



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, August 15, 2023

City of Cape Coral Council Chambers

5:30 PM

1. CALL TO ORDER

A. Chairman Dr. Guido Minaya

2. MOMENT OF SILENCE:

A. Chairman Dr. Guido Minaya

3. PLEDGE OF ALLEGIANCE:

A. Chairman Dr. Guido Minaya

4. ROLL CALL:

A. Chairman Dr. Guido Minaya, Vice Chair Kristifer Jackson, Mykeisha Atisele, Keith Long, District 6, Karen Michaels, Cathy Stout. Parent Representatives: Jose Soto-OES, Jennifer Hoagland-OHS-SAC

5. APPROVAL OF MINUTES:

A. Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, June 13, 2023

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Approval of the Agenda for the Regular Governing Board Meeting on August 15, 2023

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

A. Request for Approval to Reallocate the Balance of the Oasis STEM Program Donated Funds SY 2021-2022, and the Balance of Oasis STEM Program Donated Funds SY 2022-2023, in the total amount

of \$24,415.60, back to the Oasis Charter Schools to be Used for the Continued Funding of the City of Cape Coral Charter School Authority STEM Initiatives - Dr John Omundsen, Director, Oasis STEM K-12 Education

- B. Request for Approval of the City of Cape Coral Oasis Charter Schools Teachers-Out-of-Field Notification List SY 2023-2024 - Superintendent Collins
- C. Request for Approval, Adoption, Amendment, or Repeal of the Proposed NEOLA Policies Special Update, Volume 23, No. 2, January 2023 Revisions - Superintendent Collins These policies can be viewed in full at: <https://www.capecharterschools.org> CLICK Governing Board CLICK Meetings SCROLL DOWN TO "NEOLA POLICY UPDATES" CLICK NEOLA POLICY UPDATES AUGUST 2023 CLICK NEOLA POLICY UPDATES AUG 2023 PART 2

9. SUPERINTENDENT REPORT:

- A. Jacquelin Collins, Superintendent, Oasis Charter Schools

10. CITY MANAGER REPORT:

- A. Request for Approval of the FY 2023 Budget Amendment-1 - Mark Mason, Director of Finance, Interim Director of Human Resources, City of Cape Coral

11. CHAIRMAN REPORT:

- A. Florida Charter School Governance Conference 2023 - Saturday, September 9, 2023, 9:00am-4:30pm, Jacksonville, Florida
- B. Proposed Governing Board Workshops
- C. RESILIENTLEE Taskforce Update August 2023

12. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President

13. STAFF COMMENT:

- A. No Activity

14. UNFINISHED BUSINESS:

- A. No Activity

15. NEW BUSINESS:

- A. Request for the Approval of the Inter Local Agreement between the City of Cape Coral Charter School Authority and the City of Cape Coral, a Florida municipal Corporation, Acting by and through its City Council, to Enter into an Agreement set forth in the Terms and Conditions Regarding the Joint Use of Jim Jeffers Park and Oasis Elementary North - Superintendent Collins
- B. Request for Approval to Move the Cape Coral Charter School

Authority Regular Governing Board Meeting Date in the Month of June, to the Fourth Tuesday of the Month of June, in order to Accommodate the Mandatory August Submission Date for the School District of Lee County Mental Health Allocation Plan- Superintendent Collins

16. FINAL BOARD COMMENT AND DISCUSSION:

17. TIME AND DATE OF NEXT MEETING

- A. The next Regular Governing Board Meeting will be held on Tuesday, September 12, 2023 at 5:30p.m. at Oasis Elementary North - Cafeteria, 2817 SW 3rd Lane, Cape Coral, FL 33991

18. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and SS 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1-239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number:	1.A.
Meeting Date:	8/15/2023
Item Type:	CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 2.A.

Meeting Date: 8/15/2023

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 3.A.

Meeting
Date: 8/15/2023

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	4.A.
Meeting Date:	8/15/2023
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr Guido Minaya, Vice Chair Kristifer Jackson, Mykeisha Atisele, Keith Long, District 6, Karen Michaels, Cathy Stout. Parent Representatives: Jose Soto-OES, Jennifer Hoagland-OHS-SAC

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 5.A.

Meeting Date: 8/15/2023

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, June 13, 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
GB MINUTES JUNE 13 2023	Backup Material



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board

Oasis High School - Cafeteria, 3519 Oasis Boulevard
Tuesday, June 13, 2023

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, June 13, 2023 at City of Cape Coral Council Chambers, 105 Cultural Park Blvd., Cape Coral, FL 33990. Chair Minaya called the meeting to order at 5:35p.m.

2. Moment of Silence

Chair Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

4. Roll Call

Chair Minaya, Vice Chair Melissa Rodriguez Meehan, Mykisha Atisele, Kristifer Jackson, Keith Long, Karen Michaels, Cathy Stout. Parent representative: Jennifer Hoagland, OHS/SAC, Jose Soto, OES

Also Present: Jacquelin Collins, Superintendent

Elizabeth Cannon, Assistant Principal, OHS

Tim Loughren, Assistant Principal, OHS

Donnie Hopper, Principal, OMS

Dr Brianne Romano, Assistant Principal, OMS

Marybeth Grecsek, Principal, OES

Carrie Abes, Assistant Principal, OES

Amy Brown, CSA Human Resources Manager

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director and Interim Human Resources Director, CCC
Wanda Roop, Procurement Manager, CCC
Nicole Reitler, Management/Budget Administrator, CCC
Kassandra Penner, Senior Management/Budget Analyst, CCC
Andrea Clark, Senior Accountant, CCC
Jennifer Koehn, Assistant Accounting Manager, CCC
Angela Cline, Human Resources, CCC
Rigo Chacon, Public Works/Facilities, CCC
Damon Grant, Public Works/Facilities Project Manager, CCC
Gary Cerny, Foundation President
Jackie Corey, Principal, Lehigh Senior High School

5. Approval of Minutes

Motion made by Vice Chair Rodriguez Meehan, Second by Member Jackson to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, May 9, 2023. Unanimous. Motion Carried

6. Approval of Regular Agenda Meeting

Motion made by Vice Chair Rodriguez Meehan, Second by Member Jackson to Approve the Agenda of the Regular Governing Board Meeting on Tuesday, May 9, 2023. Unanimous. Motion Carried

7. Public Comment

No Activity

8. Consent Agenda

Motion made by Member Jackson, Second by Vice Chair Rodriguez Meehan to Approve the Consent Items as Presented. UNANIMOUS

