

**MINUTES OF THE**  
**CAPE CORAL**  
**CHARTER SCHOOL AUTHORITY GOVERNING BOARD**  
**REGULAR MEETING**  
**Tuesday, January 20, 2015**  
**City Council Chambers**  
**9:00 a.m.**

**CALL TO ORDER:** The Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on January 20, 2015, at City Council Chambers a Regular Governing Board Meeting. Chair Jackson called the meeting to order at 9:00 a.m.

**INVOCATION:** Chair Jackson

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**  
All in attendance

**ROLL CALL:** Donaldson, Jackson, Keesler, Nesta, Stout, Teblum, Zivkovic  
Anderson arrives at 9:20 a.m., Boyer excused

**ALSO PRESENT:** Bill Buztrey, Assistant City Attorney  
Nelson Stephenson, Superintendent, Cape Coral Charter School Authority  
Kevin Beckman, Principal, Oasis Charter Middle School  
Kim Lunger, Principal, Oasis Charter High School  
Jacque Collins, Principal, Christa McAuliffe Charter Elementary School  
Steve Hook, Principal, Oasis Charter Elementary School  
Danielle Jensen, Director of Procurement and Food Services, Cape Coral Charter School Authority  
MaryAnne Moniz, Business Manager, Cape Coral Charter School Authority  
Vickie Bateman, Finance Manager, City of Cape Coral  
Vicki McAtee, City of Cape Coral, Human Resource Liaison to Charter Schools  
Chris Porter, Acting President, Cape Coral Charter School Foundation

**Approval of the Minutes**

Motion to approve the minutes for the Regular Governing Board Meeting of December 9, 2014, and Special Governing Board Meeting of January 9, 2015 was made by member Donaldson and seconded by member Nesta.

**Board vote: Donaldson, Jackson, Nesta, Stout, Teblum**

All “Ayes,” motion carries.

### **Approval of the Agenda**

Motion was made by member Donaldson and seconded by member Teblum to approve the agenda.

**Board vote: Donaldson, Jackson, Nesta, Stout, Teblum**

All “Ayes,” motion carries.

### **SUPERINTENDENT REPORT**

Mr. Stephenson stated that the coils have been installed and the AC unit at OES is up and running. He also states that the city will be meeting on the 26<sup>th</sup> to approve the purchase of the new buses.

Mr. Stephenson stated he has been reviewing the IT report that has been done through an outside source to see how best to update our technology. He has also met with the City’s Park and Rec department to work on summer programs.

Mr. Stephenson announced that he will be attending the City Managers meeting on Friday. He anticipates attending every Friday and appreciates the invitation. He also states that the 10 year anniversary celebration did give us some very good publicity.

Mr. Stephenson states that communication is very important and has added a Superintendent Corner section to the website. He also states that he has met with Cape Coral’s Police Captain and members of his team to discuss our future working relationship. Mr. Stephenson also mentioned that he has met with most of the staff at each of the schools, as well as, the PTO.

Mr. Stephenson has contacted AdvancEd regarding our accreditation and is waiting to hear back. He is also working on his evaluation and will hopefully have a draft to review at the next board meeting.

### **CHAIRMAN REPORT**

Chair Jackson says thank you to Mr. Stephenson for keeping her up- to- date on everything that is going on.

**FOUNDATION REPORT**

Chris Porter states that on January 15<sup>th</sup> the foundation did an online fundraiser and was able to raise \$3000.00 for the practice field. She also states that the foundation is moving along on the Light House Awards and the Light House Awards dinner will be on March 1, 2015 at the Cape Coral Yacht Club.

Member Anderson arrives at 9:20 a.m.

**UNFINISHED BUSINESS**

None

**PUBLIC COMMENT**

None

**Staff and Board Comments**

**Business Manager**

Mary Anne Moniz states that Governor Scott has proposed to have one hundred million dollars in capital outlay for the new school year which is a 25 million dollar increase from the current year.

Mrs. Moniz states that she is working on the budget and budget amendments. She hopes to have this ready for the next board meeting.

**Director of Procurement and Food Services**

Danielle Jensen states that the food service November numbers are favorable to the budget and the year to date revenues is approximately \$3000.00 favorable to the budget. She also states that the National School Lunch Program claims are down versus the budget, but with a reduction in our expenses, the department is still \$38,000.00 favorable to the budget. Ms. Jensen mentions that the onsite audits will be complete by the end of the month, as well as, our paid lunch equity analysis which shows we are in compliance with our lunch prices.

Ms. Jensen states that B&I installed the A/C coils at OES over the break. Ms. Jensen also states that if approved we should anticipate receiving the new school buses by the end of March.

**Christa McAuliffe Charter Elementary School**

Mrs. Collins states that the computer stations have been delivered and are being set up. She also states the math workshop with Greg Tang went very well. Mrs. Collins mentioned that she will be attending the Florida Educational Technology Conference on Friday.

Mrs. Collins states that member Teblum has helped with applying for a STEM grant for \$5000.00 to start a hydroponic based garden. She also states that member Teblum will be helping research an expansion grant.

Member Stout leaves at 9:35 a.m.

**Oasis Charter Elementary School (OES)**

Mr. Hook states that tonight is Family Reading Night. He also states that the Elementary children will be putting on the play Peter Pan held at Mariner High School on the 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup> of January and that a Bike Rodeo and Jump Rope For Heart is coming up.

Mr. Hook states that tickets for the Charter School Rally will be available to purchase soon. He also states that 190 people attended the Greg Tang workshop.

Member Keesler asks if the VPK enrollment at OES will expand for next year.

Mr. Hook states that the VPK program can not be expanded at OES but it might possibly be offered at CME next year.

Mrs. Collins states that she is sending out a survey for VPK at Christa McAuliffe and if there is good feedback they will offer it for next school year.

**Oasis Charter Middle School (OMS)**

Kevin Beckman states that on January 30<sup>th</sup> there will be a student VS staff basketball game. There will be an Open House for 5<sup>th</sup> grade students on February 4<sup>th</sup> from 5:30 p.m. – 7:00 p.m. He also states that there will be a Valentines dance coming up and the drama department is putting on a show “Murder at the Banquet”; ice cream social on February 27<sup>th</sup> at the Lake Kennedy Center.

Mr. Beckman states that at this time they are preparing for the Writing Assessment tests that will be at the beginning of March.

**Oasis Charter High School (OHS)**

Kim Lunger states that Oasis High School has received an A for the 2013-14 school year and shared some statistics from last year's student achievements. She also states that on Thursday January 29<sup>th</sup> there will be a Junior Jump Start meeting being held in the evening to help students and their families get prepared for their senior year.

**NEW BUSINESS**

**Approval of OHS JROTC out of county overnight field trip February 12<sup>th</sup>-16<sup>th</sup> for JROTC Service Championship at Anniston, AL**

Motion was made by member Teblum and seconded by member Donaldson to approve the OHS JROTC out of county overnight field trip February 12<sup>th</sup>-16<sup>th</sup> for JROTC Service Championship at Anniston, AL

Discussion is held.

**Board vote: Anderson, Donaldson, Jackson, Nesta, Teblum**

**All "Ayes," motion carries.**

**Time and Date of Next Meeting**

9:00 a.m., February 10, 2015, in Council Chambers.

**Adjournment**

There being no further business, the meeting adjourned at 9:55 a.m.

Respectfully submitted,  
Angela Niedzwiecki  
Secretary, Oasis High School  
Cape Coral Charter School Authority