

MINUTES OF THE
CAPE CORAL
CHARTER SCHOOL AUTHORITY GOVERNING BOARD
REGULAR MEETING

Tuesday, September 8, 2015
City of Cape Coral Yacht Club
8:30 a.m.

CALL TO ORDER: The Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on September 8, 2015, at the City of Cape Coral Yacht Club, a Regular Governing Board Meeting. Chair Jackson called the meeting to order at 8:41 a.m.

INVOCATION: Chair Jackson

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:
All in attendance

ROLL CALL: Anderson, Boyer, Donaldson, Jackson, Keesler, Nesta, Teblum, Zivkovic
• Member Donaldson, excused

ALSO PRESENT: Bill Buztrey, Assistant City Attorney
Nelson Stephenson, Superintendent, Cape Coral Charter School Authority
Shannon Treece, Principal, Oasis Charter High School
Keith Graham, Principal, Oasis Charter Middle School
Steve Hook, Principal, Oasis Charter Elementary School
Jacque Collins, Principal, Christa McAuliffe Charter Elementary School
Danielle Jensen, Director of Procurement and Food Services, Cape Coral Charter School Authority
Mary Anne Moniz, Business Manager, Cape Coral Charter School Authority
Kevin Brown, Assistant Principal, Christa McAuliffe Elementary School
Chris Fennell, Assistant Principal, Oasis Charter Elementary School
Elisa Collins, Assistant Principal, Oasis Middle School
Erich Boerner, Dean, Oasis Charter High School
Tod Baldwin, Operations Manager, Cape Coral Charter School Authority
Matt Laubhan, Christa McAuliffe Elementary School
Melissa Meehan, Christa McAuliffe Elementary School
Shannon George, Oasis High School
Brian Montag, Oasis High School
Amanda Sanford, Oasis High School
Adam Prawitz, Oasis High School

Christine Hoffman, Administrative Staff
Katie Chaney, Oasis Elementary School
Tony Iannacone, Christa McAuliffe Elementary School
Steve Beuerle, Oasis Elementary School
Rhonda Gamboa, Oasis Elementary School
Paul Pescatrice, Maintenance
Steve Dudas, Maintenance
Marjorie Galyon, Transportation
Eric Feichthaler, Foundation Member/Parent
Kelly Jackson, Parent, Oasis Middle School
Steve Chupack, Community
Linda Prince, Community
Jerry Doviak, Visitor

APPROVAL OF MINUTES:

Motion to approve the minutes for the Regular Governing Board Meeting of August 11, 2015 was made by member Boyer and seconded by member Nesta.

Board vote: Anderson, Boyer, Jackson, Nesta, Teblum, Zivkovic

All “Ayes,” motion carries.

APPROVAL OF THE AGENDA REGULAR MEETING:

Motion to approve the agenda was made by member Teblum and seconded by member Boyer.

Board vote: Anderson, Boyer, Jackson, Nesta, Teblum, Zivkovic

All “Ayes,” motion carries.

SUPERINTENDENT REPORT:

Mr. Stephenson states that there was a smooth start to school. Administration and staff did a great job.

Mr. Stephenson states that staff is completing the Safe Schools Training with the software acquired last year.

Mr. Stephenson states that we received a copy of the revised NEOLA book. Mr. Stephenson’s goal by the next Governing Board meeting is to have gone through each page and verify that the recommended changes have been made.

Mr. Stephenson states that after NEOLA has been verified we may want to consider a workshop to go over revisions.

Mr. Stephenson thanked those involved for their help in preparing for the Strategic Planning Session that is to follow the regular Governing Board meeting this morning. He also thanked Steve Pohlman for allowing us to use the Yacht Club facility.

CHAIRMAN REPORT:

Chair Jackson states that her report is a personal one.

Chair Jackson states that she attended the “Boo-Hoo Breakfast” at OES.

FOUNDATION REPORT:

Chris Porter states that the Foundation held their regular monthly meeting last week. They are working as quickly as possible to get some green on the field behind OHS.

Chris Porter states that they are beginning to plan the Rally; they cannot finalize the date until September 22, 2015. The Foundation would like to have the rally earlier in the year so it is not quite as hot.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

None

STAFF AND BOARD COMMENT:

Business Manager

Mary Anne Moniz thanks Mr. Rivera for donating the parking stops for the OHS student parking area.

Mary Anne Moniz thanks Steve Pohlman and the staff from Parks & Rec. for allowing us to use their facility.

Mary Anne Moniz states that she would like the board members to review the adopted budget book given to them. She also states that if the board has any suggestions to please let her know. It is her goal to make it a valuable tool for them.

Mary Anne Moniz states that since the budget has been adopted the PECO budget was released and it was approximately \$500,000.00 less than anticipated. The main reason it came in so much less was because at the time of our proposed budget it hadn't gone out to be bonded. She also stated that there was an additional 45 qualifying Charter Schools this year.

Mary Anne Moniz states the Legislature has released their 2016-2017 proposed budget and it looks like PECO dollars will continue to decline.

Mary Anne Moniz states that final enrollment numbers are due tomorrow. These numbers will be used to determine our FEFP funding.

Mary Anne Moniz states that the school kick-off went very well but there were some equipment issues:

- 2 refrigeration units in food service were malfunctioning
- 1 A/C unit in one of the portables at CME needed to be replaced
- OMS gym curtain is not working properly
 - Tried to replace the motor
 - May have to go to a manual system instead of motorized
 - The cost is estimated between \$13,000.00 and \$15,000.00. Parks & Rec. department may be able to contribute funding towards repairs

Mary Anne Moniz states the final vote to receive \$100,000.00 from City Council happens this week. We need to identify what items we would like to use that funding for.

Discussion held.

Director of Procurement and Food Services

Danielle Jensen states that all of the required food service training has been completed as well as getting the kitchens cleaned and prepped for the start of school.

Danielle Jensen states that our National School Lunch Program (NSLP) application has been approved by the state. We have already processed over 1000 applicants within the first two weeks of school.

Danielle Jensen states that she has received questions as to why we do not have free lunch for all of our students. She explained that we do not have a large enough percentage of students on the free and reduced program to qualify. There is a minimum requirement for the program.

Danielle Jensen states that she has been busy with procurement needs.

Christa McAuliffe Charter Elementary School

Jacque Collins states that CME had a great beginning to the school year.

Jacque Collins states that car lines are down to normal time now.

Jacque Collins states they are doing "Curriculum Nights" in September.

Jacque Collins recognized Melissa Meehan for her work in kicking off the Watchdog Program. The kick-off will be Thursday, September 10, 2015 at 7:00 PM. They are expecting 500 in attendance.

Jacque Collins states there are field trips planned to St. Augustine and M.O.S.I. (Museum of Science and Industry).

Oasis Charter Elementary School (OES)

Steven Hook states they had their annual Boo-Hoo Breakfast this morning.

Steven Hook states that they have adapted to more people being in the car line. They went to double staff in the back and this allowed them to start on time every day.

Steven Hook states that the Fall Festival will be coming up in November.

Steven Hook states the Flats Tournament was a great event.

Oasis Charter Middle School (OMS)

Keith Graham states that OMS Open House was a great success.

Keith Graham states that OMS club organizations are off and running.

Keith Graham states that the S.T.E.M. students are soon beginning an aquaponics and gardening project that will cross the curriculum.

Keith Graham states they are in the final week of their Great American Fundraiser.

Keith Graham states the Washington D.C. informational meeting for parents will be September 15, 2015.

Keith Graham states the Science Fair informational meeting will be September 17, 2015.

Keith Graham states there is a volleyball game on September 9, 2015. Both JV and Varsity teams play.

Keith Graham states their first PTO meeting is this evening, September 8, 2015.
Keith Graham states the Back to School Dance is September 25, 2015.

Discussion held.

Oasis Charter High School (OHS)

Shannon Treece states that OHS is now fully staffed.

Shannon Treece states there was a clip on Wink News highlighting the Technology Day that was hosted at OHS. Mr. Prawitz is the individual teacher who agreed to take on technology that is integrated around NextGen Learning and created a model classroom.

Shannon Treece states that they are implementing Schoology. This is an integrated learning management system and will be an added layer of communication for parents, students and teachers.

Shannon Treece states they are working on student emails. This will enable a direct line of communication to students.

Shannon Treece states they are utilizing the K12 Alert System to communicate with parents. A newsletter will be sent out to parents every Friday .

Shannon Treece states that interaction with the students has been very positive. Students are very engaged in the work that's happening within the clubs.

Shannon Treece states that athletics have begun at OHS. Several sports' seasons have begun.

Shannon Treece states that college night is September 9, 2015.

Shannon Treece states that as a new person coming in to our system, she feels there is an open line of communication between the building principals.

Shannon Treece states that it has been busy but fun.

Member Boyer thanked Principal Treece for including them in the K12 Alerts.

Miscellaneous Business & Board Comments

Member Zivkovic states that this Thursday, September 10, 2015 at 5:05 PM is the public comment time for the \$100,000.00 allocated in the City Council budget to our Charter School system. We need to be vocal and let the City Council know we are an asset to the city.

Member Teblum thanks the principals and administration for a successful start to the year.

Member Teblum states that he has been hearing positive comments about Oasis High School.

Member Teblum states that he hopes people attend the council meeting September 10, 2015 to help us get funding.

Member Nesta states that he is very proud of our school system.

Member Nesta thanks principals for a great start to our school year.

Member Nesta states that he is pushing capital funding for our system through City Council. This funding will help with our building maintenance such as when the air conditioning goes down; roof needs to be repaired; or school needs painting.

Member Nesta states that capital needs are a continual rollover.

Member Anderson thanks everyone for a tremendous job during back to school.

Member Keesler states that teachers and staff were wearing the same shirts during open house. It was very helpful for parents.

Member Keesler states that the communication between OMS and OHS has been helpful.

Member Zivkovic states that an email in reference to the \$100,000.00 to the City Council will also be effective. Do not be silent.

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. **Approval of the 2015-2016 Oasis High School Model UN Proposed Schedule of Conferences-Shannon Treece**

Discussion held.

Motion was made by member Boyer and seconded by member Zivkovic to approve the Oasis High School 2015-2016 Model UN Proposed Schedule of Conferences.

Board vote: Anderson, Boyer, Jackson, Nesta, Teblum, Zivkovic

All “Ayes,” motion carries.

Time and Date of Next Meeting

Regular Governing Board Meeting 9:00 a.m., October 13, 2015, in Council Chambers.

Adjournment

There being no further business, the meeting adjourned at 9:23 a.m.

Respectfully submitted,
Shannon Arthur
Executive Assistant to the Superintendent
Cape Coral Charter School Authority