Currently there are four positions within the Maintenance Department. While the schools continue to use the City of Cape Coral Facilities Division to assist with projects beyond their scope, these costs have been significantly reduced over the last few years.

As our facilities continue to age, we are faced with increased expenditures. In FY 2018, the Governing Board approved the use of fund balance in the amount of \$1.2 million to begin replacing air conditioning units. To date, there are two units remaining that still need to be replaced. One at Oasis High School which is not expected to be replaced until after FY 2025 and the final unit at Oasis Middle School gymnasium which is anticipated to be replaced in FY 2023.

In FY 2020 both elementary schools were painted. The Middle and High Schools are scheduled to be done in FY 2021. The schools will begin to replace carpeting over the next five years.

Food Services

The National School Lunch Program (NSLP) currently accommodates 36% of our student population for free or reduced lunch. In FY 2016, we began to follow the required meal pattern by serving all whole grains and a fruit for breakfast, while meeting the sodium limit. In FY 2017-2018, we were reimbursed for all meals from September through November due to Hurricane Irma.

In late FY 2020, there was a decrease to food expenditures due to Covid-19, so the Food Services Department was able to purchase equipment initially budgeted in FY 2021; therefore, no major equipment has been requested for FY 2021.

Information Technology

While there has been significant progression in this area over the last few years, we must continue to plan for the future. In FY 2016-17, we replaced our major infrastructure with funding from the E-Rate Program, increased our internet speed, replaced many teacher computers, and began implementing the one-to-one devices for our students.

Through the 5-year Capital Asset Improvement Plan, we have begun to identify replacement schedules on a more gradual basis, so the financial impact isn't so heavy. Three of our schools leased chrome book devices over a 3-year term which lightened the financial impact of purchasing them. As part of this agreement, the lease has ended, and units were purchased outright. In FY 2018, the schools have utilized a large portion of their Technology Funds to help offset the cost of additional chrome books.

In FY 2017-2018, our schools have migrated to Office 365 as part of the Best Practice Recommendations.

In FY 2019, the schools replaced a magnitude of wireless access points using the E-Rate Program to help offset these costs. In FY 2020, a server was budgeted for \$49,420 as requested by City Information Technology.

As part of the Best Practice Recommendations, the schools continue to set aside \$288,000 in budget to refresh technology items. Of this, \$60,000 has been designated for new battery backups at the recommendation of the City. These items have also been submitted for reimbursement by the Business Manager as part of the E-Rate Program. Of the \$57,000 remaining for each school, the Oasis High School shared their portion with both elementary schools so that they could accomplish 1:1 device per student due to Covid-19 and virtual learning.

The E-Rate Program also announced that our schools are eligible for pre-budgeted items of \$500,000 over the next 5-years. The schools would be eligible for reimbursement up to 60%. Our Business Manager is working closely with the City IT staff to identify the schools needs for eligible items. The schools would be responsible to budget funds and submit to E-Rate for reimbursement. Funding can be spent in one year or over the next five years.

CAPITAL OUTLAY

The FY 2020-2021 Proposed Operating Budget has required a thoughtful examination of every dollar we spend and activity we undertake. While we remain committed to quality education and strong student achievement, it is evident; we must continue to focus on capital improvements.

In FY 2014, the Cape Coral Charter School Authority adopted a five-year Capital Asset Improvement Program as part of the Strategic Planning Process. Prior to this adoption, there was not a formal plan in place to identify and plan for capital needs. From a budgetary standpoint, it is very important to identify school assets, condition, and plans for those assets. The Asset Improvement Program budgetary process encompasses the integration of revenues and expenditures along with Authority's long-range planning process.

The Asset Improvement Program is intended to serve as a long-range planning tool to:

- Increase efficiency in operations by maintaining assets in acceptable condition
- Identify major maintenance and equipment replacement
- Identify assets no longer needed by the school

The funding requests of the Capital Asset Improvement Program for FY 2021-FY 2025 are summarized in the following tables. It should be noted that capital assets have an individual cost of \$5,000 or more and a useful life greater than one year.

Additional information relating to Capital Assets can also be found on the City of Cape Coral Administrative Regulation Number 51 dated September 6, 2013 located on the City's Shared Drive.

CAPITAL ASSET IMPROVEMENT PROGRAM

Capital Asset Improvement Program..... 40

 Capital Asset Improvement Program..... A1

 Capital Asset Equipment Program..... A2

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FY 2021-2025 Capital Asset Improvement Plan

FY 2021-2025 CAPITAL ASSET IMPROVEMENT PROGRAM

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-2025 Total
Oasis Elementary South (OES)						
Flooring for Classrooms/Media/Main Office	\$ -	\$ 54,600	\$ 54,600	\$ 54,600	\$ 54,600	\$ 218,400
Playground Flooring	23,906	-	-	-	-	23,906
Oasis Elementary North (CME/OEN)						
Playground Flooring	23,906	-	-	-	-	23,906
Flooring for Classrooms/Media/Main Office	-	54,600	54,600	54,600	54,600	218,400
Interior Doors (media, cafeteria)	-	-	-	-	-	-
Oasis Middle School						
Roof Top AC Gym Air Handler 4 & 5 (to be split with P&R \$67.5k ea)	-	-	135,000	-	-	135,000
Flooring for Classrooms/Media/Main Office	-	56,000	56,000	56,000	56,000	224,000
Egress Door	-	-	-	-	-	-
Oasis High School						
OHS Gym Air Handlers 1,2,3 & 4	-	-	-	-	560,000	560,000
Flooring for Classrooms/Media/Main Office	-	38,400	38,400	38,400	38,400	153,600
	-	-	-	-	-	-
Administration (Split Across Schools by Allocation)						
	-	-	-	-	-	-

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-25 Total
Oasis Elementary South (OES)	\$ 23,906	\$ 54,600	\$ 54,600	\$ 54,600	\$ 54,600	\$ 242,306
Oasis Elementary North (OEN/CME)	23,906	54,600	54,600	54,600	54,600	242,306
Oasis Middle School	-	56,000	191,000	56,000	56,000	359,000
Oasis High School	-	38,400	38,400	38,400	598,400	713,600
Administration	-	-	-	-	-	-
Grand Total:	\$ 47,812	\$ 203,600	\$ 338,600	\$ 203,600	\$ 763,600	\$ 1,557,212

FY 2021-2025 Capital Asset Equipment Program

FY 2021-2025 CAPITAL EQUIPMENT PROGRAM

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-25 Total
Oasis Elementary South (OES)						
Basic Instruction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance						
AC Compressors	-	-	-	-	-	-
Trane 2 50 Ton Units, 1 35 Ton, 1 20 Ton	-	-	-	-	-	-
Mini Split Systems	-	-	-	-	-	-
Breezeway Gates for Security	-	-	-	-	-	-
Perimeter Gate	-	-	-	-	-	-
Food Services						
Steam Table	-		-	-	8,000	8,000
3 Door Refrigerator	-	5,300	-	-	-	5,300
2 Door Freezer		5,200				5,200
						-
Information Technology						
	-	-	-	-	-	-
	-	-	-	-	-	-
Transportation						
Bus Replacement (Bus # TBD - split across all schools) 2 Buses Per Year	54,623	54,623	54,623	54,623	54,623	273,115

FY 2021-2025 CAPITAL EQUIPMENT PROGRAM

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-25 Total
Oasis Elementary North (OEN/CME)						
Maintenance						
Roof Top AC Units - Compressors	-	-	-	-	-	-
Trane RTU 2 50 Ton Units & Warranty (2/15/18)	-	-	-	-	-	-
Mini Split Systems	-	-	-	-	-	-
Breezeway Gates for Security	-	-	-	-	-	-
Electric Perimeter Gate	-	-	-	-	-	-
Food Services						
Convection Oven(s)	-	8,100	-	-	-	8,100
2 door freezer	-	-	-	-	-	-
		-				
Information Technology						
	-	-	-	-	-	-
Transportation						
	-	-	-	-	-	-
Bus Replacement (Bus # TBD - split across all schools) 2 Buses Per Year	54,623	54,623	54,623	54,623	54,623	273,115

FY 2021-2025 CAPITAL EQUIPMENT PROGRAM

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-25 Total
Oasis Middle School						
Administration						
Cafeteria Tables	50,000	-	-	-	-	50,000
Maintenance						
AC Compressors	-	-	-	-	-	-
Mini Split Systems	-	-	-	-	-	-
Breezeway Gates for Security	-	-	-	-	-	-
Trane 200 Ton Chiller with Warranty	-	-	-	-	-	-
Air Handling Unit #1 and 2 (sizes 25 & 30)	-	-	-	-	-	-
Perimeter Gate	-	-	-	-	-	-
Food Services						
Steam Table	-	-	-	-	8,000	8,000
2 Door Freezer	-	-	-	-	-	-
Information Technology						
New Server per City ITS	-	-	-	-	-	-
Transportation						
Bus Replacement (Bus # TBD - split across all schools) 2 Buses Per Year	54,623	54,623	54,623	54,623	54,623	273,115
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-

FY 2021-2025 CAPITAL EQUIPMENT PROGRAM

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-25 Total
Oasis High School						
Administration						
Scoreboards in Fitness Building Gym (2)	13,000	-	-	-	-	13,000
Fitness Center Equipment	-	-	-	-	-	-
Maintenance						
Water Heater(s)	-	-	-	-	-	-
AC RTU Compressor	-	-	-	-	-	-
Perimeter Gate	-	-	-	-	-	-
Food Services						
Steam Table	-	-	-	-	8,000	8,000
3 Door Refrigerator	-	-	5,300	-	-	5,300
Information Technology						
	-	-	-	-	-	-
	-	-	-	-	-	-
Transportation						
Bus Replacement (Bus # TBD - split across all schools) 2 Buses Per Year	54,623	54,623	54,623	54,623	54,623	273,115
Replace Shark Van	-	-	-	-	-	-
	-	-	-	-	-	-

FY 2021-2025 CAPITAL EQUIPMENT PROGRAM

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-25 Total
Administration - Funding is Allocated for All Items Below						
Information Technology						
Color Printer Replacement	-	-		5,000		5,000
Transportation						
Maintenance Van	-	-	-	-		-
2011 Econoline E350 Van (Maintenance Van #2)	-	-	-	-		-

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-25 Total
Oasis Elementary	\$ 54,623	\$ 65,123	\$ 54,623	\$ 54,623	\$ 62,623	\$ 291,615
Christa McAuliffe Elementary	54,623	62,723	54,623	54,623	54,623	281,215
Oasis Middle School	104,623	54,623	54,623	54,623	62,623	331,115
Oasis High School	67,623	54,623	59,923	54,623	62,623	299,415
Administration	-	-	-	5,000	-	5,000
Grand Total:	\$ 281,492	\$ 237,092	\$ 223,792	\$ 223,492	\$ 242,492	\$ 1,208,360