8A. APPROVED Request for Approval of the Cape Coral Charter School Authority 2023-2024 Annual Purchase Orders Over \$100,000.00 - Wanda Roop, Purchasing Manager, City of Cape Coral

8B. APPROVED Request for Approval of the FY 23 Title II (Project 8359) Allocation and Approved Title II Activities for Oasis Elementary South in the Amount of \$7,650.00 - Marybeth Grecsek, Principal, Oasis Elementary South

8C. APPROVED Request for Approval of the Salary Range Expansion for the Charter School Assistant Principal - Amy Brown, Manager Human Resources, Oasis Charter Schools

8D. APPROVED Request for Approval of the Salary Range Expansion for the Charter School Paraprofessional II - Amy Brown, Manager Human Resources, Oasis Charter Schools

8E. APPROVED Request for Approval of the Salary Range Expansion for the Charter School Paraprofessional I - Amy Brown, Manager Human Resources, Oasis Charter Schools

9. Superintendent's Report

- 9A. Reports: Florida Assessment of Student Thinking (FAST) Results for Oasis Charter Schools 2022-2023
- 9B. District Compliance: Submission to the Lee County School District the Oasis Charter Schools' Safety and Security Requirements Assurances and the Oasis Charter Schools' Safety and Security Requirement Compliances Documents SY 2022-2023
- 9C. Professional Development: Aurora Institute Symposium 2023, October 15-17, 2023, Palm Springs, CA

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

- 10A. APPROVED - Request for Approval of the Cape Coral Charter School Authority FY 2024 Tentative Budget - Motion made by Member Jackson, Second by Member Rodriguez Meehan. Unanimous
- 10B. APPROVED - Request for Approval and Adoption of the Cape Coral Charter School Authority Financial Management Policies -Motion made by Member Jackson, Second by Member Rodriguez Meehan. Unanimous

11. Chairman's Report

- Discussed ResilientLee Recovery Taskforce Update.
- Minaya will participate in the SLA review with Mayor Gunter and Superintendent Collins
- Governing Board in Recess - July 2023
- Florida Charter School Governance Conference 2023 - Saturday, September 9, 2023, 8:00am-4:00pm, Jacksonville, Florida LIVE ATTENDANCE OR VIRTUAL

12. **Foundation Report**

Gary Cerny, Foundation Presiden

- Proud of the scholarships they gave out to Oasis students and looking forward to supporting the schools even more so, next year.

13. **Staff Comment**

No Activity

14. **Unfinished Business**

14A. APPROVED AND ACCEPTED October 2023 Meeting Date Correction: CSA Governing Board Meeting Dates School Year 2023-2024 - Motion made by Member Jackson, Second by Member Long, Dist 6. *Unanimous*

14B. APPROVED Request for Approval to Provide Business Cards for the City of Cape Coral Charter School Authority Governing Board Members - Motion made by Member Jackson, Second by Member Stout. *Unanimous*

15. **New Business**

15A. APPROVED Request for Approval of the Charter School Substitute Clinic Assistant Job Description and Salary Range - Amy Brown, Manager Human Resources, Oasis Charter Schools Motion made by Member Long, Second by Member Jackson, *Unanimous*

16. **Final Board Comment and Discussion**

16A. APPROVED AND ACCEPTED new Vice Chair Kristifer Jackson, and the Immediate Resignation of Dr Melissa Rodriguez Meehan - Unanimous

RODRIGUEZ MEEHAN: Thanked everyone for her time and experience on the governing board and wished all the Oasis teachers, students, families, and community stakeholders continued passion and success.

16B. Board Member Michaels - Update on the City-Charter Service Level Agreements

16C. Board Member Jackson - Comments Regarding attendance at the ResilientLee Recovery Task Force Town Hall

17. Time and Date of Next Meeting

The City of Cape Coral Charter School Authority Governing Board will be in recess during the month of July, 2023.

The next Regular Governing Board Meeting will be held on Tuesday, August 15, 2023 at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park, Blvd., Cape Coral, FL 33990

18. Adjournment

The Governing Board Regular Meeting adjourned at 8:01p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	8/15/2023
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of the Agenda for the Regular Governing Board Meeting on August 15, 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 7.A. Meeting Date: 8/15/2023 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 8.A. Meeting Date: 8/15/2023 Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval to Reallocate the Balance of the Oasis STEM Program Donated Funds SY 2021-2022, and the Balance of Oasis STEM Program Donated Funds SY 2022-2023, in the total amount of \$24,415.60, back to the Oasis Charter Schools to be Used for the Continued Funding of the City of Cape Coral Charter School Authority STEM Initiatives - Dr John Omundsen, Director, Oasis STEM K-12 Education

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

	Description	Type
▯	STEM DONATED FUNDS REALLOCATION AUG 2023	Backup Material

STEM Donations for GB Meeting

John Omundsen

Thu 8/10/2023 1:50 PM

To: Kathleen Paul-Evans <Kathleen.Paul-Evans@capecharterschools.org>

Gunterberg Donation (SY21-22)	\$7,897.74
OEN PTO Donation (SY21-22)	\$164.87
OES PTO Donation (SY21-22)	\$1,914.81
OMS PTO Donation (SY21-22)	\$327.32
Charter School Foundation Donation (SY21-22)	\$5,000.00
Rist Donation (SY 22-23)	\$9,110.86
TOTAL	\$24,415.60

Dr. John Omundsen

Director, K-12 STEM Education

Oasis Charter Schools

239-424-6100 x7470

john.omundsen@capecharterschools.org

[Oasis STEM Twitter](#)



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Item Number: 8.B.
Meeting Date: 8/15/2023
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of the City of Cape Coral Oasis Charter Schools Teachers-Out-of-Field Notification List SY 2023-2024 - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▢ TEACHERS OUT OF FIELD SY 2023-2024	Backup Material



August 8, 2023

Dear Parents and Guardians,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis Elementary South are certified to teach, or eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all teachers at Oasis Elementary South are taking the appropriate steps to comply with the statutory regulations. We appreciate your understanding and continued support; you may contact the school if you have any questions.

TEACHER NAME

Cox, Brandy

AREA OUT OF FIELD

5th Grade

The following teachers are working toward completion of their ESOL certification requirements:

TEACHER NAME

Brown, Jennifer
Fitzsimmons, Lyle
Gault, Kimberly
Nelson, Kori
Prieto, Jessica

TEACHER NAME

Stark, Angela
Tann, Virginia
Taylor, Laney
Wilson, Samantha
Zumar, Tracy

Sincerely,

MaryBeth Grecsek
Principal



START HERE. GO EVERYWHERE.

August 8, 2023

Dear Oasis Parents and Guardians,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis Elementary North are certified to teach, or eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all teachers at Oasis Elementary North are taking the appropriate steps to comply with the statutory regulations. We appreciate your understanding and continued support; you may contact the school if you have any questions.

TEACHER NAME

AREA OUT OF FIELD

David Lanzone
Ashley Toney
Yesenia Cosimelli
Amy Cardwell

Gifted
Gifted
Gifted
Gifted

The following teachers are working toward completion of their ESOL certification requirements:

Deanna Arocho
Rafaela Moraes
Jane Curasco
Cristina Ryan
Brianna Regolizo

Sincerely,

Kevin Brown

Kevin Brown, Principal

**FOUR
SCHOOLS,
ONE
VISION**

239.283.4511

239.282.0376

TheOasisAdvantage.com

2817 SW 3rd Lane, Cape Coral, FL 33991



START HERE. GO EVERYWHERE.

August 11, 2023

Dear Parents/Guardians,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis Middle are certified to teach, or are eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all teachers at Oasis Middle are taking the appropriate steps to comply with the statutory regulations. We appreciate your understanding and continued support; you may contact me in the front office if you have any questions.

TEACHER	AREA OUT OF FIELD
Christine Knight	Social Studies
Kristin Taylor	Science

These teachers are working on completion of their ESOL certification requirements:

Marisa Lombardo	Mike Ruth
Natalie Sheldon	Michelle Burkham

Sincerely,

Donnie Hopper
Principal

**FOUR
SCHOOLS,
ONE
VISION**

239.945.1999

239.540.7677

TheOasisAdvantage.com

3507 Oasis Blvd., Cape Coral, FL 33914



Dear Parents and Guardians,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis High School are certified to teach, or eligible for certification, but may be assigned one or more classes outside of their areas of certification. Please be assured that all teachers at Oasis High School are taking the appropriate steps to comply with statutory regulations. We appreciate your understanding and continued support; you may contact the school if you have any questions.

Teacher Name	Area Out of Field
Aley, Kristin	Sign Language
Shelby Dahl	ELA 6-12
Jason Grain	Physical Education 6-12
Rawson Godfrey	Math 6-12 or 5-9
Carrie Guffey	Theatre 6-12
Anna Martin	Math 6-12
Ana Mied	Culinary
Luis Perez	Business 6-12
Laura Serr	History 6-12
Gary Bell	Chemistry 6-12

The following teachers are working toward their completion of their ESOL:

Jessica Allen	Daniel Lobos
Jeffery Brown	Gail Landis
Shelby Dahl	Anna Martin
Rawson Godfrey	Luis Perez
	Jana Smoker

Sincerely,
Jackie Corey
Principal
Oasis High School

Item Number: 8.C.
Meeting Date: 8/15/2023
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval, Adoption, Amendment, or Repeal of the Proposed NEOLA Policies Special Update, Volume 23, No. 2, January 2023 Revisions - Superintendent Collins These policies can be viewed in full at: <https://www.capecharterschools.org> CLICK Governing Board CLICK Meetings SCROLL DOWN TO "NEOLA POLICY UPDATES" CLICK NEOLA POLICY UPDATES AUGUST 2023 CLICK NEOLA POLICY UPDATES AUG 2023 PART 2

SUMMARY:

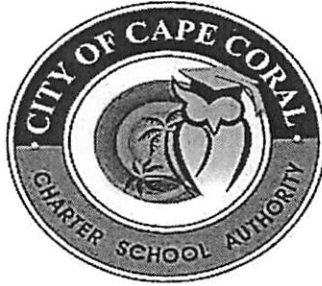
These policies can be viewed in full at:
<https://www.capecharterschools.org>
CLICK Governing Board
CLICK Meetings
SCROLL DOWN TO "NEOLA POLICY UPDATES"
CLICK NEOLA POLICY UPDATES AUGUST 2023
CLICK NEOLA POLICY UPDATES AUG 2023 PART 2

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

	Description	Type
▣	NEOLA POLICY SPECIAL UPDATES VOL 23, NO 2, JAN 2023 REVISIONS	Backup Material



CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

PUBLIC NOTICE

The City of Cape Coral Charter School Authority will consider the adoption, amendment, or repeal of the proposed NEOLA Policies listed below at a Regular Governing Board Meeting on Tuesday, August 15, 2023 at 5:30P.M., in Cape Coral Council Chambers, 1015 Cultural Park Blvd., Cape Coral, Florida 33990.

NEOLA Policies Special Update Volume 23, No. 2 January 2023 REVISIONS

PO 0142.3	ORIENTATION
PO 0147.1	TRAVEL AND PER DIEM
PO 0151	ORGANIZATIONAL MEETING
PO 0153	APPOINTEES (RECIND BY LAW)
PO 0154 V1	MOTIONS (RECIND BY LAW)
PO 0154 V2	MOTIONS (RECIND BY LAW)
PO 1111	DESIGNATION OF A NEW POSITION
PO 1121.01	BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
PO 1210	STANDARDS OF ETHICAL CONDUCT
PO 1213	STUDENT SUPERVISION AND WELFARE
PO 1430.03	LEAVE
PO 2111	PARENT AND FAMILY INVOLVEMENT IN THE SCHOOL PROGRAM
PO 2215	PROGRAM OF INSTRUCTION
PO 2271	ARTICULATION AND ACCESS TO FLORIDA COLLEGE SYSTEM INSTITUTIONS
PO 2421	CAREER AND TECHNICAL EDUCATION
PO 2575	SERVICE LEARNING
PO 3111	DESIGNATION OF A NEW POSITION
PO 3120	EMPLOYMENT OF INSTRUCTIONAL STAFF

NEOLA Policies Special Update Volume 23, No. 2 January 2023 REVISIONS

PO 0142.3	ORIENTATION
PO 0147.1	TRAVEL AND PER DIEM
PO 0151	ORGANIZATIONAL MEETING
PO 0153	APPOINTEES (RECIND BY LAW)
PO 0154 V1	MOTIONS (RECIND BY LAW)
PO 0154 V2	MOTIONS (RECIND BY LAW)
PO 1111	DESIGNATION OF A NEW POSITION
PO 1121.01	BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
PO 1210	STANDARDS OF ETHICAL CONDUCT
PO 1213	STUDENT SUPERVISION AND WELFARE
PO 1430.03	LEAVE
PO 2111	PARENT AND FAMILY INVOLVEMENT IN THE SCHOOL PROGRAM
PO 2215	PROGRAM OF INSTRUCTION
PO 2271	ARTICULATION AND ACCESS TO FLORIDA COLLEGE SYSTEM INSTITUTIONS
PO 2421	CAREER AND TECHNICAL EDUCATION
PO 2575	SERVICE LEARNING
PO 3111	DESIGNATION OF A NEW POSITION
PO 3120	EMPLOYMENT OF INSTRUCTIONAL STAFF
PO 3121.01	BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
PO 3210	STANDARDS OF ETHICAL CONDUCT
PO 3430.03	LEAVE
PO 4111	DESIGNATION OF A NEW POSITION
PO 4121.01	BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
PO 4210	STANDARDS OF ETHICAL PRACTICE
PO 4430.03	LEAVE
PO 6480	EXPENDITURES
PO 6490	LEGAL SERVICES FOR EMPLOYEES, OFFICERS AND PUBLIC OFFICIALS
PO 6550	TRAVEL AND EXPENSES
PO 8320	RECORDS MANAGEMENT
PO 8600	TRANSPORTATION
PO 8800	RELIGIOUS/PATRIOTIC CEREMONIES AND OBSERVANCES
PO 8810	THE AMERICAN FLAG
PO 9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES
PO 9800	CHARTER SCHOOLS (REJECTED)

Item Number:	9.A.
Meeting Date:	8/15/2023
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Jacquelin Collins, Superintendent, Oasis Charter Schools

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 10.A.

Meeting
Date: 8/15/2023

Item Type: CITY MANAGER
REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the FY 2023 Budget Amendment-1 - Mark Mason, Director of Finance,
Interim Director of Human Resources, City of Cape Coral

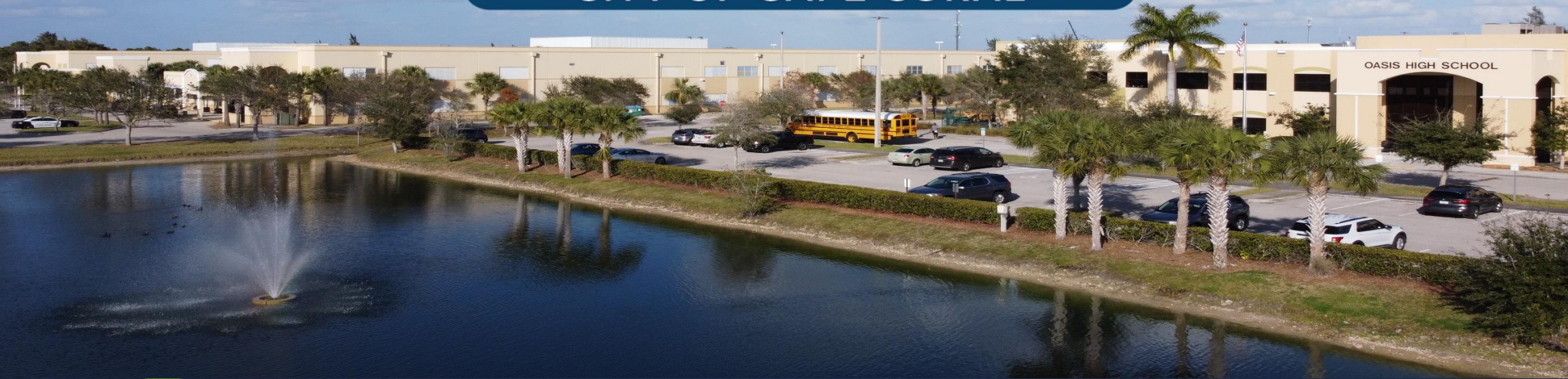
SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ FY 2023 BUDGET AMENDMENT -1	Backup Material



FY 2023 Budget Amendment

August 15, 2023

FY 2023 Budget Amendment

- **Purpose is to modify the estimates of revenues and appropriations as previously Adopted and/or Amended. Examples include:**
 - Adjustments for previously approved items
 - Increased/decreased costs/change in item
 - Reclassification of accounts
 - Operating to Capital
 - Unanticipated/unbudgeted items
 - Purchase of buses, software
 - Transfers
 - Internal Fund dollars (student raised dollars) to General Fund
- **Final Budget Amendment for FY 2023**



FY 2023 Budget Amendment

Summary of Revenues & Expenditures

Sources (Revenue)

Total as Adopted	44,537,809
Total as Amended	45,089,577

Budget Amendment Adjustments

Revenue Category		
	Intergovernmental	545,768
	Miscellaneous	6,000
	Total Adjustments:	6,000
Amended Budget Total:		45,089,577

Uses (Expenses)

Total as Adopted	44,537,809
Total as Amended	45,089,577

Budget Amendment Adjustments

Expense Category		
	Operating	551,768
	Total Adjustments:	551,768
Amended Budget Total:		45,089,577

FY 2023 Budget Amendment Major Adjustments

Intergovernmental/ Miscellaneous

- Increase budget for approved grants and donations

Operating

- Due to approved grants and donations, operating budget has been increased

Grants/Donations Approved		
ESSERIII ARP Supplemental		176,115
ESSERIII Instructional Materials		37,141
ESSERIII Summer Learning Camp		50,902
ESSERIII Intense After School Weekend		55,992
ESSERII Civics Literacy		11,851
ESSERII Reading		41,333
ESSERIII ESSERS Stem Grant Lee County		34,110
Title II FY2023		26,753
Title IV-A		61,554
TAPS 22A-097 School Hardening Grant		47,017
FGCU Stem Donation		6,000
Florida Civics and Debate Initiative		3,000
Total Grants/Donations:		551,768
Budget Amendment Adjustments		
Expense Category	Operating	
		551,768
Total Adjustments:		551,768
Amended Budget Total:		551,768



Conclusion

- Requesting approval for the Final Budget Amendment of FY 2023
- Any questions?



Item Number: 11.A. Meeting Date: 8/15/2023 Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Florida Charter School Governance Conference 2023 - Saturday, September 9, 2023, 9:00am-4:30pm, Jacksonville, Florida

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
FL CHARTER SCHOOL CONFERENCE 2023	Backup Material



2023 Florida Charter School Governance Conference
Saturday, September 9th • 9:00am - 4:30pm

Register For Free



Breakout Sessions:

- Role of the Board
- Governance in the Sunshine
- Conflicts of Interest for Board Members
- Finding the Right School Leader
- Legislative Updates
- Evaluating a Principal/Executive Director
- The Dynamic Duo: The Charter Leader & the Board Chair
- Understanding the Role of the Board with Authorizers & Accountability
- Governing boards Best Practices
- Title IX
- Collaborating with Authorizers

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Questions?
(888) 677-9250

Email:
Christine Mentis
cmentis@bhope.org

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A BIG thank you to our conference
sponsors who include:

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- Florida Consortium of Public Charter Schools
- San Jose Prep
- Arnold Law Firm, LLC
- Egis Insurance & Risk Advisors
- Florida Charter School Alliance
- Tripp Scott, P.A.
- E-Rate Advantage
- Kathleen W. Schoenberg Florida Charter School Governance Training



Opening Keynote Speaker:
Michelle Nunez
Principal & CEO
2023 IMPACT Award Winner
Galileo School for Gifted Learning

Closing Roundtable Panel Discussion:
Join leaders in the charter school industry as they discuss pertinent school governance topics as well as answer questions posed by attendees.

Host School:
San Jose Prep Charter
Jacksonville, FL
Ryan Rewey
Superintendent

Item Number: 11.B.
Meeting Date: 8/15/2023
Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Proposed Governing Board Workshops

SUMMARY:

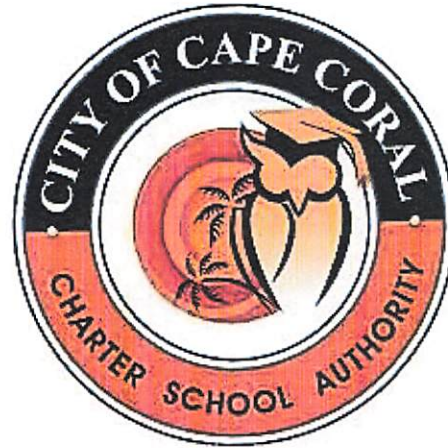
ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ PROPOSED GB WORKSHOPS SY 2023-2024	Backup Material

GOVERNING BOARD WORKSHOPS



BACKGROUND

One idea we had a couple of years ago is that we convene Board Members willing to participate in a conference/classroom so that we can discuss key points shared in the Workshops.

RECOMMENDATION

Chairman Minaya recommends offering this option to the board members.

We can possibly use one of our classrooms for this.

ADDITIONAL COMMENTS

Chairman Minaya and Superintendent Collins

Item Number: 11.C. Meeting Date: 8/15/2023 Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

RESILIENTLEE Taskforce Update August 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ RESILIENTLEE UPDATE AUG 2023	Backup Material

AUGUST 2023 UPDATE: ResilientLee Recovery and Resilience Plan

The Lee County Government has released information for a series of public information sessions scheduled in August regarding the County's receipt of \$1.1 billion in Community Development Block Grant – Disaster Recovery (CDBG-DR) funding to support recovery needs following Hurricane Ian.

Pursuant to federal requirements, the Lee County Government is responsible for all aspects of administration of the CDBG-DR funding. While Recovery Task Force Members are key stakeholders involved in aligning CDBG-DR funding to areas of greatest need, the efforts of the Recovery Task Force are separate from administration of the CDBG-DR funding. Understanding the critical importance of this grant to your jurisdictions, and the heightened public interest in accessing this resource, we're sharing the following information on behalf of the Lee County Government for ongoing visibility.

In March 2023, the U.S. Congress through the U.S. Department of Housing and Urban Development (HUD) announced that Lee County will receive \$1.1 billion from CDBG-DR to support unmet recovery needs throughout the region. CDBG-DR is a special federal appropriation that helps areas recover from Presidentially declared disasters, like Hurricane Ian, especially in low-income areas, and supports disaster relief, long-term recovery, restoration of infrastructure, housing, and economic revitalization.

As a requirement for CDBG-DR, the Lee County Government is responsible for preparing and submitting to HUD an Action Plan that describes how and where the grant funds will be used. The Lee County Government has completed a Draft Action Plan that will be published to the Lee County CDBG-DR [website](#) between August 1-31, 2023.

To obtain public feedback to the Draft Action Plan, the Lee County Government will host nine public information sessions. Remaining discussions:

- **5:30 p.m. Wednesday, August 16, 2023**

Veterans Park
55 Homestead Road, Lehigh Acres, FL 33936

- **5:30 p.m. Tuesday, August 22, 2023**

The Heights Center
15570 Hagie Drive, Fort Myers, FL 33908

- **6:00 p.m. Wednesday, August 23, 2023**

City of Fort Myers / Stars Complex
2980 Edison Ave., Fort Myers, FL 33916

- **5:30 p.m. Thursday, August 24, 2023**

Pine Island Elementary School
5360 Ridgewood Drive, Bokeelia, FL 33922

- **5:30 p.m. Tuesday, August 29, 2023**

City of Sanibel / Big Arts Sanibel
Dunlop Rd, Sanibel, FL 33957

In addition to attending the public information sessions, members of the community may provide comments by email to recovery@leegov.com.

The Recovery Task Force remains committed to developing the ResilientLee Recovery and Resilience Plan (Plan) to serve as a roadmap for the Lee Board of County Commissioners (BOCC) to implement comprehensive resilient recovery measures throughout the region. As you know, the final Plan will be presented to the Lee BOCC on December 5, 2023, and will include an analysis of a multitude of public and private funding sources that align with identified measures. The CDBG-DR funding represents one of many opportunities to secure critical investments into the region to support unmet recovery needs.

Item Number: 12.A.

Meeting Date: 8/15/2023

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 13.A. Meeting Date: 8/15/2023 Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:
No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 14.A.

Meeting Date: 8/15/2023

Item Type: UNFINISHED BUSINESS:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 15.A.
Meeting Date: 8/15/2023
Item Type: NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for the Approval of the Inter Local Agreement between the City of Cape Coral Charter School Authority and the City of Cape Coral, a Florida municipal Corporation, Acting by and through its City Council, to Enter into an Agreement set forth in the Terms and Conditions Regarding the Joint Use of Jim Jeffers Park and Oasis Elementary North - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

	Description	Type
▣	INTER LOCAL AGREEMENT JJ PARK/OEN 8/2023	Backup Material

JOINT USE INTER LOCAL AGREEMENT

This **JOINT USE AGREEMENT** (hereinafter referred to as the “Agreement”) is made and entered into on this ____ day of _____, 2023, (“Effective Date”) by and between the Cape Coral Charter School Authority, (hereinafter referred to as “CSA”) and the City of Cape Coral, a Florida municipal corporation acting by and through its City Council, the governing body thereof, (hereinafter referred to as the “City”).

WITNESSETH

WHEREAS, the CSA was created for the purpose of operating and managing, on behalf of the City, all charter schools for which a charter is held by the city; and

WHEREAS, the City has a Charter School Contract with the Lee County School Board of Lee County, Florida for the Oasis Elementary North located at 2817 SW 3rd Lane, Cape Coral, FL 33991; and

WHEREAS, the Charter School Contract contains a physical education component; and

WHEREAS, pursuant to Florida Statutes Section 1003.455 the physical education component requires 150 minutes of physical education each week for students in grades K-5. A minimum of 30 consecutive minutes is required on any day that physical education instruction is provided; and

WHEREAS, the City owns and operates Jim Jeffers Park which is immediately adjacent to Oasis Elementary North; and

WHEREAS, the City’s Parks & Recreation Department provides camp programs primarily during the summer months on Non-School Days; and

WHEREAS, Oasis Elementary North is largely vacant during Non-School Days; and

WHEREAS, Section 163.01, Florida Statutes, the Florida Interlocal Cooperation Act of 1969, permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the acquisition, ownership, custody, operation, maintenance, lease or sale of real property are all permitted purposes of an Interlocal Agreement under the Florida Interlocal Cooperation Act of 1969; and

WHEREAS, a cooperative effort between the CSA and the City will enable the facilities at Jim Jeffers Park to be utilized by students attending Oasis Elementary North in fulfillment of physical education component in the City’s Charter School Contract; and

WHEREAS, a cooperative effort between the CSA and the City will enable the City’s Parks & Recreation Department to use Oasis Elementary North for camp programs primarily during the summer months on Non-School Days; and

WHEREAS, the CSA and City wish to enter into this Agreement to set forth the terms and conditions regarding the joint use of Jim Jeffers Park and Oasis Elementary North.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the City and the CSA agree as follows:

1. RECITALS

- 1.1.** The above “Whereas” clauses shall be incorporated into this Agreement and are evidence of the intent of the parties entering into this Agreement.

2. DEFINITIONS

- 2.1. Agreement.** This Agreement, together with all exhibits, amendments and modifications hereto.
- 2.2. Business Day.** Any day that the City is open for business with the public.
- 2.3. City Manager.** The City Manager of Cape Coral or his/her designee.
- 2.4. City Regulations.** Adopted City rules, regulations, resolutions, and ordinances governing the use of City Facilities.
- 2.5. Effective Date.** The date that this Agreement is signed by the last party.
- 2.6. Non-School Days.** Any days that are not School Days as indicated on the adopted Instructional Calendar for the current academic period.
- 2.7. Non-School Hours.** On School Days, Non-School Hours shall be thirty minutes after the bell time for the end of school until 11:00 pm and on Non-School Days, the hours shall be 8:00 am through 11:00 pm.
- 2.8. CSA Policies.** Adopted CSA policies, rules and regulations governing the use of School Facilities.
- 2.9. School Days.** Any days that the Cape Coral Charter Schools are in session.
- 2.10. School Hours.** Thirty (30) minutes prior to and after the adopted bell times on School Days as set forth in the adopted Instructional Calendar shall be School Hours unless otherwise agreed to by both Parties.
- 2.11. Superintendent.** The Superintendent of the Cape Coral Charter Schools or his/her designee.
- 2.12. Use Schedule.** The Schedule of Use for the School and City Facilities.

3. TERM

3.1. Term. The initial term of this Agreement shall be for a period of one year, commencing on the Effective Date. This Agreement shall automatically renew for additional one year periods unless either the City or the CSA provides the other with written notice stating their intention that this Agreement not automatically renew in which case this Agreement shall terminate on the last day of the one year period in which such notice was received.

3.2. Agreement Review. At least annually, or as needed, the Superintendent and City Manager shall meet to review the terms of this Agreement. If either party gives the other written notice to set a meeting under this subparagraph, the other party shall fully cooperate, and a meeting shall be set as soon as practicable; but in no event shall the meeting occur more than ninety (90) days after written notice has been given unless both parties otherwise agree. If the parties agree to proposed changes or amendments, it shall be executed with the same formality as this document. Except as otherwise provided herein, this Agreement shall only be amended by formal action of both the CSA Authority and City Council.

3.3 Right of Termination. Except for default of this Agreement, either party may terminate this Agreement at any time without cause upon ninety (90) days written notice to the other party.

4. USE OF JIM JEFFERS PARK

4.1. Hours of Use.

- a. School Hours.** During School Hours, both the CSA and the general public may use Jim Jeffers Park in accordance with City Regulations as contained herein.
- b. Non-School Hours.** During Non-School Hours, CSA may use Jim Jeffers Park during Non-School Hours, (a) as required for the School, for previously scheduled school events as provided for in the Use Schedule.

4.2. Use Schedule. Prior to the start of the School Year, the Superintendent and City Manager (or designee) shall establish and maintain a use schedule for Jim Jeffers Park. Any changes, additions, or alterations shall be accurately reflected on the use schedule. No later than June 1 of each year, the CSA shall submit a proposed schedule for use of School Facilities for the upcoming year, the CITY shall promptly review and respond either by acceptance or with proposed changes no later than July 1, and the parties shall have an agreed upon Use Schedule for the upcoming year no later than August 1. The Superintendent and the City Manager shall further refine the procedures for scheduling the use Jim Jeffers Park as deemed necessary.

4.3. Rules and Regulations. Except as otherwise provided in this Agreement the CSA and City agree that the City's ordinances, rules, and regulations applicable to City parks and facilities shall apply to CSA's use of Jim Jeffers Park. The CSA shall be responsible for the enforcement of respective policies, ordinances, rules, and regulations.

4.4. Restriction of Use. The CSA and the City further agree all persons using Jim Jeffers Park will abide by all City Regulations.

5. USE OF OASIS ELEMENTARY NORTH.

5.1. Hours of Use.

- a. **School Hours.** During School Hours, only the CSA will use Oasis Elementary North.
- b. **Non-School Days.** During Non-School Days City's Parks & Recreation Department may use Oasis Elementary North for camp programming.

5.2. **Use Schedule.** Prior to January 1 of each Year, the Superintendent and City Manager (or designee) shall establish and maintain a use schedule for Oasis Elementary North. Any changes, additions, or alterations shall be accurately reflected on the use schedule. No later than January 1 of each year, the City's Parks & Recreation Department shall submit a proposed schedule for use of Oasis Elementary North for the upcoming year, the CSA shall promptly review and respond either by acceptance or with proposed changes no later than February 1, and the parties shall have an agreed upon Use Schedule for the upcoming year no later than March 1. The Superintendent and the City Manager shall further refine the procedures for scheduling the use Oasis Elementary North as deemed necessary.

5.3. **Rules and Regulations.** Except as otherwise provided in this Agreement the CSA and City agree that the CSA's rules, regulations, and policies applicable to CSA's facilities shall apply to City's Parks & Recreation Department use of Oasis Elementary North. The City's Parks & Recreation Department shall be responsible for the enforcement of respective rules, regulations, and policies.

5.4. **Restriction of Use.** Summer is a significant time for Oasis Elementary North to update, repair, maintain and prepare equipment, classrooms, and the property for the upcoming school year. Concentrated cleaning, repairs, and classroom maintenance are possible without the usual daily traffic from students. The City's Parks & Recreation Department's use of Oasis Elementary North to the greatest extent possible will not interfere with Oasis Elementary North's summertime cleaning, repair, maintenance and preparation schedules.

6. MAINTENANCE

- 6.1. **Maintenance Standards and Schedule.** The City will be the party responsible for performing maintenance and repairs of Jim Jeffers Park including, without limitation, fencing, play equipment, landscape, and grass maintenance, and replacement; field lining, preparation and maintenance, repair, and repaving of paved areas, lighting maintenance and repair, trash removal and cleaning.
- 6.2. **Access.** The City will provide CSA access to Jim Jeffers Park. If locks or other security measures are changed, the City must notice and provide new keys or security access information.

7. SECURITY

- 7.1. **Security – School Hours.** During School Hours, security for the part or areas of Jim Jeffers Park being utilized by CSA shall be provided by CSA in accordance with standard CSA operating procedures, and at CSA's expense.

- a. CSA's School Resource Officers are authorized to provide security for the part or areas of Jim Jeffers Park being utilized by CSA during School Hours.
- b. The park is open to the public during school hours, but CSA students and activities take priority for the part or areas of Jim Jeffers Park being utilized by CSA (for example if P.E. is using the tennis courts for their classes – the public cannot reserve the courts during those days or refuse to exit the courts).
- c. CSA's School Resource Officers, Principals, Assistant Principals, and Teachers may ask anyone not affiliated with CSA to leave the part or areas of Jim Jeffers Park being utilized by CSA.

7.2. **Exceptions.** Any exceptions and/or addendums from this Section shall be approved by the Superintendent and City Manager and shall be incorporated into this Agreement.

8. **INSURANCE, LIABILITY, INDEMNIFICATION**

8.1. **Liability for Damage or Injury.**

- a. **CSA Liability.** Subject to the limitations of Section 768.28, Florida Statutes, the CSA shall not be liable for any damage or injury which may be sustained by the City, or any person using Jim Jeffers Park, other than damage or injury resulting from the negligence or improper conduct of CSA, its agents, representatives or employees, or resulting from CSA's failure to perform its obligations under this Agreement.
- b. **City Liability.** Subject to the limitations of Section 768.28, Florida Statutes, the City shall not be liable for any damage or injury which may be sustained by the CSA, its agents, students or any other person using Jim Jeffers Park other than damage or injury resulting from the negligence or improper conduct of City, its agents, representatives or employees, or resulting from City's failure to perform its obligations under this Agreement.
- c. **Public Liability.** Subject to the provisions and monetary limitations of Section 768.28, Florida Statutes (as may be amended), which limitations shall be applicable regardless of whether such provisions would otherwise apply, and to the extent permitted by law, the CSA and City shall each maintain either a public liability insurance policy or an ongoing self-insurance program for public liability, automobile liability and worker's compensation insurance, covering the City or CSA, its officers and employees for any activities related to this Agreement and shall provide reasonably satisfactory evidence of such insurance or ongoing self-insurance program to the other Party. Nothing in this Agreement is intended to operate as a waiver of sovereign immunity by either party.

8.2. **Indemnification.**

- a. **Indemnification by CSA.** Subject to the limitations of Section 768.28 of the Florida Statutes, the CSA agrees to indemnify, hold harmless, and defend City from and against

any and all claims, suits, actions, damages or causes of action arising from or in connection with CSA's use of Jim Jeffers Park during the term of this Agreement.

9. DEFAULT

9.1. Default.

- a. **Notice.** If a party to this Agreement (the "Defaulting Party") fails to perform under this Agreement or fails to comply with the terms and conditions of this Agreement (a "Default"), the other party hereto (the "Non-Defaulting Party") shall send written notice (the "Default Notice") to the Defaulting Party, according to the notice requirements set forth in this Agreement.
- b. **Opportunity to Cure.** The Defaulting Party shall have a period of thirty (30) days after receipt of the Default Notice to either cure its Default or to provide a written response to the Non-Defaulting Party indicating the status of the Defaulting Party's resolution of the Default and a schedule for the curing of the Default.
- c. **Remedies.** If within thirty (30) days after receipt of Default Notice, the Defaulting Party fails to either cure its Default or to provide a written response to the Non-Defaulting Party's indicating the status of the Defaulting Party's resolution of the Default and a schedule for the curing of the Default, the Non-Defaulting Party may pursue any and all remedies available under Florida law.

10. MISCELLANEOUS

- 10.1. **Amendment.** No modification or amendment of this Agreement will be of any force and effect unless in writing and executed by all of the parties to this Agreement.
- 10.2. **Waiver.** The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.
- 10.3. **Assignment and No Third-Party Beneficiary.** Any party to this Agreement may not assign this Agreement, except to a governmental entity, which succeeds to the rights of a party to this Agreement. This Agreement is for the sole benefit of the CSA and the City, and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement.
- 10.4. **Construction of Agreement.** All parties to this Agreement have substantially contributed to the drafting and negotiation of this Agreement, and this Agreement shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than any other. The parties hereto acknowledge that they have thoroughly read this Agreement, including all exhibits and attachments hereto, and have sought and received whatever competent legal advice and counsel was necessary for them to form a full and complete understanding of all rights and obligations herein.

- 10.5. Counterparts.** This Agreement may be signed in any number of counterparts, each of which constitutes the Agreement of the parties and each of which will be treated as an original.
- 10.6. Gender.** In this Agreement, the masculine includes the feminine and neuter, the singular includes the plural, and the plural includes the singular as the context requires.
- 10.7. Severability.** If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law.
- 10.8. Entire Agreement/Modification/Amendment.** This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein. No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.
- 10.9. Notices.** All notices and communications shall be in writing and must either be (a) hand-delivered, (b) sent by Federal Express or comparable overnight mail service, (c) mailed by U.S. registered or certified mail return receipt requested, postage prepaid, or (d) sent by telephone facsimile transmission with transmission receipt, with an original copy of the transmission mailed by regular first-class mail not later than the first Business Day after the facsimile is sent. Notices should be sent to the CSA and City at their respective addresses set forth below. Notice is effective upon delivery or refusal of delivery of notice. Any notice delivered after 5:00 p.m. will be deemed to be delivered on the following Business Day. The addressees and addresses for notice may be changed by giving notice. Until written notice of a change in address is delivered, the last addressee and address stated in this Agreement in effect for all purposes.

If to the CSA:

Office of the Superintendent
Oasis Elementary North
2817 SW 3rd Lane, Cape Coral, FL 33991

If to the City:

City Manager's Office
Attn: Connie Barron
1015 Cultural Park Blvd.
Cape Coral, FL 33990
cbarron@capecoral.gov

Copies to:

Parks and Recreation Director
Attn: Director
1015 Cultural Park Blvd.
Cape Coral, FL 33990

- 10.10. Successors and Assigns.** This Agreement will inure to the benefit of and be binding upon the CSA and City and their respective legal representatives, successors, and permitted assigns.
- 10.11. Public Records.** The Parties recognize and agree that the CSA and the City of Cape Coral are subject to the provisions of the Florida Records Law, under Chapter 119, Florida Statutes. The Parties shall comply with Florida's Public Records Laws and agree to keep and maintain public records in accordance with Florida law and records retention schedules. Further, the Parties will ensure records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law.
- 9.12 FERPA and Student Records.** The CSA is subject to the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") and Section 1002.22 and §1002.221, Florida Statutes. Student records, files, and information may be confidential, and the unauthorized disclosure of confidential information is a violation of law that may be subject to criminal and civil penalties.
- 11.13. Governing Law; Compliance with Laws; Venue.** This Agreement will be interpreted and enforced in accordance with Florida law. The parties agree that they shall comply with all applicable federal, state and local laws, ordinances and codes. Venue for any action brought hereunder shall be proper exclusively in Lee County, Florida.
- 11.14. Legal Fees and Court Costs.** In the event of any litigation between the parties under this Agreement, each party shall be responsible for its own attorney's fees and court costs through trials and appellate levels. The provisions of this paragraph shall survive the expiration or early termination or cancellation of this Agreement.
- 11.15. Personal Liability of Parties.** The parties acknowledge that this Agreement is entered into by two governmental entities. The parties agree that no individual elected official, employee, or representative of any party to this Agreement shall have any personal liability under this Agreement.
- 11.16. Section and Paragraph Headings.** The section and paragraph headings contained in this Agreement are for purposes of identification only and are not to be considered in construing this Agreement.

11.17. Designees. The Superintendent shall be the party designated by the CSA to grant or deny all approvals required by this Agreement. The City Manager shall be the party designated by the City to grant or deny all approvals required by this Agreement.

IN WITNESS OF THE FOREGOING, the parties have executed this First Amendment as of the day and year first written above.

ATTEST:

CITY OF CAPE CORAL

City Clerk

By: _____
John Gunter, Mayor

APPROVED AS TO FORM:

By: _____
City Attorney

ATTEST:

**CAPE CORAL CHARTER SCHOOL
AUTHORITY**

Jacquelin Collins, Superintendent

By: _____
Jacquelin Collins, Superintendent

APPROVED AS TO FORM:

By: _____
City Attorney

Item Number:	15.B.
Meeting Date:	8/15/2023
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval to Move the Cape Coral Charter School Authority Regular Governing Board Meeting Date in the Month of June, to the Fourth Tuesday of the Month of June, in order to Accommodate the Mandatory August Submission Date for the School District of Lee County Mental Health Allocation Plan- Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ JUNE MEETING DATE CHANGE	Backup Material



CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD REGULAR MEETINGS 2023-2024

**All City of Cape Coral Charter School Authority Governing Board
Regular Meetings are held at 5:30P.M., in Cape Coral City Council Chambers, at
1015 Cultural Park, Blvd., Cape Coral, FL 33990, unless otherwise noticed.**

Regular Meeting Dates School Year 2023-2024

Meeting Date	Location
August 15, 2023	Cape Coral City Council Chambers
September 12, 2023	Oasis Elementary North – Cafeteria, 2817 SW 3 rd Lane, Cape Coral, FL 33991
October 10, 2023	Cape Coral City Council Chambers
November 14, 2023	Cape Coral City Council Chambers
December 12, 2023	Oasis Middle School - Cafeteria, 3507 Oasis Blvd., Cape Coral, FL 33914
January 16, 2024	Cape Coral City Council Chambers
February 13, 2024	Oasis Elementary South – Cafeteria, 3415 Oasis Blvd., Cape Coral, FL 33914
March 12, 2024	Cape Coral City Council Chambers
April 9, 2024	Cape Coral City Council Chambers
May 14, 2024	Oasis High School – Cafeteria, 3519 Oasis Blvd., Cape Coral, FL 33914
June 25, 2024	Cape Coral City Council Chambers
JULY 2024	RECESS
August 13, 2024	Cape Coral City Council Chambers

Item Number:	17.A.
Meeting Date:	8/15/2023
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The next Regular Governing Board Meeting will be held on Tuesday, September 12, 2023 at 5:30p.m. at Oasis Elementary North - Cafeteria, 2817 SW 3rd Lane, Cape Coral, FL 33991

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION: