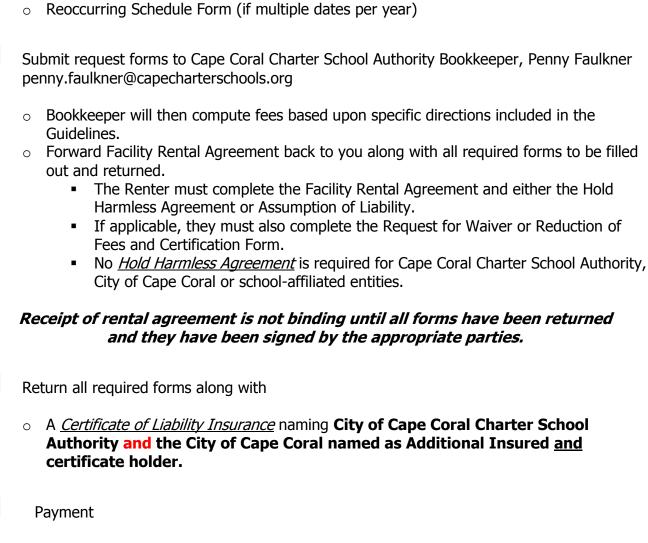


• Facility Rental Request

CAPE CORAL CHARTER SCHOOL AUTHORITY

Facility Rental Checklist

Review the Facility Rental Guidelines and complete the following forms:



 \circ $\,$ Once all signatures have been obtained an invoice will be sent to you for payment

Send all paperwork and rental fees to Cape Coral Charter School Authority at 3519 Oasis Blvd, Cape Coral, FL 33914 ATTN: Penny Faulkner. You may also submit forms via email: penny.faulkner@capecharterschools.org

ALL RENTAL FEES SHOULD BE FORWARDED TO PENNY FAULKNER <u>14 DAYS PRIOR</u> TO THE FACILITY RENTAL DATE.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT PENNY FAULKNER AT 424-6100 EXT 475 OR <u>PENNY.FAULKNER@CAPECHARTERSCHOOLS.ORG</u>.