



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, March 9, 2021

City of Cape Coral Council Chambers

5:30 PM

1. CALL TO ORDER

A. Chairman Michael Campbell

2. MOMENT OF SILENCE:

A. Chairman Michael Campbell

3. PLEDGE OF ALLEGIANCE:

A. Chairman Michael Campbell

4. ROLL CALL:

A. Chairman Campbell, Vice-Chair Mitchell, Metzger, Minaya, Tate, Dist 1., Traiger, Treichler Parent Representatives: Hoagland, Jackson

5. APPROVAL OF MINUTES:

A. Approval of Minutes of the Regular Governing Board Meeting on Tuesday, February 9, 2021.

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Approval of the Agenda for the Regular Governing Board Meeting, March 9, 2021.

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

A. Request for Approval of NEOLA POLICY Updates, Vol 20, No 1, #0100-9800 - Superintendent Collins To view these NEOLA POLICY Updates online please visit:
<https://www.capecharterschools.org> CLICK Governing Board

Meetings CLICK Current Agenda

- B. Request for Approval of NEOLA POLICY Updates, Vol 20, No. 2, #1020-7434 - Superintendent Collins To view these NEOLA POLICY Updates online please visit:
<https://www.capecharterschools.org> CLICK Governing Board Meetings CLICK Current Agenda
- C. Request for Approval of NEOLA POLICY Updates, Vol 21 No. 1, # 0124-8450.01- Superintendent Collins To view these NEOLA POLICY Updates online please visit:
<https://www.capecharterschools.org> CLICK Governing Board Meetings CLICK Current Agenda

9. SUPERINTENDENT REPORT:

- A. Presentation of the Comprehensive Annual Financial Report (CAFR) - Presented by Christopher Kessler, CPA, CliftonLarsonAllen, LLP To view this document online please visit:
<https://www.capecharterschools.org> CLICK Home CLICK District Information CLICK Budgets/Financial Reports CLICK " 2020 Charter School CAFR..."
- B. Superintendent's State of the Charter Schools Report - Jacquelin Collins

10. CHAIRMAN REPORT:

- A. Florida Governance Virtual Conference - Saturday, March 27, 2021 from 9:00a.m. - 4:00p.m.
- B. CSA Budget Workshop #2 - Date Change to FRIDAY, MAY 7, 2021
- C. Governing Board Council Appointments - April 7, 2021
- D. CSA Governing Board Reorganization - May 11, 2021

11. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President

12. STAFF COMMENT:

- A. No Activity

13. UNFINISHED BUSINESS:

- A. No Activity

14. NEW BUSINESS:

- A. No Activity

15. FINAL BOARD COMMENT AND DISCUSSION:

16. TIME AND DATE OF NEXT MEETING

- A. The Next Regular Governing Board Meeting will be held on Tuesday, April 13, 2021 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

- B. The CSA Budget Workshop #1 will be held on Thursday, April 15, 2021 at 8:00a.m. in the Conference Green Room/A200, City Public Works Building, 815 Nicholas Pkwy E, Cape Coral, FL 33990
- C. The CSA Budget Workshop #2 will be held on Friday, May 7, 2021 at 8:00a.m. in the Conference Green Room/A200, City Public Works Building, 815 Nicholas Pkwy E, Cape Coral, FL 33990

17. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

| | |
|----------------------|----------------------|
| Item Number: | 1.A. |
| Meeting Date: | 3/9/2021 |
| Item Type: | CALL TO ORDER |

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 2.A.

Meeting Date: 3/9/2021

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 3.A.

Meeting
Date: 3/9/2021

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| | |
|----------------------|-------------------|
| Item Number: | 4.A. |
| Meeting Date: | 3/9/2021 |
| Item Type: | ROLL CALL: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Campbell, Vice-Chair Mitchell, Metzger, Minaya, Tate, Dist 1., Traiger, Treichler Parent Representatives: Hoagland, Jackson

SUMMARY:

Gloria Tate, District 1 now replaces Mayor John Gunter as the City Council Liaison to the Charter Schools.

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 5.A.

Meeting

3/9/2021

Date:

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of Minutes of the Regular Governing Board Meeting on Tuesday, February 9, 2021.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description

▢ GB MINS FEB 9 2021

Type

Backup Material



GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

City Council Chambers

Tuesday, February 9, 2021, at 5:30p.m.

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, February 9, 2021 at City Council Chambers, Cape Coral FL 33990. Chairman Michael Campbell called the meeting to order at 5:31p.m.

