

**MINUTES OF THE**  
**CAPE CORAL**  
**CHARTER SCHOOL AUTHORITY GOVERNING BOARD**  
**REGULAR MEETING**

**Tuesday, June 9, 2015**  
**City Council Chambers**  
**9:00 a.m.**

**CALL TO ORDER:** The Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on June 9, 2015, at City Council Chambers a Regular Governing Board Meeting. Co-Chair Donaldson called the meeting to order at 9:04 a.m.

**INVOCATION:**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**

All in attendance

**ROLL CALL:** Anderson, Boyer, Donaldson, Keesler, Nesta, Teblum, Zivkovic  
• Chair Jackson, excused

**ALSO PRESENT:** Bill Buztrey, Assistant City Attorney  
Nelson Stephenson, Superintendent, Cape Coral Charter School Authority  
Amanda Sanford, Interim-Assistant Principal, Oasis Charter High School  
Steve Hook, Principal, Oasis Charter Elementary School  
Jacque Collins, Principal, Christa McAuliffe Charter Elementary School  
Danielle Jensen, Director of Procurement and Food Services, Cape Coral Charter School Authority  
Vicki McAtee, City of Cape Coral, Human Resource Liaison to Charter Schools  
Christopher Fennell-Educator at Oasis Middle School  
Marilyn Stout- Prior Board Member

**APPROVAL OF MINUTES:**

Motion to approve the minutes for the Regular Governing Board Meeting of May 12, 2015 was made by member Boyer and seconded by member Donaldson.

**Board vote: Anderson, Boyer, Donaldson, Keesler, Nesta, Teblum, Zivkovic**  
**All "Ayes," motion carries.**

**APPROVAL OF THE AGENDA REGULAR MEETING:**

Motion was made by member Boyer and seconded by member Teblum to approve the agenda.

**Board vote: Anderson, Boyer, Donaldson, Keesler, Nesta, Teblum, Zivkovic**

**All “Ayes,” motion carries.**

**SUPERINTENDENT REPORT:**

Mr. Stephenson states that end of year celebrations were amazing.

Mr. Stephenson states that over 1700 people watched the OHS graduation live via live streaming. This idea worked out well and we will look at using this system with future events.

Mr. Stephenson thanks the administrative staff for all of their hard work and their presence at school functions.

Mr. Stephenson states that we have accreditation dates established for May 1-4, 2016. This process will require a lot of work for all of us. There will be training for Governing Board members to help them understand what needs to happen and what they need to know.

Mr. Stephenson states that we have placed the vision and mission statements up in all of our schools. Mr. Stephenson thanked Amanda Sanford and OHS staff for putting these together.

Mr. Stephenson states that several staff members went to the accreditation training and they are committed to a long process.

Mr. Stephenson states he will be attending the Charter School National Conference in New Orleans. He will be borrowing some of the best practices shared from other school systems and will share our great system as well.

Mr. Stephenson thanks the Governing Board members for the variety of work they do. Whether it is working on the field, working with the City, grant writing or sitting on interview committees you are a cheerleader for our system.

Mr. Stephenson presented a video created by the students of our system and Vivian Theriault. The video showcases all of the good things happening at our schools on a daily basis.

**CHAIRMAN REPORT:**

None

**FOUNDATION REPORT:**

None

**PUBLIC COMMENT:**

None

**UNFINISHED BUSINESS:**

None

**STAFF AND BOARD COMMENT:**

**Director of Procurement and Food Services**

Danielle Jensen states that the Food Service Department had a favorable YTD profit margin of \$131K through April. We do not have final numbers for May but we will finish the year strong.

Danielle Jensen states that we will surpass the amended budget for revenue.

Danielle Jensen states that in addition to finishing year end paperwork she is working on next year's application. The application is due June 15, 2015.

Danielle Jensen states that she is also working on an equipment grant that is due July 8, 2015.

Danielle Jensen states that she is busy closing out purchase orders and obtaining quotes for year-end, summer, and next year projects.

**Christa McAuliffe Charter Elementary School**

Jacque Collins states they have had a very busy end of year:

- Kindergarten Promotion Ceremony
- 5<sup>th</sup> Grade Moving-Up Ceremony
- Water Days/Field Days

Jacque Collins states that the Wounded Warrior Boot Camp raised \$4800.00 in a short amount of time. Mrs. Collins is hoping to join with Oasis Elementary next year and coordinate another fundraiser for Wounded Warrior on a larger scale.

Jacque Collins states that Dr. Zivkovic organized a 5K and made a monetary donation to the Wounded Warrior project.

Jacque Collins states that it will be a very busy summer as well. There are several camps planned.

Jacque Collins states that they will get their garden started. They were awarded a S.T.E.M. grant for their hydroponic garden system. This will break ground this summer.

Jacque Collins states that the FSA testing scores may not be released until December.

*Discussion held.*

### **Oasis Charter Elementary School (OES)**

Steven Hook states that they finished the year on a high note.

Steven Hook states that they had 140 5<sup>th</sup> grade students promote to the middle school.

Steven Hook states they hosted their kindergarten camp and welcomed 140 new students. There are 70 on a waiting list for kindergarten and enrollment for 16-17 school year is already open.

Steven Hook states that Open House will be held on August 22, 2015.

Steven Hook states that the Foundation did a great job with the Lighthouse Awards.

Steven Hook states that Oasis Elementary will also have several camps held at their campus this summer.

### **Oasis Charter Middle School (OMS)**

Mr. Stephenson spoke in place of Assistant Principal Keith Graham who could not be here today.

Mr. Stephenson states that middle school staff is working hard to have everything ready for next year.

### **Oasis Charter High School (OHS)**

Interim-Assistant Principal Amanda Sanford states that graduation was a success and they had a great turn-out. The live stream was amazing and they hope to use it again in years to come.

Interim-Assistant Principal Amanda Sanford gave an update on OHS graduates:

- 57% were accepted into a 4 year university
- 34% are going to a 2 year college

- 4% are joining the military
- 2% plan to travel for a year
- 3% are attending a technical school
- 100% of our graduates did meet the graduation requirements

Interim-Assistant Principal Amanda Sanford states that testing should conclude tomorrow, May 13, 2015.

Interim-Assistant Principal Amanda Sanford states that JROTC will be traveling this summer.

Interim-Assistant Principal Amanda Sanford states they are having some sports camps in the gym this summer as well as summer school.

Interim-Assistant Principal Amanda Sanford states that the new principal, Mrs. Treece, will be here later this month. They are getting ready to close on a home in Cape Coral.

*Discussion held.*

#### **Miscellaneous Business & Board Comments**

None

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

##### **A. Approval of Fiscal Year 2015-2016 Tentative Budget-Mary Anne Moniz**

*Discussion held.*

Motion was made by member Teblum and seconded by member Boyer to approve the Fiscal Year 2015-2016 Tentative Budget

**Board vote: Anderson, Boyer, Donaldson, Keesler, Nesta, Teblum, Zivkovic**

**All "Ayes," motion carries.**

##### **B. Approval of Superintendent Evaluation-Co-Chair Donaldson**

Superintendent's evaluation does not need approval. Co-Chair Donaldson read the results of evaluation in the absence of Chair Jackson.

**Time and Date of Next Meeting**

9:00 a.m., August 11, 2015, in City Council Chambers.

**Adjournment**

There being no further business, the meeting adjourned at 10:43 a.m.

Respectfully submitted,  
Shannon Arthur  
Executive Assistant to the Superintendent  
Cape Coral Charter School Authority