2. Moment of Silence

Chairman Campbell

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Campbell

4. Board Member Roll Call

Michael Campbell, Susan Mitchell, John Gunter, Dist1., Vanessa Metzger (arrived 5:36p.m.), *Dr. Guido Minaya*, Tami Traiger (Absent Excused), Suzanne Treichler, Parent Representatives: Jennifer Hoagland, OHS SAC, Kristifer Jackson, OEN/OES (arrived 5:34p.m.)

Also Present:

Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Dr Christina Britton, Principal, Oasis High

Donnie Hopper, Principal, Oasis Middle

Kevin Brown, Principal, Oasis Elementary North

MaryBeth Grecsek, Interim Principal, Oasis Elementary South

Danielle Jensen, Director of Procurement and Food Services

Leisa Orcutt, Director Human Resources

Oasis Charter Schools Teachers and Staff
Cape Coral Residents
Dolores Menendez, City Attorney
Mark Moriarty, Assistant City Attorney, City of Cape Coral
Vince Cautero, Community Development Director, City of Cape Coral
Michael Herrera, P.E., Project Manager, GradyMinor & Associates, P.A.
Officer CCPD Detail - DiGiovanni

5. Approval of Previous Minutes

Motion made by Member Minaya, Second by Member Gunter to approve the Minutes of the Regular Governing Board meeting on December 8, 2020 with an AMENDED version that includes the attendance of Member Minaya at the meeting on December 8, 2020. *Unanimous*

6. Approval of Regular Meeting Agenda

Motion made by Minaya, Second by Mitchell to approve the balance of the Agenda for the Regular Governing Board Meeting on February 9, 2021. *Unanimous*

7. Public Comment

No Activity

8. Consent Agenda

Motion made by Member Minaya, Second by Member Gunter to approve the following item(s) by Consent. *Unanimous; Motion Passed*

- A. **APPROVED** City of Cape Coral Charter School Authority Budget Workshop #1 (April 15), and Budget Workshop #2 (May 6) Meeting Dates - MaryAnne Moniz, Business Manager
- B. **APPROVED** City of Cape Coral Charter School Authority General Personnel Recommendations including Administrative, Certified, Support, Substitute Staff and Out-of-Field Appointments for the Period of October 2020-January 2021 - Leisa Orcutt, Manager, Human Resources

C. **APPROVED** Adoption of Amended NEOLA Policies - 0100, 0124, 0147, 1130, 1210, 1242, 2371, 2460.01, 3120, 3130, 3220, 3242, 4130, 4162, 4242 - Jacquelin Collins, Superintendent Updates can be viewed at: www.capecharterschools.org

D. **APPROVED** Adoption of Amended NEOLA Policies - 5540, 6233, 6322, 6325, 6480, 6550, 6605, 6830, 7440.01, 8141, 8431, 8500, 9211 - Jacquelin Collins, Superintendent Updates can be viewed at: www.capecharterschools.org

9. Superintendent Report

- New OCS Personnel includes former OHS teacher Elizabeth Cannon who has been hired as the high school Assistant Principal.
- HB 2707 is the Oasis Charter School's STEM Makerspace Initiative that is before the FL House. We should have some very positive news from Rep. Mike Giallambardo before the July 1st session ends.
- The Governor's Teacher Pay Allocation is finally here - retro pay is going out to OCS teachers in their March 4, 2021 pay check. Our system's starting base salary of \$47, 500 has been established and HR is working on a hiring salary for new employees moving forward.

10. Chairman Report

Chairman Campbell thanked fellow Board members for all they do for the charter schools and reminded them the Board is accepting applications for expiring members. Also, the Board will reorganize themselves on May 11, 2021 after City Council appoints the new/renewed members.

11. Foundation Report

Gary Cerny, Foundation President

1. The Lighthouse Awards will be a system-wide celebration for all teachers due to their heroic efforts during the COVID-19 pandemic. Details are in development.
2. The Rally is scheduled for golf/awards/banquet only at this point; still, the Foundation expects a decent crowd at the April 17th event.

12. **Staff Comment**

No Activity

13. **Unfinished Business**

B. **APPROVED** Motion made by Member Gunter, Second by Member Minaya to approve Oasis Elementary North Portables Replacement Project *"Option 2 - 2 Modular Buildings with 8 Classrooms"* and submit this recommendation, along with another Option, to City Council for their approval - MaryAnne Moniz, Business Manager

Active Discussion including Gunter, Minaya, Collins, Moniz, Cautero, Menendez and Herrera

C. **APPROVED** Motion made by Member Gunter, Second by Member Minaya to approve Oasis Elementary Teacher Compensation for Extra Duty - Option 2 in the amount of \$1,000.00 to be implemented immediately until the end of the school year - Superintendent Collins

14. **New Business**

A. **APPROVED** Motion made by Member Metzger, Second by Member Treichler to approve Charter School Employee Job Title Change from Payroll Supervisor to "Payroll Specialist," and Modification of Job Description - Leisa Orcutt, Manager, Human Resources

B. **APPROVED** Motion made by Member Gunter, Second by Member Metzger to approve the Purchase of Three, 2022 IC Conventioanl 77- passenger School Buses using \$331,431 to be taken from Reserves to cover the cost of the project. - Danielle Jensen, Interim Operations Manager, MaryAnne Moniz, Business Manager

15. **Final Board Comment and Discussion**

Member Campbell: It's been a tough year; thank you to everyone for all they have done to keep our students and parents engaged and calm during this unprecedented school year. He has heard nothing but good comments about the system and is very proud of the way we have handled things and keep the students/parents happy and wanting to return to school.

Member Minaya Good job on the presentations which lead into great discussions; also thanked everyone for their time and effort.

Member Mitchell Thanked everyone for a great job and appreciates all that we are accomplishing.

Member Gunter, District 1 Thanked fellow governing board members for all their hard work. He is the Mayor now and has other duties but stressed he will continue to help the charter schools in any way. Gunter also said it was important to attend the COW meeting on February 24th where the charter school's sustainability would be discussed.

Member Metzger Wishes everyone good health and an opportunity to get the COVID-19 vaccine. Metzger also thanked teachers and staff for doing such a great job keeping the students learning and engaged throughout this rocky year.

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, March 9, 2021 at 5:30 p.m. in City Council Chambers.

17. Adjournment

The Governing Board adjourned at 7:02p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary

Date of approval

| | |
|---------------|-------------------------------------|
| Item Number: | 6.A. |
| Meeting Date: | 3/9/2021 |
| Item Type: | APPROVAL OF AGENDA REGULAR MEETING: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of the Agenda for the Regular Governing Board Meeting, March 9, 2021.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

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|--|
| Item Number: 7.A. Meeting Date: 3/9/2021 Item Type: PUBLIC COMMENT: |
|--|

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 8.A.
Meeting Date: 3/9/2021
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of NEOLA POLICY Updates, Vol 20, No 1, #0100-9800 - Superintendent Collins To view these NEOLA POLICY Updates online please visit:
<https://www.capecharterschools.org> CLICK Governing Board Meetings CLICK Current Agenda

SUMMARY:

Updates Vol 20, Number 1 #0100-9800
To view these NEOLA POLICY Updates online please visit:

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Click Governing Board MEETINGS
Click Current Agenda

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

| Description | Type |
|---------------------------------|-----------------|
| ▢ NEOLA POLICY UPDATES MAR 2021 | Backup Material |

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY
PUBLIC NOTICE**

The City of Cape Coral Charter School Authority will consider the adoption, amendment, or repeal of the proposed NEOLA Policies listed below at a Regular Governing Board Meeting on Tuesday, March 8, 2021 at 5:30p.m., in Cape Coral City Council Chambers, 1015 Cultural Park Boulevard, Cape Coral, Florida 33990.

NEOLA Policies Volume 20, Number 1:

| | |
|-------------------------|---|
| POLICY 0100 | Copy of Definitions |
| POLICY 0147.1 | Travel and Per Diem |
| POLICY 1120 | Employment of Administrators |
| POLICY 1122 | Nondiscrimination and Equal Employment Opportunity |
| POLICY 1362 | Anti-Harassment |
| POLICY 2260 | Nondiscrimination and Access to Equal Educational Opportunity |
| POLICY 2271 | Articulation and Access to Florida College System Institutions |
| POLICY 2410 | School Health Services |
| POLICY 2421 | Career and Technical Education |
| POLICY 2450 | REJECTED – Adult and Community Education |
| POLICY 3120 | Employment of Instructional Staff |
| POLICY 3122 | Nondiscrimination and Equal Employment Opportunity |
| POLICY 3362 | Anti-Harassment |
| POLICY 4120 | Employment of Support Staff |
| POLICY 4122 | Nondiscrimination and Equal Employment Opportunity |
| POLICY 4362 | Anti-Harassment |
| POLICY 5112 | Entrance Requirements |
| POLICY 5121 | Controlled Open Enrollment |
| POLICY 5225 | Absences for Religious Holidays |
| POLICY 5320 | Immunization and Health Examination |
| POLICY 5350 | Student Suicide Prevention, Awareness, and Screenings |
| POLICY 5410.01 | Promotion, Acceleration, Placement, and Retention |
| POLICY 5460 | Graduation Requirements |
| POLICY 5516 | Student Hazing |
| POLICY 5517 | Anti-Harassment |
| POLICY 5780 | Student/Parent Rights |
| POLICY 6100 | Uniform Records and Accounts |
| POLICY 6233 | Authority Budget |
| POLICY 6322 | Construction Contracting and Bidding |
| POLICY 6835 | Internal Audits Office |
| POLICY 6840V | Auditor Selection Committee |
| POLICY 6840V2 | Auditor Selection Committee |
| POLICY 7440.03 | Small Unmanned Aircraft Systems |
| POLICY 7530.01V1 | Cell Phone Allowance |
| POLICY 7530.01 | Wireless Communication Allowance and Staff Use of Wireless Communications Devices |
| POLICY 7530.02 | Staff and School Officials Use of Wireless Communication Devices |
| POLICY 8600.04 | Bus Operator Qualifications, Certification, Discipline, and Termination |
| POLICY 8660 | Transporting Students by Private Vehicles |
| POLICY 9800 | REJECTED – Charter Schools Application |

Any person who is affected by a proposed policy, policy revision, or the repeal of a policy may file a written request with the Governing Board for a hearing on the proposed action at: The City of Cape Coral Charter School Authority, ATTENTION: Mr. Michael Campbell, Chairman, 3519 Oasis Boulevard, Cape Coral, FL 33914.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to contact The City of Cape Coral Charter School Authority Governing Board Secretary at (239) 424-6100, Ext. 404, at least five (5) days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Services by dialing 7-1-1 or 1-800-955-8771 (TTY); 1-800-955-8770 (Voice), for aid in contacting the City of Cape Coral Charter School Authority office.

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NEOLA Policies Volume 20, Number 2:

| | |
|-----------------------|--|
| POLICY 1020 | Employment of the <u>Appointed</u> Superintendent |
| POLICY 1030 | Superintendent of Schools |
| POLICY 1040.01 | <u>Non-Renewal or Termination</u> of Employment of the <u>Appointed Superintendent</u> |
| POLICY 1060 | Incapacity of the <u>Appointed</u> Superintendent |
| POLICY 4162 | Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions |
| POLICY 6107V1 | Authorization to Accept and Distribute Electronic Records, to Use Electronic Signature, and Make Electronic Fund Transfers |
| POLICY 1215 | Tobacco-Free Environment |
| POLICY 3215 | Tobacco-Free Environment |
| POLICY 4215 | Tobacco-Free Environment |
| POLICY 5512 | Tobacco-Free Environment |
| POLICY 7434 | Tobacco-Free Environment |

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NEOLA Policies Volume 21, Number 1:

| | |
|-----------------------|--|
| POLICY 0124 | Standards of Ethical Conduct |
| POLICY 0141.2 | Conflict of Interest |
| POLICY 2120 | School Improvement |
| POLICY 2215 | Program of Instruction |
| POLICY 2371 | Hope Scholarships |
| POLICY 2371V2 | Hope Scholarships Technical Correction, Vol 21, No 1(V2) |
| POLICY 2421 | Career and Technical Education |
| POLICY 2410 | School Health Services |
| POLICY 2431 | Interscholastic Athletics |
| POLICY 2431.05 | Athletic Injuries Prevention and Treatment Program |
| POLICY 5112 | Entrance Requirements |
| POLICY 5225 | Absences For Religion Holidays |
| POLICY 5320 | Immunization and Health Examination |
| POLICY 5461 | DELETED – Guarantee of Employability Competencies |
| POLICY 5610 | Removal, Out-of-School Suspension, Disciplinary Placement, and Expulsion of Students |
| POLICY 5611 | Due Process Rights |
| POLICY 5611V2 | Due Process Rights – Vol 21, No. 1(V2) |
| POLICY 5780 | Student/Parent Rights |
| POLICY 6107v1 | Authorization to Accept and Distribute Electronic Records, to Use Electronic Signature, and Make Electronic Fund Transfers |
| POLICY 6233 | Authority Budget |
| POLICY 6330 | Acquisition of Professional Architectural, Engineering, Landscaping Architectural, or Land Surveying Services |
| POLICY 7250 | Commemoration of School Facilities |
| POLICY 7320 | Acquisition, Removal, Disposal, Sale, or Exchange of Major Tangible Property |
| POLICY 7430.01 | Environmental Health Program |
| POLICY 8450.01 | NEW POLICY - Protective Facial Covering During Pandemic/Epidemic Events |

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Item Number: 8.B.
Meeting Date: 3/9/2021
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of NEOLA POLICY Updates, Vol 20, No. 2, #1020-7434 - Superintendent Collins To view these NEOLA POLICY Updates online please visit:
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SUMMARY:

Updates Vol 20, Number 2 #1020-7434
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Click Current Agenda

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

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| POLICY 2410 | School Health Services |
| POLICY 2421 | Career and Technical Education |
| POLICY 2450 | REJECTED – Adult and Community Education |
| POLICY 3120 | Employment of Instructional Staff |
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| POLICY 5517 | Anti-Harassment |
| POLICY 5780 | Student/Parent Rights |
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| POLICY 8600.04 | Bus Operator Qualifications, Certification, Discipline, and Termination |
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| POLICY 1040.01 | <u>Non-Renewal or Termination</u> of Employment of the <u>Appointed Superintendent</u> |
| POLICY 1060 | Incapacity of the <u>Appointed</u> Superintendent |
| POLICY 4162 | Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions |
| POLICY 6107V1 | Authorization to Accept and Distribute Electronic Records, to Use Electronic Signature, and Make Electronic Fund Transfers |
| POLICY 1215 | Tobacco-Free Environment |
| POLICY 3215 | Tobacco-Free Environment |
| POLICY 4215 | Tobacco-Free Environment |
| POLICY 5512 | Tobacco-Free Environment |
| POLICY 7434 | Tobacco-Free Environment |

Any person who is affected by a proposed policy, policy revision, or the repeal of a policy may file a written request with the Governing Board for a hearing on the proposed action at: The City of Cape Coral Charter School Authority, ATTENTION: Mr. Michael Campbell, Chairman, 3519 Oasis Boulevard, Cape Coral, FL 33914.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to contact The City of Cape Coral Charter School Authority Governing Board Secretary at (239) 424-6100, Ext. 404, at least five (5) days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Services by dialing 7-1-1 or 1-800-955-8771 (TTY); 1-800-955-8770 (Voice), for aid in contacting the City of Cape Coral Charter School Authority office.

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY
PUBLIC NOTICE**

The City of Cape Coral Charter School Authority will consider the adoption, amendment, or repeal of the proposed NEOLA Policies listed below at a Regular Governing Board Meeting on Tuesday, March 8, 2021 at 5:30p.m., in Cape Coral City Council Chambers, 1015 Cultural Park Boulevard, Cape Coral, Florida 33990.

NEOLA Policies Volume 21, Number 1:

| | |
|-----------------------|--|
| POLICY 0124 | Standards of Ethical Conduct |
| POLICY 0141.2 | Conflict of Interest |
| POLICY 2120 | School Improvement |
| POLICY 2215 | Program of Instruction |
| POLICY 2371 | Hope Scholarships |
| POLICY 2371V2 | Hope Scholarships Technical Correction, Vol 21, No 1(V2) |
| POLICY 2421 | Career and Technical Education |
| POLICY 2410 | School Health Services |
| POLICY 2431 | Interscholastic Athletics |
| POLICY 2431.05 | Athletic Injuries Prevention and Treatment Program |
| POLICY 5112 | Entrance Requirements |
| POLICY 5225 | Absences For Religion Holidays |
| POLICY 5320 | Immunization and Health Examination |
| POLICY 5461 | DELETED – Guarantee of Employability Competencies |
| POLICY 5610 | Removal, Out-of-School Suspension, Disciplinary Placement, and Expulsion of Students |
| POLICY 5611 | Due Process Rights |
| POLICY 5611V2 | Due Process Rights – Vol 21, No. 1(V2) |
| POLICY 5780 | Student/Parent Rights |
| POLICY 6107v1 | Authorization to Accept and Distribute Electronic Records, to Use Electronic Signature, and Make Electronic Fund Transfers |
| POLICY 6233 | Authority Budget |
| POLICY 6330 | Acquisition of Professional Architectural, Engineering, Landscaping Architectural, or Land Surveying Services |
| POLICY 7250 | Commemoration of School Facilities |
| POLICY 7320 | Acquisition, Removal, Disposal, Sale, or Exchange of Major Tangible Property |
| POLICY 7430.01 | Environmental Health Program |
| POLICY 8450.01 | NEW POLICY - Protective Facial Covering During Pandemic/Epidemic Events |

Any person who is affected by a proposed policy, policy revision, or the repeal of a policy may file a written request with the Governing Board for a hearing on the proposed action at: The City of Cape Coral Charter School Authority, ATTENTION: Mr. Michael Campbell, Chairman, 3519 Oasis Boulevard, Cape Coral, FL 33914.

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Item Number: 8.C.
Meeting Date: 3/9/2021
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of NEOLA POLICY Updates, Vol 21 No. 1, # 0124-8450.01-
Superintendent Collins To view these NEOLA POLICY Updates online please visit:
<https://www.capecharterschools.org> CLICK Governing Board Meetings CLICK Current Agenda

SUMMARY:

Updates Vol 21, Number 1 #0124-8450.01
To view these NEOLA POLICY Updates online please visit:

<https://www.capecharterschools.org>
Click Governing Board MEETINGS
Click Current Agenda

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

| Description | Type |
|---------------------------------|-----------------|
| ▢ NEOLA POLICY UPDATES MAR 2021 | Backup Material |

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY
PUBLIC NOTICE**

The City of Cape Coral Charter School Authority will consider the adoption, amendment, or repeal of the proposed NEOLA Policies listed below at a Regular Governing Board Meeting on Tuesday, March 8, 2021 at 5:30p.m., in Cape Coral City Council Chambers, 1015 Cultural Park Boulevard, Cape Coral, Florida 33990.

NEOLA Policies Volume 20, Number 1:

| | |
|-------------------------|---|
| POLICY 0100 | Copy of Definitions |
| POLICY 0147.1 | Travel and Per Diem |
| POLICY 1120 | Employment of Administrators |
| POLICY 1122 | Nondiscrimination and Equal Employment Opportunity |
| POLICY 1362 | Anti-Harassment |
| POLICY 2260 | Nondiscrimination and Access to Equal Educational Opportunity |
| POLICY 2271 | Articulation and Access to Florida College System Institutions |
| POLICY 2410 | School Health Services |
| POLICY 2421 | Career and Technical Education |
| POLICY 2450 | REJECTED – Adult and Community Education |
| POLICY 3120 | Employment of Instructional Staff |
| POLICY 3122 | Nondiscrimination and Equal Employment Opportunity |
| POLICY 3362 | Anti-Harassment |
| POLICY 4120 | Employment of Support Staff |
| POLICY 4122 | Nondiscrimination and Equal Employment Opportunity |
| POLICY 4362 | Anti-Harassment |
| POLICY 5112 | Entrance Requirements |
| POLICY 5121 | Controlled Open Enrollment |
| POLICY 5225 | Absences for Religious Holidays |
| POLICY 5320 | Immunization and Health Examination |
| POLICY 5350 | Student Suicide Prevention, Awareness, and Screenings |
| POLICY 5410.01 | Promotion, Acceleration, Placement, and Retention |
| POLICY 5460 | Graduation Requirements |
| POLICY 5516 | Student Hazing |
| POLICY 5517 | Anti-Harassment |
| POLICY 5780 | Student/Parent Rights |
| POLICY 6100 | Uniform Records and Accounts |
| POLICY 6233 | Authority Budget |
| POLICY 6322 | Construction Contracting and Bidding |
| POLICY 6835 | Internal Audits Office |
| POLICY 6840V | Auditor Selection Committee |
| POLICY 6840V2 | Auditor Selection Committee |
| POLICY 7440.03 | Small Unmanned Aircraft Systems |
| POLICY 7530.01V1 | Cell Phone Allowance |
| POLICY 7530.01 | Wireless Communication Allowance and Staff Use of Wireless Communications Devices |
| POLICY 7530.02 | Staff and School Officials Use of Wireless Communication Devices |
| POLICY 8600.04 | Bus Operator Qualifications, Certification, Discipline, and Termination |
| POLICY 8660 | Transporting Students by Private Vehicles |
| POLICY 9800 | REJECTED – Charter Schools Application |

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**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY
PUBLIC NOTICE**

The City of Cape Coral Charter School Authority will consider the adoption, amendment, or repeal of the proposed NEOLA Policies listed below at a Regular Governing Board Meeting on Tuesday, March 8, 2021 at 5:30p.m., in Cape Coral City Council Chambers, 1015 Cultural Park Boulevard, Cape Coral, Florida 33990.

NEOLA Policies Volume 20, Number 2:

| | |
|-----------------------|--|
| POLICY 1020 | Employment of the <u>Appointed</u> Superintendent |
| POLICY 1030 | Superintendent of Schools |
| POLICY 1040.01 | <u>Non-Renewal or Termination</u> of Employment of the <u>Appointed Superintendent</u> |
| POLICY 1060 | Incapacity of the <u>Appointed</u> Superintendent |
| POLICY 4162 | Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions |
| POLICY 6107V1 | Authorization to Accept and Distribute Electronic Records, to Use Electronic Signature, and Make Electronic Fund Transfers |
| POLICY 1215 | Tobacco-Free Environment |
| POLICY 3215 | Tobacco-Free Environment |
| POLICY 4215 | Tobacco-Free Environment |
| POLICY 5512 | Tobacco-Free Environment |
| POLICY 7434 | Tobacco-Free Environment |

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**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY
PUBLIC NOTICE**

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| | |
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| POLICY 2120 | School Improvement |
| POLICY 2215 | Program of Instruction |
| POLICY 2371 | Hope Scholarships |
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| POLICY 2421 | Career and Technical Education |
| POLICY 2410 | School Health Services |
| POLICY 2431 | Interscholastic Athletics |
| POLICY 2431.05 | Athletic Injuries Prevention and Treatment Program |
| POLICY 5112 | Entrance Requirements |
| POLICY 5225 | Absences For Religion Holidays |
| POLICY 5320 | Immunization and Health Examination |
| POLICY 5461 | DELETED – Guarantee of Employability Competencies |
| POLICY 5610 | Removal, Out-of-School Suspension, Disciplinary Placement, and Expulsion of Students |
| POLICY 5611 | Due Process Rights |
| POLICY 5611V2 | Due Process Rights – Vol 21, No. 1(V2) |
| POLICY 5780 | Student/Parent Rights |
| POLICY 6107v1 | Authorization to Accept and Distribute Electronic Records, to Use Electronic Signature, and Make Electronic Fund Transfers |
| POLICY 6233 | Authority Budget |
| POLICY 6330 | Acquisition of Professional Architectural, Engineering, Landscaping Architectural, or Land Surveying Services |
| POLICY 7250 | Commemoration of School Facilities |
| POLICY 7320 | Acquisition, Removal, Disposal, Sale, or Exchange of Major Tangible Property |
| POLICY 7430.01 | Environmental Health Program |
| POLICY 8450.01 | NEW POLICY - Protective Facial Covering During Pandemic/Epidemic Events |

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| | |
|----------------------|-------------------------------|
| Item Number: | 9.A. |
| Meeting Date: | 3/9/2021 |
| Item Type: | SUPERINTENDENT REPORT: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Presentation of the Comprehensive Annual Financial Report (CAFR) - Presented by Christopher Kessler, CPA, CliftonLarsonAllen, LLP To view this document online please visit:
<https://www.capecharterschools.org> CLICK Home CLICK District Information CLICK Budgets/Financial Reports CLICK " 2020 Charter School CAFR..."

SUMMARY:

Presentation of the CAFR by Christopher Kessler, CPA, CliftonLarsonAllen, LLP

To view this document online please visit:

<https://www.capecharterschools.org>

CLICK Home

CLICK District Information

CLICK Budgets/Financial Reports

CLICK "2020 Charter School CAFR ..."

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| | |
|---------------|------------------------|
| Item Number: | 9.B. |
| Meeting Date: | 3/9/2021 |
| Item Type: | SUPERINTENDENT REPORT: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Superintendent's State of the Charter Schools Report - Jacquelin Collins

SUMMARY:

Superintendent Jacquelin Collins will discuss and elaborate on the "State of the Charter Schools".

Highlights will include an overview of the charter school's COVID-19 anniversary dashboard, business operations, academic and student affairs, Strategic Plan Initiatives, and a recap of the system's "Spring 2021 Education Plan and Assurances" (they can be viewed online at:

<https://www.capecharterschools.org> CLICK Home CLICK "*Spring 2021-Instructional Continuity Plans*"), among other Oasis Charter Schools updates.

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| |
|------------------------------------|
| Item Number: 10.A. |
| Meeting Date: 3/9/2021 |
| Item Type: CHAIRMAN REPORT: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Florida Governance Virtual Conference - Saturday, March 27, 2021 from 9:00a.m. - 4:00p.m.

SUMMARY:

The Florida Governance Virtual Conference is Saturday, March 27, 2021 from 9:00a.m. - 4:00p.m. Registration is free and attendance will help satisfy our Strategic Plan Goal #3, for continued board member professional development..

Per the suggestion by Board Member Minaya, OCS offered to open a classroom on campus for GB Members who wished to gather as one team to participate in the virtual broadcast.

To date two members would like to meet: Minaya, Mitchell

To date Excused Absences: Tate, Traiger

The opening Keynote speaker is Michael Bileca from the Bileca Foundation and the closing Keynote Speaker is Dr. Dakeyan Graham, the Executive Director of the Office of Independent Education & Parent Choice at the FLDOE.

This event is an excellent opportunity for Board Members and Charter School Leaders with a full day of workshops already lined up with presenters that include State Approved Trainers, Charter Attorneys, Board Presidents, FLDOE Directors, Charter Consultants and Service providers with excellent track records in charter school service.

Attendees will have the opportunity to be entered into a raffle to win \$1,000 and \$500 prizes to bring back to their school!

For registration and more information please visit: https://whova.com/portal/registration/gover1_202011.

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| |
|--|
| Item Number: 10.B. Meeting Date: 3/9/2021 Item Type: CHAIRMAN REPORT: |
|--|

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

CSA Budget Workshop #2 - Date Change to FRIDAY, MAY 7, 2021

SUMMARY:

Due to a room scheduling conflict, the **CSA Budget Workshop #2 date has been changed to: Friday, May 7, 2021 at 8:00a.m., Conf Green Room/A-200, City Public Works Building, 33990.**

The original meeting date was May 6th. Please mark your calendar and RSVP to the Board Secretary if you are able to attend. Thank You

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| |
|------------------------------------|
| Item Number: 10.C. |
| Meeting Date: 3/9/2021 |
| Item Type: CHAIRMAN REPORT: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Governing Board Council Appointments - April 7, 2021

SUMMARY:

The City Council will make their CSA Governing Board Appointments during their Regular Meeting on April 7, 2021.

New or returning GB members will be seated on our board during the Regular Meeting on April 13, 2021.

GB applications are accepted until March 19th. Interested parties can go to the City Clerk's webpage and complete the application process. All candidates should be prepared to come before the Council for a brief Q&A.

The vacancies available are:

- 1- Education, 3-year term
- 1- Community-at-Large, 3-year term

Visit <https://www.capecoral.net> for information and an application.

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| |
|------------------------------------|
| Item Number: 10.D. |
| Meeting Date: 3/9/2021 |
| Item Type: CHAIRMAN REPORT: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

CSA Governing Board Reorganization - May 11, 2021

SUMMARY:

The CSA Governing Board will reorganize on May 11, 2021 according to the following procedures. Thank you for your professional service and tireless dedication to our Oasis Charter Schools and the community.

Procedure to elect a Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become Chairman.
- The newly elected chairman will assume the Chair and follow the same procedure for electing the Vice Chairman.

Procedure to elect a Vice-Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become Vice-Chairman.
- The newly elected Vice-Chairman will assume the Chair.

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 11.A.

Meeting Date: 3/9/2021

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| |
|--|
| Item Number: 12.A. Meeting Date: 3/9/2021 Item Type: STAFF COMMENT: |
|--|

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:
No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 13.A.

Meeting Date: 3/9/2021

Item Type: UNFINISHED BUSINESS:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| | |
|----------------------|----------------------|
| Item Number: | 14.A. |
| Meeting Date: | 3/9/2021 |
| Item Type: | NEW BUSINESS: |

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| | |
|---------------|-------------------------------|
| Item Number: | 16.A. |
| Meeting Date: | 3/9/2021 |
| Item Type: | TIME AND DATE OF NEXT MEETING |

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The Next Regular Governing Board Meeting will be held on Tuesday, April 13, 2021 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| | |
|---------------|-------------------------------|
| Item Number: | 16.B. |
| Meeting Date: | 3/9/2021 |
| Item Type: | TIME AND DATE OF NEXT MEETING |

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The CSA Budget Workshop #1 will be held on Thursday, April 15, 2021 at 8:00a.m. in the Conference Green Room/A200, City Public Works Building, 815 Nicholas Pkwy E, Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

| | |
|---------------|-------------------------------|
| Item Number: | 16.C. |
| Meeting Date: | 3/9/2021 |
| Item Type: | TIME AND DATE OF NEXT MEETING |

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The CSA Budget Workshop #2 will be held on Friday, May 7, 2021 at 8:00a.m. in the Conference Green Room/A200, City Public Works Building, 815 Nicholas Pkwy E, Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION: